

Lowestoft Town Council
Meeting of the Planning Committee
First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE
17.00 Tuesday 18 April 2023

MINUTES

Present: Cllrs Wendy Brooks (Deputy Chair), Peter Knight (Chair), Peter Lang and Andy Pearce

In Attendance: Sarah Foote (Deputy Town Clerk)

224. Welcome

The fire evacuation procedure and public right to report were explained and the meeting was welcomed.

225. Apologies for absence.

Apologies were received from Cllrs Green, Barker, Newsome and Le-Grice with reasons provided. Cllr Lang proposed approval of the apologies received; seconded by Cllr Knight; and agreed (two votes for (Cllrs Lang and Knight) and two abstentions (Cllrs Brooks and Pearce)

226. Declarations of Interests and dispensations.

- a. To receive declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from councillors on items on the Agenda - Cllr Pearce declared he was Chair of the Gunton Residents Association.
- b. To consider written requests for dispensations and note dispensations granted - There were none.

2227. Minutes

- a. To consider the draft Minutes of 11 April 2023 – Cllr Brooks proposed approval, seconded by Cllr Pearce; and agreed (all in favour).

219. Public Forum

- a. To consider any advance comments from the public on any matters on this agenda – There was no one in attendance or any comments received ahead of the meeting.

220. Planning applications

- a. To consider the Town Council’s position on dealing with consultations for applications for replacement windows - Cllr Brooks proposed to consider window applications, informed by the Planning Authority’s published documentation and standards; seconded by Cllr Pearce; all in favour.
- b. To consider the following planning applications (all available on www.eastsuffolk.gov.uk) and decide the recommendations of the Council:

Table 1 - List of East Suffolk Planning Applications

Reference	Address and Description	District Ward
DC/23/1235/FUL	318 Beccles Road Carlton Colville- <u>Planning Application for the construction of a detached 3 bedroom Chalet Bungalow and integral garage together with associated works</u>	Carlton and Whitton
Cllr Lang declared that he lived close to this property. It was proposed by Cllr Brooks; seconded by Cllr Lang and unanimously agreed to recommend approval of this application.		
DC/23/1374/FUL	313 Yarmouth Road - <u>Roof extension with a loft conversion</u>	Gunton and St Margaret’s
It was proposed by Cllr Brooks, seconded by Cllr Pearce and unanimously to recommend approval of this application.		
DC/23/1208/FUL	Garage Block Melbourne Road- <u>Demolition of garages to provide 2 No. dwellings with off road parking</u>	Harbour and Normanston

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Reference	Address and Description	District Ward
	Cllr Brooks stated that she had previously been involved in development plans for this site but was not pre-determined for the application. It was proposed by Cllr Pearce, seconded by Cllr Lang and unanimously agreed that subject to confirmation that the proposed off road parking is viable (the road at the rear of the proposed development was currently used as a bin store and the council was concerned that vehicles would not be able to turn into the off road parking from this road) to recommend approval of the application.	
DC/23/0015/FUL	38 Kirkley Park Road- <u>Increase existing chimney stack to its original height all works carried out to match existing neighbours original stack</u>	Kirkley and Pakefield
	It was proposed by Cllr Brooks; seconded by Cllr Pearce and unanimously agreed to recommend approval of this application.	
DC/23/0989/FUL	57 Kirkley Cliff Road- <u>Replacement windows</u>	Kirkley and Pakefield
	Consideration of this application was deferred to the next meeting pending receipt of additional information.	
DC/23/1401/FUL	6 Brampton Grove- <u>Construction of a first floor front extension</u>	Oulton Broad
	Cllr Knight declared an interest. It was proposed by Cllr Lang; seconded by Cllr Pearce and unanimously agreed to recommend approval of this application.	

230. Correspondence from East Suffolk Council in response to matters raised by the Town Council:

- a. Seafront Vision Project – whilst noting the formal consultation on this project was still to be issued, it was asked that the relevant ESC Head of Service be contacted again regarding the procurement processes.
- b. Scheme of Delegation including Planning Referral process for planning application decisions - no further comments.
- c. DC/22/4257/FUL – 5 St Peters Street. This application and other examples were to be forwarded to the East Suffolk Council Scrutiny Committee as examples of where the town council recommendation had not be in line with the ESC Planning Officers and the application had been decided by the ESC Referral Panel and not by the ESC Planning Committee. The Deputy Town Clerk was to provide this, and other examples, to the Chair of the Scrutiny Committee.

231. Licensing:

It was proposed by Cllr Pearce, seconded by Cllr Lang and unanimously agreed to recommend approval of the following new application for a street trading consent:


Chloe's Delights - Local housing estates within Lowestoft and the surrounding area, including Carlton Colville and Gunton. To sell homemade cakes, brownies and blondies. Friday and Saturday 15:00 to 19:30

232. Date and time of the next meeting – Tuesday 18 April 2023 at 17:00.

233. Items for the next agenda – to consider recently issued reports by East Suffolk Council

The meeting was closed 18.10

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Signed: 
2 May 2023