

Lowestoft Town Council
Meeting of the Planning Committee
First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE
17.00 on Tuesday 18 October 2022

Present: Cllrs Peter Knight (Chair), Peter Lang, Wendy Brooks and Christian Newsome.

In attendance: Sarah Foote (Deputy Town Clerk)

Also in attendance: Wayne Smith (Suffolk Highways Community Liaison)

Public: There were no members of the public in attendance (either in person or remotely via Zoom webinar)

MINUTES

93. Welcome

The fire evacuation procedure and public right to report were explained, and the meeting was welcomed.

94. Apologies of absence.

Apologies were received from Cllrs Le Grice, Pearce, Green and Barker . Cllr Lang proposed approval of the apologies received; seconded by Cllr Newsome; all in favour.

95. Declarations of Interests and dispensations.

a. To receive declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from councillors on items on the Agenda.

There were none.

b. To consider written requests for dispensations and note dispensations granted.

There were none.

96. To consider the draft Minutes of Tuesday 4 October 2022.

Cllr Brooks proposed approval of the minutes; seconded by Cllr Lang; all in favour.

97. Public Forum

a. There were no members of public either in person or via Zoom.

98. Highways

To consider highways matters with Suffolk Highways Community Liaison Engineer – Wayne Smith from Suffolk Highways was present and spoke to members on his role within Suffolk Highways. Cllr Brooks raised issues about the state of pavements in Lowestoft and temporary work that was carried out of a poor standard. Cllr Newsome also raised the issue of temporary repair works done and the standard of the work of these repairs. Cllr Brooks also mentioned other roads that were in a poor state such as St Peters Street, Ipswich Road and Historic High Street. Mr Smith suggested that the online reporting tool should be used to report all highways issues and that local county councillors should be contacted to provide funding of road repairs. Mr Smith added that there were no planned major highway schemes in place due to budget constraints. Mr Smith would provide the scheduled report of road dressing works when available.

Cllr Brooks raised the issue of yellow line restrictions in Saturn Close and asked if this could happen at other schools.

Mr Smith suggested enquiring about the community self- help scheme. Mr Smith spoke about the possibility of volunteers and/or LTC Officers working together to clear hedgerows or clean road signs and confirmed that Suffolk County Council had a small budget for training, PPE and other equipment to support this work.

Cllr Knights proposed that the Committee considered this scheme at a future meeting; Cllr Lang seconded; all in favour.

99. Planning applications

b. To consider the following planning applications (all available on www.eastsuffolk.gov.uk) and decide the recommendations of the Council:

Table 1 - List of East Suffolk Planning Applications

Reference	Address and Description	District Ward
DC/22/3647/FUL	Hair For Men II 48 Oxford Road - Change of use from Hairdressers to residential.	Harbour and Normanston
It was proposed by Cllr Brooks; seconded by Cllr Lang and unanimously agreed to recommend approval of this application.		
DC/22/3780/ADN	34 - 36 London Road North - Non Illuminated Advertisement - 1no. button sign.	Harbour and Normanston
It was proposed by Cllr Brooks; seconded by Cllr Newsome and unanimously agreed to recommend approval of this application		
DC/22/3779/FUL	34 - 36 London Road North - Removal of 1no external machines and installation of 1no new external machine in alternative position. Modifications to existing shopfront windows as necessary with finishes to match existing. Removal of existing associated ATM signs and installation of new external sign.	Harbour and Normanston
It was proposed by Cllr Brooks; seconded by Cllr Newsome and unanimously agreed to recommend approval of this application		
DC/22/3839/FUL	11 North Quay Retail Park Peto Way Lowestoft Suffolk NR32 2ED- Extension of existing unit, creation of drive-thru lane, and associated landscaping, car parking and works.	Harbour and Normanston
It was proposed by Cllr Lang, seconded by Cllr Knight and agreed (three votes in favour, one against (Cllr Brooks)) to recommend approval of the application subject to monitoring the impact of the development in terms of the creation of any additional litter and any resultant impact being addressed.		
DC/22/3752/FUL	2 Pakefield Road - Replace front door.	Kirkley and Pakefield
It was proposed by Cllr Brooks; seconded by Cllr Newsome and unanimously agreed to recommend approval of this application		
DC/22/3667/FUL	Land to The Rear of 63 The Avenue - New dwelling.	Kirkley and Pakefield
Cllr Lang proposed rejection of this application due to loss of habitat and over development of land. Cllr Brooks seconded; all in favour.		
DC/22/3476/P3MA	Former Royal Court Hotel 146 London Road - Prior Notification - Change of Use from commercial (Class E) to dwelling house (Class C3) - 2 ground floor flats proposed.	Kirkley and Pakefield
It was proposed by Cllr Lang, seconded by Cllr Brooks and unanimously agreed to recommend refusal of the application due over development and the retraction of the commitment in the original proposal for community space. The Council agreed that the community space element of the original proposal should remain.		

b. The following tree works were noted:

Table 2 - List of East Suffolk Planning Applications

Reference	Address and Description	District Ward
DC/22/3951/TPO	42 Corton Road - WDC TPO 139 Front garden.T1. Holm Oak - Fell to ground level. Reason: This tree has lost 90% of canopy leaf cover and heavily infested with timber boring insects.	Gunton and St Margaret's
DC/22/3981/TCA	Kirkley Rectory Rectory Road - Trees numbered as per application and site plan G1 9 x Limes & G9 4 x Limes - Re-pollard to previous pollard points as part of routine management. T2 - Lime existing height 12m - Re-pollard at 5m above ground level due to declining crown through sparse growth and thinning upper crown. T4 & T6 - 2x Limes existing heights 12m & 15.2m - Remove deadwood. T8 - Yew existing height 12m - To reduce by up to 5m to remove current lever arm risk. Reason: general maintenance pruning works	Kirkley and Pakefield

100. Consultations

To consider making a response to the following consultations:

a. Lowestoft - North of Lowestoft Garden Village - Masterplan Consultation (second stage consultation)

The Town Council's original response to the first stage consultation was displayed for members to note. It was proposed by Cllr Knight, seconded by Cllr Newsome; all in favour, that the concerns within this submission should be resubmitted.

b. Hornsea Three Community Fund Set up

The committee agreed to defer this item until the next meeting.

101. Date and time of the next meeting - Tuesday 1 November at 18.45.

102. Items for the next agenda.

Meeting closed: 17.55

Signed 

Date: 1 November 2022