

**Lowestoft Town Council Planning Committee
For the attention of all Committee Members**

You are summoned to attend a Meeting of the Planning Committee of Lowestoft Town Council, which will be held at **First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE** at 18.45 on Thursday 27 July 2023.

The meeting is open to the public and press to attend and those attending the meeting shall be informed that the meeting may be reported on (including recording, photographing and filming). This does not apply to confidential items. Comments can also be submitting regarding any item on the agenda in advance of the meeting. Members of the public can join the meeting remotely via the following link: <https://us02web.zoom.us/j/84913882946>. The meeting can also be observed via YouTube on the following link: <https://youtube.com/live/LJGBNKacew>.

In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.

Councillors must register relevant interests and declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011, a councillor with **relevant interests** in matters on the agenda cannot take part or vote on those matters, unless they have been granted a dispensation. Under the Council's Code of Conduct, a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which case they will need to consider whether they should leave the room.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

To help prevent the spread of infectious diseases, all attendees should consider the safety of others, make their own risk assessment of the advisability of attending and consider measures they should take to ensure their own safety.

Regards,

S. Bendix

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Shona Bendix, Town Clerk
20 July 2023

Lowestoft Town Council
Meeting of the Planning Committee
First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE
18.45 on Thursday 27 July 2023

AGENDA

23. Welcome

To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public right to report.

24. To receive and consider acceptance of apologies for absence.

25. Declarations of Interests and dispensations.

a. To receive declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from councillors on items on the agenda.

b. To consider written requests for dispensations and note dispensations granted.

26. Public Forum

a. To consider any advance comments from the public on any matters on this agenda.

27. Minutes

a. To consider the draft Minutes of 13 July 2023

28. Planning applications

a. To consider the following planning applications (all available on www.eastsuffolk.gov.uk) and decide the recommendations of the Council:

Table 1 - List of East Suffolk Planning Applications

Reference	Address and Description	District Ward
DC/23/1748/FUL	41 Normanston Drive - <u>Rear extension on our house to extend two of the existing bedrooms.</u>	Harbour and Normanston
DC/23/2721/FUL	Ground Floor Apartment 23 Waveney Road - <u>Replace east elevation ground floor windows. Raise north ground floor window cills 150mm</u>	Harbour and Normanston
DC/23/2151/FUL	South of Technical Centre, Whapload Road - <u>Installation of modular office system adjacent the South elevation of technical centre offices. (proposal required to accommodate personnel from an existing building which is been considered as a high risk to pedestrian safety).</u>	Harbour and Normanston
DC/23/2728/FUL	St Bridget's Cottage North Parade - <u>New external silver-grey cladding to the side and rear of the property - (1st floor to roof) New white guttering/ down pipes/ fascia to the side and rear.</u>	Kirkley and Pakefield
DC/23/2173/FUL	49 Pakefield Street - <u>Illuminated Advertisement Consent - Erection of illuminated and non-illuminated signs to the exterior of the building. Sign A - Two X sets of individual letters and emblem, fixed inside existing masonry frame. Sign B - One X new name board panel. Sign C - Two X new sets of sign written amenity text. Sign D - One X new disclaimer panel. Sign E - One X new disclaimer panel. Sign F - One X new double legged garden entrance sign. Sign G - One X new entrance sign to rear. Sign H - Two X new decorative lanterns. Sign I - Eight X new LED floodlights.</u>	Kirkley and Pakefield
DC/23/2505/FUL	99 Pakefield Street - <u>Listed Building Consent - Replace existing windows of inappropriate construction and dilapidated condition. Removal of cement render and replacement in lime render. Repairs to outbuilding including conversion of window into doors.</u>	Kirkley and Pakefield
DC/23/2739/FUL	99 Pakefield Street - <u>Replace existing windows of inappropriate construction and dilapidated condition. Removal of cement render and replacement in lime render. Repairs to outbuilding including conversion of window into doors.</u>	Kirkley and Pakefield

Reference	Address and Description	District Ward
DC/23/1519/FUL	313 London Road South - <u>Replace existing wall and fence at front of property with wall, railings and gate</u>	Kirkley and Pakefield
DC/23/2150/FUL	Flat 1 156 London Road South - <u>Retrospective Application - Change of use from business/offices to its original residential flat status by reinstating the front door along London Rd Sth and closing of the internal connection to the Red Rose Florist shop at 156 and 156A London Rd South.</u>	Kirkley and Pakefield
DC/23/2655/FUL	115 Westwood Avenue - <u>Single storey front and rear extensions and internal alterations to suit.</u>	Carlton and Whitton
DC/23/2407/FUL	173 Long Road - <u>Single storey extension and loft conversion</u>	Carlton and Whitton
DC/23/2535/FUL	55 Elm Tree Road - <u>Construction of a Conservatory</u>	Carlton and Whitton
DC/23/2548/FUL	9 Heigham Drive - <u>Construction of single storey front extensions</u>	Carlton and Whitton
DC/23/2659/FUL	88 Yarmouth Road - <u>Change of use from Class C3 (dwellinghouse) to Class C2 (residential institution).</u>	Gunton and St Margaret's
DC/23/1208/FUL	Garage Block Melbourne Road - <u>Demolition of garages to provide 2 No. dwellings with off road parking</u>	Harbour and Normanston

b. Applications for tree works - To note that the Planning Authority has received the following applications for works for trees subject to a tree preservation order (TPO) and/or proposed works to trees within a Conservation Area (TCA) and comment as appropriate.

DC/23/2836/TCA	43 Kirkley Cliff Road - <u>Rear garden T1 Sycamore - Remove to a low stump and poison as this tree is affecting the wall to the neighbours and is oversized for its location.</u>	Kirkley and Pakefield
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29. AP/23/0037/REFUSE – 63 The Avenue. To note that an appeal has been made to the Secretary of State against the decision of East Suffolk Council to refuse planning permission to construct a new dwelling.

30. DC/23/0864/FUL - 243 Long Road. Construction of detached garage and carport. To note this application was considered at the ESC Referral Panel as the Town Council's comments were contrary to the officer recommendation of refusal. At the referral panel it was agreed that the application could be delegated to the Head of Planning and Coastal Management to refuse as per the officer's recommendation.

31. Date and time of the next meeting – 18.45 Thursday 10 August 2023.

32. Items for the next agenda: To receive an update on the following matters:

East Suffolk Council Seafront Vision and East Suffolk Council Scheme of Delegation for planning determinations and examination by East Suffolk Council Scrutiny Committee