

**Lowestoft Town Council**  
**Meeting of the Planning Committee**  
**First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE**  
**18.45 on Thursday 24 August 2023**

**MINUTES**

**Present:** Cllrs Wendy Brooks, Alan Green, Jen Jones (Chair), Christian Newsome (Deputy Chair) and Andy Pearce and

**In Attendance:** Lauren Elliott (Project and Committee Clerk) and Taylor Williams (Committee Clerk)

**46. Welcome**

To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public right to report.

**47.** To receive and consider acceptance of apologies for absence – Cllr Smith was absent with no apologies received.

**48.** Declarations of Interests and dispensations.

a. To receive declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from councillors on items on the agenda – Cllr Green declared on behalf of those present that application DC/23/2847/FUL was made by Lowestoft Town Council and was a non-registerable interest. Cllr Green declared he was an East Suffolk Councillor and would leave the room whilst application DC/23/2832/RG3 was considered. Cllr Pearce declared he was Chair of the Gunton Residents Association.

b. To consider written requests for dispensations and note dispensations granted – No written requests for dispensations had been received.

**49. Public Forum**

a. To consider any advance comments from the public on any matters on this agenda – No advanced comments had been received and no members of the public were in attendance.

**50. Minutes**

a. To consider the draft Minutes of 10 August 2023 – Approval of the minutes were deferred to the next meeting.

**51. Planning applications**

a. To consider the following planning applications (all available on [www.eastsuffolk.gov.uk](http://www.eastsuffolk.gov.uk)) and decide the recommendations of the Council:

*Table 1 - List of East Suffolk Planning Applications*

Reference	Address and Description	District Ward
DC/23/2548/FUL	9 Heigham Drive - <b><u>Construction of single storey front extensions</u></b>	Carlton and Whitton
It was proposed by Cllr Pearce, seconded by Cllr Brooks and unanimously agreed to recommend approval of this application, with the acknowledgment of the proximity to a landfill site and the potential contamination.		
DC/23/2848/VOC	365 Yarmouth Road - <b><u>Variation of Condition No.2 of DC/21/5751/FUL- Demolition of existing dwelling &amp; detached double garage &amp; construction of 1) a Replacement Dwelling &amp; 2) A Church Hall, associated parking &amp; works &amp; a new vehicular access - To allow for the re-siting of the new detached house to position shown on revised site plan 1395.005B. Include revised site plan - drawing no. 1395.005B (to replace approved drawing no. 1395.005A)</u></b>	Gunton and St Margarets
It was proposed by Cllr Brooks to recommend refusal of the application and ask the applicant to consult with National Highways on safety issues. The proposal was not seconded.		
It was proposed by Cllr Pearce, seconded by Cllr Brooks and unanimously agreed to recommend approval of the variation of conditions, subject to there being no objections from National Highways or Environmental Protection consultees.		

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Reference	Address and Description	District Ward
DC/23/3016/FUL	Benjamin Britten Music Academy, Blyford Road - <b><u>Construction of a 3G synthetic turf pitch with associated sports lighting, fencing, hard and soft landscaping</u></b>	Gunton and St Margarets
It was proposed by Cllr Brooks, seconded by Cllr Pearce and unanimously agreed to defer a decision due to the lack of information on drainage and ecological impact, with the necessity to replace grass with synthetic pitch also queried.		
DC/23/3099/FUL	Building Plot 14, Bishops Walk - <b><u>New dwelling and materials</u></b>	Gunton and St Margarets
It was proposed by Cllr Brooks, seconded by Cllr Pearce and unanimously agreed to defer a decision until the issues raised by neighbours have been addressed.		
DC/23/2847/FUL	Marina Theatre - <b><u>New Link Building, wheelchair accessible lift, toilets, box office and entrance to the Marina Theatre, Lowestoft. Internal alterations to improve toilets, seat spacing and wheelchair provision.</u></b>	Harbour and Normanston
It was proposed by Cllr Pearce, seconded by Cllr Green and unanimously agreed to recommend approval of the application.		
DC/23/3013/ADI	North Quay Retail Park, Peto Way - <b><u>Illuminated Advertisement Consent - Erection of new digital poster display</u></b>	Harbour and Normanston
Cllr Brooks proposed to recommend refusal due to the risk of distraction to drivers and the consequence of light pollution. The proposal was not seconded.		
It was proposed by Cllr Pearce to recommend approval of the application subject to compliance with the specifications from Suffolk Highways concerning the brightness of the illumination and the sequence of flashing lights; seconded by Cllr Green; four votes in favour (Cllrs Jones, Newsome, Green and Pearce) and one vote against (Cllr Brooks).		
DC/23/3058/FUL	Former Garage Site, Chapel Street - <b><u>Construction of 6 new build 3 person two bedroom terraced and semi-detached affordable homes.</u></b>	Harbour and Normanston
It was proposed by Cllr Pearce, seconded by Cllr Brooks and unanimously agreed to recommend approval of the application, subject to consultee responses from Design & Conservation confirming there is no adverse implication to the Crown Street West character area and for Suffolk Highways or Environmental Protection to confirm there are no safety implications, with a request that Planning and the applicant consider increasing cycle storage and disabled parking provision.		
DC/23/2444/FUL	134 The Avenue - <b><u>Creation of a vehicular access</u></b>	Kirkley and Pakefield
It was proposed by Cllr Pearce, seconded by Cllr Brooks and unanimously agreed to recommend approval of the application, subject to the conditions detailed in the Suffolk Highways response.		
DC/23/2751/FUL	87 Pakefield Street - <b><u>Remove roof from garage and change from flat roof to pitched roof. Add velux windows.</u></b>	Kirkley and Pakefield

