

Lowestoft Town Council
Meeting of the Budget and Loan Sub-Committee
First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE
12:30pm on Monday 12 December 2022

MINUTES

Present: Cllrs Wendy Brooks (Deputy Chair), Alan Green (Chair), Graham Parker, Andy Pearce and Sonia Barker

In Attendance: James Cox (Finance and Information Officer), Shona Bendix (Town Clerk) and Taylor Williams (Committee Clerk)

152. Welcome.

The fire evacuation procedure and public right to report were explained and the meeting was welcomed.

153. Approval of apologies for absence.

Apologies were received from Cllr Youngman with reasons provided.

Cllr Pearce proposed approval of apologies; seconded by Cllr Parker; all in favour.

154. Declarations of Interests and dispensations

154.1. To receive declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from councillors on items on the Agenda

None were declared.

154.2. To consider written requests for dispensations for Disclosable Pecuniary Interests and note dispensations granted

None were received.

155. To consider the draft minutes of the meeting on 8 November, 15 November, 18 November, 22 November and 29 November.

Cllr Parker proposed approval of 8 and 15 November; seconded by Cllr Pearce; all in favour. It was requested that the minutes of 18, 22, 29 November be received in one batch.

156. Public forum.

An opportunity for the public to make comments on any matters on this agenda, and to consider any advance comments from the public.

No members of the public were present.

157. To review the 2022 – 2023 Lowestoft Town Council Budget and reserves (some aspects may be confidential).

The Finance and Information Officer (FIO) confirmed there were no issues to be raised with the Sub-Committee.

158. To review the 2023 – 2024 Lowestoft Town Council Budget and reserves (some aspects may be confidential).

To be discussed in confidential session.

It was confirmed TUPE advice was received but the officers were awaiting a further meeting with the lawyer. It was noted the figure of the TUPE liability was required for the budget and if, in the interim, advice could be received on a prudent contingency figure.

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159. **Date of the next meeting**

19 December 14:00

160. **Items for the next Agenda and Close.**

161. **To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the Meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted, namely any legal issues relating to the matters on this agenda.**

Cllr Pearce proposed the meeting be moved into confidential session; seconded by Cllr Barker; all in favour.

The Chair closed the meeting to the public and moved into confidential session at 12:51

It was suggested bulky waste collection become part of the Town Council's services and be factored into the Grounds Maintenance budget. It was confirmed that if the one year trial for bulky waste collection is completed and deemed successful then it will become a permanent fixture and factored into next year's budget.

The Town Clerk confirmed, per the litter pickers being recruited, the office has applied for a waste carrier license, and different contracts for bin emptying have been investigated.

Cllr Brooks temporarily left the chamber at 13:09

Cllr Brooks returned to the chamber at 13:11

A discussion regarding apprenticeships took place. Cllr Pearce made a confidential proposal; seconded by Cllr Brooks; all in favour.

The Chair closed the meeting at 13:58

Signed:

6 February 2023

