

**Lowestoft Town Council**  
**Meeting of the Budget and Loan Sub-Committee**  
**First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE**  
**9:30am on Monday 19 December 2022**

**MINUTES**

**Present:** Cllrs Alan Green (Chair), Graham Parker and Andy Pearce

**In Attendance:** Shona Bendix (Town Clerk) and Taylor Williams (Committee Clerk)

**162. Welcome.**

The fire evacuation procedure and public right to report were explained and the meeting was welcomed.

**163. Approval of apologies for absence.**

Apologies were received from Cllr Youngman with reasons provided.

Cllr Pearce proposed approval of apologies; seconded by Cllr Parker; all in favour.

**164. Declarations of Interests and dispensations**

164.1. To receive declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from councillors on items on the Agenda

Cllr Pearce declared he was the Lowestoft Town Council Representative on South Pier

Lowestoft but had no pecuniary interest in item 167.1 and a dispensation was approved for item 167.1.

164.2. To consider written requests for dispensations for Disclosable Pecuniary Interests and note dispensations granted

None were received.

**165. To consider the draft minutes of the meeting on 18 November, 22 November, 29 November, 5 December and 12 December.**

It was requested the officers check which minutes are awaiting approval.

**166. Public forum.**

An opportunity for the public to make comments on any matters on this agenda, and to consider any advance comments from the public.

No comments were received.

**167. To consider the following grant applications:**

167.1. South Pier Lowestoft for £2,645.44

It was noted the request was for one year's interim sponsorship to keep the pier open to the public whilst seeking a long-term funder. Cllr Pearce proposed approval; seconded by Cllr Parker; all in favour.

**168. To review the 2022 – 2023 Lowestoft Town Council Budget and reserves (some aspects may be confidential).**

It was confirmed there were no issues and the Sub-Committee would continue to monitor.

**169. To review the 2023 – 2024 Lowestoft Town Council Budget and reserves (some aspects may be confidential).**

To be discussed in confidential session.

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170. **Date of the next meeting**

Wednesday 4 January 12:30 – 14:00

171. **Items for the next Agenda and Close.**

Cllr Pearce proposed an item to finalise the preparation of the 2023-2024 budget and the precept demand, including remaining considerations concerning the grounds maintenance contract. Seconded by Cllr Parker; all in favour.

172. **To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the Meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted, namely any legal issues relating to the matters on this agenda.**

Cllr Pearce proposed the meeting be moved into confidential session; seconded by Cllr Green; all in favour.

***The Chair closed the meeting to the public and moved into confidential session at 09:46***

At 10:36 apologies with no reasons were received from Cllr Barker with reasons provided and from Cllr Brooks with no reasons provided.

Cllr Pearce proposed approval of Cllr Barker's apologies; seconded by Cllr Parker; all in favour.

Cllr Pearce proposed approval of Cllr Brooks' apologies; seconded by Cllr Green; a vote was held with two Councillors in favour and one abstained.

A discussion concerning grounds maintenance provision took place.

A discussion concerning the Town Hall budget took place.

A discussion concerning the Marina Theatre budget took place. Cllr Pearce made a confidential proposal; seconded by Cllr Parker; all in favour.

A discussion took place concerning play areas.

It was agreed to hold an additional meeting on Friday 6<sup>th</sup> January if it is required and subject to staff availability.

***The Chair closed the meeting at 11:14***

Signed: .....



6 February 2023