

Lowestoft Town Council
Meeting of the Community Safety Sub-Committee
First Floor, Hamilton House, Battery Green Road, Lowestoft NR32 1DE
13.00 on Wednesday 24 January 2024

MINUTES

Present: Cllrs Jen Jones (Chair), Andy Pearce and Elise Youngman

In Attendance: Lauren Elliott (Project and Committee Clerk) and Taylor Williams (Committee Clerk)

59. Welcome

The fire evacuation procedure and public right to report was explained and the meeting was welcomed.

60. To receive and consider acceptance of apologies for absence

No apologies had been received. Cllr Pitts was absent with no apologies.

61. Declarations of Interests and dispensations

61.1. To receive declarations of disclosable pecuniary, other registerable and non-registerable Interests from Councillors on items on the agenda and to note that there are no written requests and grants of dispensations for disclosable pecuniary interests – There were no declarations.

62. To consider the draft minutes and confidential note of the meeting of 22 November 2023

Cllr Pearce proposed approval of the minutes and confidential note; seconded by Cllr Youngman; all in favour.

63. Public forum

63.1. An opportunity for the public to make comments on any matters on this agenda, and to consider any advance comments from the public – No advanced comments had been received and no members of the public were in attendance.

64. Finance

64.1. To review any expenditure by this Sub-Committee from its delegated budget – There was one item of expenditure of £750 for defibrillator match funding and two pending items for defibrillators and repairs to the Gunton Community Park swing.
An item was requested for the next agenda to receive an update on the completion of defibrillator installations for the selected sites and to choose sites for 2024-2025, including recommendations from officers and the grounds maintenance team.

65. To consider measures to improve the security of the Town Council's assets, including the following:

65.1. To note vandalism and crime record of Town Council assets and consider which sites to prioritise – The vandalism report was reviewed, and officers were asked to verify if the vandalised tree at Rosedale Park was a repeated offence and what the extent of the damage was.

66. To consider the provision of CCTV for Lowestoft Town Council assets

Officers were progressing the standalone meeting with East Suffolk Council and the police as resolved at the previous meeting. Input from the grounds maintenance team was requested regarding CCTV and park security options across all assets. This item would be revisited after the meeting has been held.

67. To consider the following regarding Fen Park:

67.1. The Design Out Crime Report (confidential) – It was agreed that this item had been adequately discussed at the previous meeting.

Lowestoft Town Council
Meeting of the Community Safety Sub-Committee
First Floor, Hamilton House, Battery Green Road, Lowestoft NR32 1DE
13.00 on Wednesday 24 January 2024

- 67.2. Reports of crime and disorder at Fen Park – A feasibility briefing paper, referring to the Design Out Crime Report, was requested from officers to review options for installing localised CCTV in selected sites, with Fen Park as the priority, and if there was existing infrastructure. This feasibility paper would also consider lighting options for the sites. The Sub-Committee requested Mr Gallant and the Parks and Community Officer also be invited to the standalone security meeting as discussed under item 66.
- 67.3. Lighting options for Fen Park – This item was discussed under 67.2.
- 67.4. Recommendations to the Assets, Inclusion and Development Committee on security options for Fen Park – Any recommendations on general strategy would arise from the standalone meeting discussed under item 66.

68. Date of the next meeting

Wednesday 27 March 2024 13:00

69. Items for the next agenda and close

- 70. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted, namely any legal issues relating to the matters on this agenda**

Signed: 

19 March 2024

The Chair closed the meeting at 13:24