

**Lowestoft Town Council Planning Committee
For the attention of all Committee Members**

You are summoned to attend a Meeting of the Planning Committee of Lowestoft Town Council, which will be held at **First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE** at 18.45 on Thursday 8 February 2024.

The meeting is held in accessible premises and open to the public and press to attend. Those attending shall be informed that the meeting may be reported on (including recording, photography and filming). This does not apply to confidential items. Comments can also be submitting regarding any item on the agenda in advance of the meeting. Members of the public can join the meeting remotely via the following link: <https://us02web.zoom.us/j/83254160365>. The meeting can also be observed via YouTube on the following link: <https://youtube.com/live/Nfz1f5Z5JpA>.

In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.

Councillors must register relevant interests and declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011, a councillor with **relevant interests** in matters on the agenda cannot take part or vote on those matters, unless they have been granted a dispensation. Under the Council's Code of Conduct, a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which case they will need to consider whether they should leave the room.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

To help prevent the spread of infectious diseases, all attendees should consider the safety of others, make their own risk assessment of the advisability of attending and consider measures they should take to ensure their own safety.

Regards,

Sarah Foote

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Sarah Foote, Acting Town Clerk
8 February 2024

Lowestoft Town Council
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AGENDA

151. Welcome

To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public right to report.

152. To receive and consider acceptance of apologies for absence

153. Declarations of Interests and dispensations

a. To receive declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from councillors on items on the agenda.

b. To consider written requests for dispensations and note dispensations granted.

154. Public Forum

a. To consider any advance comments from the public on any matters on this agenda.

155. Minutes

a. To consider the draft Minutes of 25 January 2024.

156. To receive a presentation on proposed development at Land off Waveney Drive

157. Planning applications

a. To consider the following planning applications (all available on www.eastsuffolk.gov.uk) and decide the recommendations of the Council:

Table 1 - List of East Suffolk Planning Applications

Reference	Address and Description	District Ward
DC/23/4507/VOC	80 Cotmer Road - <u>Variation of Condition 5 of DC/13/2350/FUL - Construction of house including demolition of existing - Wishing to change Hawthorn to Cherry Laurel to the front elevation</u>	Carlton and Whitton
DC/24/0150/FUL	42 Gunton Church Lane - <u>Proposed single storey extensions and detached garage</u>	Gunton and St Margarets
DC/24/0235/ADI	42 London Road North - <u>Illuminated consent: - Replace 1no. Projecting signage with new 600mm. - Replace 1no. Fascia and 1no. Logo with 1no. New blue fascia & 1no. New 385mm logo height. - Replace 1no. ATM surround and decals with new. - Replace safety manifestation with new.</u>	Harbour and Normanston
DC/24/0082/CLE	39 Kirkley Cliff Road - <u>Certificate of Lawful Use (Existing) - To establish the lawfulness of the use of garage building as an independent residential unit [use class C3 (Dwellinghouses)] for a continuous period in excess of four years.</u>	Kirkley and Pakefield
DC/24/0122/FUL	19 Ship Road - <u>Single storey rear extension following demolition of existing conservatory.</u>	Kirkley and Pakefield

b. Applications for tree works - To note that the Planning Authority has received the following applications for works for trees subject to a tree preservation order (TPO) and/or proposed works to trees within a Conservation Area (TCA) and comment as appropriate.

Reference	Address and Description	District Ward
DC/24/0259/TPO	Grove Farmhouse West 241 Stradbroke Road - <u>G1: Various Group consisting of Yew, Sycamore and Laural. Reduce the first 3 trees closest to the property to height as shown on below photo (approx. 2m height reduction of tallest tree). Reshape the canopy of the entire tree line back to the driveway kerb edge of 241 Stradbroke Road. All as general maintenance.</u>	Kirkley and Pakefield

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158. To receive an update on whether East Suffolk Council accepted the corrected Lowestoft Town Council consultee response on DC/23/4933/DEM

159. To consider the contents and implications of DC/23/4933/DEM and whether the Lowestoft Town Council Planning Committee would like to take a formal position on the matter

160. To receive feedback from the East Suffolk Planning Forum

161. To appoint a representative to attend the ESPA Conference on 17 February 2024

162. To appoint a representative to attend the Sizewell C Forum

163. Licensing

163.1. To consider the following Licensing Applications:

163.1a. Temporary Pavement - Door to the Cosmos - 307 London Road South, Lowestoft, NR33 0DX - 4 chairs and 2 tables with day and times as follows: Wednesday to Friday 10:00 - 16:00 & Saturday 10:00 - 16:00

163.1b. Street Trading Consent Renewal - Farmhouse Kitchen - Hadenham Road, Lowestoft - Hot & Cold snacks and refreshments, with days and times as follows: Monday to Friday 07:30 - 15:00, Saturday 07:30 - 13:00 and Sunday 10:00 - 16:00

164. Consultations:

a. Street Trading Policy

165. Date and time of the next meeting - 18.45 Thursday 22 February 2024.

166. Items for the next agenda