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Reference	Address and Description	District Ward
It was proposed by Cllr Pearce, seconded by Cllr Newsome and unanimously agreed to recommend approval of the application.		
DC/23/2832/RG3	Public Realm Spaces Of Royal Plain, Royal Terrace, Royal Green And Adjacent Seafront Esplanade, Plus South Quay (west) Beside Bascule Bridge Centred Around East Point Pavilion Royal Plain - <b><u>Royal Plain: New fountain installation in existing location, including hard and soft landscape improvements with plantation &amp; boulder features, raised planters with trees, and lighting improvements. Royal Green: New access routes and soft landscape improvements including trees with bespoke seating and outdoor gyms, plus epp courtyard improvements, and new play area, also cycle hub to existing car park. South Quay: Hard &amp; soft landscape improvements as pocket park.</u></b>	Kirkley and Pakefield
<p><i>Cllr Green left the chamber for consideration of the application at 19:19.</i></p> <p>It was proposed by Cllr Pearce, seconded by Cllr Newsome and unanimously agreed to defer a decision pending clarification from East Suffolk Planning and the Regeneration Team on whether the plans would impact on Armed Forces Day and similar events held on the Royal Green.</p> <p><i>Cllr Green returned to chamber at 19:25</i></p>		
DC/23/2935/FUL	30 Walmer Road - <b><u>Single storey side flat roof extension</u></b>	Kirkley and Pakefield
It was proposed by Cllr Brooks, seconded by Cllr Pearce and unanimously agreed to recommend approval of the application.		
DC/23/3178/FUL	The Grange, Nightingale Road - <b><u>Re-build garden room/conservatory, re-roofing garage and internal alterations</u></b>	Kirkley and Pakefield
It was proposed by Cllr Brooks, seconded by Cllr Pearce and unanimously agreed to recommend approval of the application.		

b. Applications for tree works - To note that the Planning Authority has received the following applications for works for trees subject to a tree preservation order (TPO) and/or proposed works to trees within a Conservation Area (TCA) and comment as appropriate.

Reference	Address and Description	District Ward
DC/23/3193/TCA	2A Corton Road - <b><u>Two lime trees to crown reduce by roughly 20-30% This is maintenance pruning due to the large size of the trees.</u></b>	Gunton and St Margarets
This was noted.		

**52.** To consider support of measures Suffolk Highways may introduce to support inappropriate parking within the vicinity of 379 London Road South – Cllr Brooks proposed to endorse any measures of Suffolk Highways; seconded by Cllr Pearce; all in favour.

**53.** To note the East Suffolk Council’s Consultation Statement of Revised Licensing Policy – This was noted.

**54.** To note Suffolk County Council (Various Roads, Lowestoft) (Prohibition of Motor Vehicles, One-Way Traffic and Revocation) Order 2023 – This was noted.

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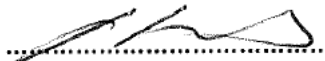
**55.** To note Suffolk County Council (District Of Waveney) (Stopping, Waiting And Loading Prohibitions And Restrictions and On-Street Parking Places) (Map-Based) Order 2018 (Lowestoft) (Various Roads) (Prohibition and Restriction Of Waiting And Loading) (Variation No.1) – This was noted. The Committee highlighted feedback from the public expressing concern of the regulations and a Triangle Market Working Group meeting was due to be scheduled to consider this.

**56.** Date and time of the next meeting – 18.45 Thursday 14 September 2023.

**57.** Items for the next agenda – Cllr Brooks requested an item for the Committee to review the light pollution document as recommended by the Climate and Ecological Emergency Committee. Cllr Pearce requested an item to receive an update on the timetable for the review of the Waveney Local Plan and receive an update on a development that had a conflict of interests noted in the previous meeting.

*The Chair closed the meeting at 19:38*

Signed: .....



14 September 2023