

**Lowestoft Town Council Planning Committee
For the attention of all Committee Members**

You are summoned to attend a Meeting of the Planning Committee of Lowestoft Town Council, which will be held at **First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE** at 18.45 on Thursday 11 July 2024.

The meeting is held in accessible premises and open to the public and press to attend. Those attending shall be informed that the meeting may be reported on (including recording, photography and filming). This does not apply to confidential items. Comments can also be submitting regarding any item on the agenda in advance of the meeting. Members of the public can join the meeting remotely via the following link: <https://us02web.zoom.us/j/88608153949>. The meeting can also be observed via YouTube on the following link: <https://youtube.com/live/LoiLukKPIMs>.

In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.

Councillors must register relevant interests and declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011, a councillor with **relevant interests** in matters on the agenda cannot take part or vote on those matters, unless they have been granted a dispensation. Under the Council's Code of Conduct, a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which case they will need to consider whether they should leave the room.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

To help prevent the spread of infectious diseases, all attendees should consider the safety of others, make their own risk assessment of the advisability of attending and consider measures they should take to ensure their own safety.

Regards,

Sarah Foote

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Sarah Foote, Acting Town Clerk
4 July 2024

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AGENDA

23. Welcome

To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public right to report.

24. To receive and consider acceptance of apologies for absence

25. Declarations of Interests and dispensations

a. To receive declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from councillors on items on the agenda.

b. To consider written requests for dispensations and note dispensations granted.

26. Minutes

a. To consider the draft Minutes of 27 June 2024.

27. Public Forum

a. To consider any advance comments from the public on any matters on this agenda.

28. Planning applications

a. To consider the following planning applications (all available on www.eastsuffolk.gov.uk) and decide the recommendations of the Council:

Table 1 - List of East Suffolk Planning Applications

Reference	Address and Description	District Ward
DC/24/2050/FUL	25 The Fairway - <u>Front porch extension</u>	Carlton and Whitton
DC/24/2216/FUL	1 Thistledown - <u>Proposed rear single storey flat roof extension.</u>	Carlton and Whitton
DC/24/1390/FUL	Land And Buildings Between Avalon And The Hollies Warren Road - <u>Retrospective Application - Change of use of garage to storage/office use and external alterations</u>	Gunton and St Margarets
DC/24/2175/FUL	104 Corton Road - <u>Single storey rear extension to form garden room</u>	Gunton and St Margarets
DC/24/2205/FUL	30 Oulton Road - <u>Installation of dropped kerb and retrospective planning application for driveway at the front of the property</u>	Gunton And St Margarets
DC/24/2077/FUL	30 Milton Road East - <u>Change of Use of existing Dwelling (C3) to a five bedroom house in multiple occupation (C4).</u>	Harbour and Normanston
DC/24/2166/FUL	5 Battery Green Road - <u>Change of use from Class E Offices to Sui Generis to allow for a 9 bed HMO. No significant external changes will be made as part of the proposed works.</u>	Harbour and Normanston
DC/24/2217/FUL	The Tudor Rose 233 St Peters Street - <u>Change of use from a public house to a convenience store Retrospective Application for HMO</u>	Harbour and Normanston
DC/24/2316/P3MA	30 Gordon Road - <u>Prior Approval Commercial to Dwelling - Change of Use from offices to single dwelling house</u>	Harbour and Normanston
DC/23/4373/FUL	Crown House Crown Street - <u>Change of use to a 18 bed HMO subdivided into 5 separate units each containing separate kitchen and bathroom facilities</u>	Harbour and Normanston

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Reference	Address and Description	District Ward
DC/24/2147/FUL	47 London Road South - <u>Change of use from residential dwelling use class C3 to House of Multiple Occupancy use class C4 (8 Bedrooms)</u>	Kirkley and Pakefield
DC/24/2181/FUL	87 Pakefield Street - <u>Re-Roofing of Garage and Conversion to Annex</u>	Kirkley and Pakefield
DC/24/2223/FUL	25 Willow Road - <u>Remove Conservatory & Construct New Lounge at Rear of Bungalow</u>	Kirkley and Pakefield

b. To note that the Planning Authority has received the following applications for repair/replacement windows within a Conservation Area and this will be assessed in line with East Suffolk Council's Historic Environment Supplementary Planning Document | June 2021 | Windows, Doors and Porches.

Reference	Address and Description	District Ward
DC/24/2015/FUL	15 Victoria Court Kirkley Cliff Road - <u>Change 3 PVCu windows in white with identical PVCu windows in white to improve heat retention</u>	Kirkley and Pakefield

29. To consider support for a vehicle weight restriction in Kensington Road NR33 OHY

30. To consider further requests to the join the Neighbourhood Development Plan Sub-Committee and the meeting schedule

31. Date and time of the next meeting - 18.45 Thursday 25 July 2024

32. Items for the next agenda