

**Lowestoft Town Council Planning Committee
For the attention of all Committee Members**

You are summoned to attend a Meeting of the Planning Committee of Lowestoft Town Council, which will be held at **First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE** at 17.00 on Tuesday 23 May 2023.

The meeting is open to the public and press to attend and those attending the meeting shall be informed that the meeting may be reported on (including recording, photographing and filming). This does not apply to confidential items. Comments can also be submitting regarding any item on the agenda in advance of the meeting. Members of the public can join the meeting remotely via the following link: <https://us02web.zoom.us/j/85732897589> . The meeting can also be observed via YouTube on the following link: <https://youtube.com/live/2lap1kqaRjQ?feature=share> .

In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.

Councillors must register relevant interests and declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011, a councillor with **relevant interests** in matters on the Agenda cannot take part or vote on those matters, unless they have been granted a dispensation. Under the Council's Code of Conduct, a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which case they will need to consider whether they should leave the room.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

To help prevent the spread of infectious diseases, all attendees should consider the safety of others, make their own risk assessment of the advisability of attending and consider measures they should take to ensure their own safety.

Regards,

S. Bendix

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Shona Bendix, Town Clerk
16 May 2023

Meeting of the Planning Committee
First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE
17.00 on Tuesday 23 May 2023

AGENDA

235. Welcome

To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public right to report.

236. To receive and consider acceptance of apologies for absence.

237. Declarations of Interests and dispensations.

a. To receive declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from councillors on items on the Agenda.

b. To consider written requests for dispensations and note dispensations granted.

238. Minutes

a. To consider the draft Minutes of 2 May 2023.

239. Public Forum

a. To consider any advance comments from the public on any matters on this agenda.

240. To review and adopt Committee arrangements

a. To note the membership of the Planning Committee

b. To appoint the Deputy Chair of the Planning Committee

241. Lowestoft Neighbourhood Development Plan

a. To consider composition

b. To review and consider adoption of the Terms of Reference

c. To agree the meeting schedule

242. Planning applications

a. To consider the following planning applications (all available on www.eastsuffolk.gov.uk) and decide the recommendations of the Council:

Table 1 - List of East Suffolk Planning Applications

Reference	Address and Description	District Ward
DC/23/1672/FUL	148 Blackheath Road - <u>Single storey rear extension</u>	Kirkley and Pakefield
DC/23/1772/FUL	196 London Road South - <u>Extending existing first floor rear bedroom. Rear staircase to Courtyard 2 for access</u>	Kirkley and Pakefield
DC/23/1744/FUL	95 Pakefield Street - <u>Rear extension and replacement garage</u>	Kirkley and Pakefield
DC/23/1688/FUL	13 Sunningdale Avenue - <u>Rear/side single storey extension.</u>	Kirkley and Pakefield
DC/23/1515/FUL	220 Carlton Road - <u>Extension and alterations</u>	Kirkley and Pakefield
DC/23/1489/FUL	71 Kirkley Park Road - <u>Change UPVC boxed sash windows like for like</u>	Kirkley and Pakefield

Reference	Address and Description	District Ward
DC/23/0792/FUL	Old Lowestoft Post Office 51 London Road North - <u>Adaptive reuse of grade II listed post office and auxiliary buildings for multifunctional art based centre. Development comprising: Conversion of listed post office building to provide 4no. artist studios, art gallery and associated facilities; Gallery use at connecting hall (former sorting hall) between post office and gault building; Conversion of Gault Building to provide gallery use, 4no. studios / residential provision, and associated facilities; New build lift, stair core and store & loading area; New build Cafe with covered outdoor seating and associated facilities; New build Artist Studio and associated facilities connecting to the open flexible space at the rear of the site; and New build ground level DDA compliant accommodation in bedroom annex.</u>	Harbour and Normanston
DC/23/1407/LBC	Planning Application Lowestoft Post Office London Road North - <u>Listed Building works as part of proposals for adaptive reuse of grade II listed post office (and auxiliary buildings) for multifunctional art based centre.</u>	Harbour and Normanston
DC/23/4818/FUL	125 Bevan Street East - <u>Retail shop premises to be converted to Beauty and Nail Salon trading as USA Nails Lowestoft Limited</u>	Harbour and Normanston
DC/23/1561/FUL	9 Gunton Cliff - <u>Demolition of outbuildings and construction of single storey rear extension.</u>	Gunton and St Margaret's
DC/23/1569/ROC	16 Gunton Drive - <u>Removal of Condition No. 2 of DC/21/0358/COU - Change of use of two bedroom bungalow previously residential to be furnished holiday let; Condition 2 states: "The premises herein referred to shall be used for holiday letting accommodation and for no other purposes (including any other purpose in Class C3 of the Schedule to the Town and Country Planning (Use Classes) Order 1987). The duration of occupation by any one person or persons, of the holiday unit shall not exceed a period of 56 days in total in any one calendar year, unless the Local Planning Authority agrees in writing to any variation. The owner / operators of the holiday unit hereby permitted shall maintain an up to date Register of all lettings, which shall include the names and addresses of all those persons occupying the units during each individual letting. The said Register shall be made available at all reasonable times to the Local Planning Authority."</u>	Gunton and St Margaret's

b. To note the following applications for tree works:

Table 2 - List of East Suffolk Planning Applications

Reference	Address and Description	District Ward
DC/23/1712/TPO	16 Sutherland Drive - <u>WDC TPO 1-4 Rear garden 1 x Oak - Fell to ground level Reason: tree showing significant canopy die-back and has significant areas of loose bark around the stem of the tree approx. 80% of the circumference</u>	Gunton and St Margaret's

243. To consider the Carlton Colville Neighbourhood Development Plan Regulation 16 consultation.

244. Licensing

To consider the following application:

The Volunteer, 170 London Road North – pavement Licence. The premises is seeking approval for 20 chairs and 5 tables. Days and times: Monday to Sunday 11:00 to 21:00

245. Highways

To consider supporting a resident's request to Suffolk County Council Highways for a drain at Planters Grove NR33 9QL due to the flooding.

246. Date and time of the next meeting – Tuesday 6 June at 6.45 pm

247. Items for the next agenda.