

# Arnold's Bequest Charity Board Meeting

**Minutes of a meeting on 21 January 2020  
at the offices of Lowestoft Town Council, First Floor, Hamilton House, Battery Green Road,  
Lowestoft NR32 1DE**

**Present:** Cllrs Sue Barnard, Bob Breakspear, Colin Butler, Neil Coleby, Tracey Eastwood, Amanda Frost, Alan Green, Peter Knight, Graham Parker, Andy Pearce, John Pitts, Alice Taylor (Chair) and David Youngman

**In attendance:** Shona Bendix (Clerk) and Lauren Elliott (Committee Clerk)

**Public:** There were no members of the public in attendance

## MINUTES

### 39. Welcome

The fire evacuation procedure was explained and the meeting was welcomed. Councillors were reminded that they attend meetings of the Charity Board as Trustees, not Lowestoft Town Councillors.

### 40. Apologies for absence

Apologies were received from Cllrs Tara Carlton and Jacqueline Hardie. It was noted that Nick Webb had resigned as a Lowestoft Town Councillor and was no longer a Trustee of the Arnold's Bequest Charity Board. The Clerk has informed Democratic Services. Thanks were recorded to Nick Webb for his service. Cllr Knight proposed acceptance of the apologies; seconded by Cllr Frost; all in favour.

### 41. Declarations of interests and dispensations

There were none.

### 42. Accuracy of the minutes of 22 October 2019

Accepted as accurate. Proposed by Cllr Knight; seconded by Cllr Green; all in favour.

### 43. Payments and the accounts to date (2019 – 2020)

The accounts were displayed at the meeting and noted. There had been no transactions since the last meeting. The balance of the account was noted as £22,144.

### 44. Any measures in relation to the Charity Board's climate emergency declaration

Lowestoft Town Council's Climate Emergency Committee and Parks and Open Spaces Sub-Committee have agreed that East Suffolk Norse's recently appointed Countryside Officer should examine the site for biodiversity. The Clerk will ask them to look at Arnold's Bequest and sites owned by the Town Council. East Suffolk Norse has donated seven hundred daffodil bulbs which have been planted. It was confirmed that East Suffolk Norse do complete maintenance work at Arnold's Bequest, as and when requested to do so by the Charity Board. No maintenance work has been carried out during the last quarter. It was reported that there have been some issues with handrails. It was queried whether sleepers could be considered for the area opposite the diner to allow grass to grow again. East Suffolk Norse will be thinning trees near the flint wall to prevent damage to the wall and open the view. It was suggested that a bench could then also be considered for that area. It was requested that Norse be mindful of any nesting birds before taking action to thin the trees. The Community Payback Scheme has previously offered its services for any work to be completed at Arnold's Bequest. The Clerk will make enquiries with East Suffolk Norse. Cllr Taylor proposed that the Clerk contact East Suffolk Norse's Countryside

Officer for advice on the thinning of trees near the flint wall, options for seating in that area and advice with putting in sleepers opposite the diner; seconded by Cllr Knight; all in favour. Cllrs Coleby and Eastwood volunteered to visit the site with the Countryside Officer, with Cllr Barnard as the substitute. It was clarified that there will be no trimming of the trees until the Countryside Officer has been consulted. It was suggested that cuttings from the trees could be used in place of sleepers. It was requested that officers begin to explore the cost of appropriate signage to identify Arnold's Bequest and explain more about the land.

**45. Date of the next meeting**

Tuesday 21 April 2020 19:00

**46. Resolution to close the meeting to the public:**

**46.1 Any legal matters** – There were no confidential matters for consideration.

**47. Meeting close**

The Chair closed the meeting 19:17.