



Lowestoft Town Council Grant Application Form

Please complete this form and send it with:

- a. Your Equality Policy, or equivalent (and Safeguarding Policy if project relates to young and/or vulnerable people)
- b. Your constitution or equivalent

to *The Town Clerk, Lowestoft Town Council, First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE* or e-mail admin@lowestofttowncouncil.gov.uk

About your organisation. Insert 'yes' or 'no' and/or provide additional information where relevant	
Name of organisation	Lowestoft Town Tennis & Pickleball club
Name of account to which payment to be made (explain if not your organisation's name)	As above
What does your organisation do? (100 words max)	Promotes the playing of both Tennis and Pickleball to all members of public in the Lowestoft area.
What relevant local area does your organisation cover?	Lowestoft
Who are the main beneficiaries of your work?	The general public particularly the disabled, and those wishing to get fit and healthy. We promote wheelchair and walking tennis to an increasing number of Lowestoft residents.
Are you a charity? If yes, describe the type of charity	Not a charity
If registered, what is the charity number?	N/A
Not-for-profit? If no, describe the organisation	Self financing. The running costs of the club eg Balls, equipment, insurance and registration to various leagues is covered from members subscriptions, plus additional capital expenditure is required as payment of £8,100 to Lt. Town Council towards floodlight costs.
Organisation income (last complete financial year)	£5022



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Organisation expenditure (last complete financial year)	£2429
Contact details	
Name	REDACTED
Address	REDACTED
Telephone number/s	REDACTED
E-mail	REDACTED
Position within organisation	Chair
Explain how you are authorised to make this application on behalf of the organisation	Our committee derived from 12 members of the club has asked me to make an application to yourselves
About your project	
Please provide details of the project and how the project will benefit the people of Lowestoft (250 words max).	Now that the Pickleball and tennis courts are almost completed at the North denes site we are holding an open day on July 13 th 2024 to launch the new offering to the general public of Lowestoft. In line with the Councils policy of free play we wish to make available tennis and Pickleball rackets and balls for free use for all visitors to the site.
Total cost of project	£2121.52
Breakdown of cost	Pickleball bats (32) x £35 = £1120 " balls (8) x £3 = 24 Tennis rackets (20) x £25 = 500 Total £1644



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Grant requested from Lowestoft Town Council	£1144 The club will be putting £500 towards this project	
What specifically would the grant from the Council fund?	As above. It would fund the Pickleball bats & balls	
Have any funds been requested/agreed from other sources? Provide details	Only the club itself	
When are the funds required?	To enable the club to purchase the equipment ready for July 13 th then the funds would be required by July 1 st (allowing time to purchase all equipment).	
Project start date	Day One is July 13 th 2024	
Project completion date	Ongoing from the above date	
Compliance Agreements (insert 'YES' to indicate your agreement to the questions below. If you do not intend to comply, insert 'NO'.)		
Do you authorise us to hold and use information that you have provided, for the purpose of processing and monitoring this grant application? You can ask us for details of the information we use for this purpose at any time.	YES	
Do you acknowledge that if you provide false or misleading information in your application or at any point in the life of any grant, we will provide information to relevant enforcement agencies and take any action to recover any funds and damages, as we deem appropriate?	YES	
Do you authorise us to use information about your project and organisation as part of our publicity and promotion of our grants programme?	YES	
Do you agree to acknowledge the Council appropriately on all of your related publicity and promotional material including posters, advertisements, press releases and leaflets?	YES	
Do you agree not to distribute funds granted to any other organisation, other than as agreed as part of the grant award?	YES	
Do you agree to report the outcome and impact of the grant to the Council as required in the Council's Grant Awarding Policy?	YES	
Do you agree that any grant awarded will only be used for the purpose for which it was given and in compliance with any conditions applied?	YES	

Signed.....REDACTED.....

Date.....13/6/2024.....

(Signatory must be authorised to act on behalf of the organisation and, if different from the main contact listed above, this should be explained.