

**Lowestoft Town Council Planning Committee
For the attention of all Committee Members**

You are summoned to attend a Meeting of the Planning Committee of Lowestoft Town Council, which will be held at **First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE** at 18.45 on Thursday 14 September 2023.

The meeting is held in accessible premises and open to the public and press to attend. Those attending shall be informed that the meeting may be reported on (including recording, photographing and filming). This does not apply to confidential items. Comments can also be submitted regarding any item on the agenda in advance of the meeting. Members of the public can join the meeting remotely via the following link: <https://us02web.zoom.us/j/83158671603>. The meeting can also be observed via YouTube on the following link: <https://youtube.com/live/4zGJrsSJWyl>.

In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.

Councillors must register relevant interests and declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011, a councillor with **relevant interests** in matters on the agenda cannot take part or vote on those matters, unless they have been granted a dispensation. Under the Council's Code of Conduct, a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which case they will need to consider whether they should leave the room.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

To help prevent the spread of infectious diseases, all attendees should consider the safety of others, make their own risk assessment of the advisability of attending and consider measures they should take to ensure their own safety.

Regards,

S. Bendix

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Shona Bendix, Town Clerk

7 September 2023

Lowestoft Town Council
Meeting of the Planning Committee
First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE
18.45 on Thursday 14 September 2023

AGENDA

58. Welcome

To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public right to report.

59. To receive and consider acceptance of apologies for absence

60. Declarations of Interests and dispensations

a. To receive declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from councillors on items on the agenda.

b. To consider written requests for dispensations and note dispensations granted.

61. Public Forum

a. To consider any advance comments from the public on any matters on this agenda.

b. To receive comments from the applicant in relation to the revised plans (Operational Management Plan and amended the site layout to incorporate more screening and planting to the right-hand side boundary in the front parking area) for application DC/23/2659/FUL

62. Minutes

a. To consider the draft Minutes of 10 and 24 August 2023.

63. Planning applications

a. To consider the following planning applications (all available on www.eastsuffolk.gov.uk) and decide the recommendations of the Council:

Table 1 - List of East Suffolk Planning Applications

Reference	Address and Description	District Ward
DC/23/2659/FUL	88 Yarmouth Road - <u>Change of use from Class C3 (dwellinghouse) to Class C2 (residential institution).</u>	Gunton and St Margarets
DC/23/2860/FUL	56 Yarmouth Road - <u>Demolition of existing garage and store and build new garden room and store</u>	Gunton and St Margarets
DC/23/3208/VOC	Associated British Ports of Lowestoft - <u>Variation of Condition No. 2 of DC/23/2039/FUL - Development of a temporary heat driven Direct Air Capture Demonstrator Plant, comprising a 45m air column and associated mobile office, welfare storage cabin and control room.</u>	Harbour and Normanston
DC/23/3254/FUL	70-80 London Road North - <u>Change of use of the ground floor from a retail unit (Class E) to an Adult Gaming Centre (Sui Generis) and staff area with external alterations and associated works</u>	Harbour and Normanston
DC/23/3307/FUL	3A Commercial Road - <u>Change of use from 2 storey residential flat to a 5 bedroom HMO.</u>	Harbour and Normanston
DC/22/4241/FUL	Site Off Denmark Road - <u>Construction of 3 storey building for 8 self contained 1&2 bedroom flats</u>	Harbour and Normanston
DC/23/3048/FUL	22, 24, 30 and 37 Windsor Road - <u>Replacement of existing front doors and surrounds with composite floor doors and surrounds.</u>	Kirkley and Pakefield

b. Applications for tree works - To note that the Planning Authority has received the following applications for works for trees subject to a tree preservation order (TPO) and/or proposed works to trees within a Conservation Area (TCA) and comment as appropriate.

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Reference	Address and Description	District Ward
DC/23/3270/TPO	Elm Lodge, 84 Cotmer Road - <u>ESC TPO 146/2022 T3 Maple (TPO T1 Field Maple) (Norway) - remove T4 Oak (TPO T2) - remove T6 Maple (TPO T3 Field Maple) (Norway) - remove Other trees on application form are not covered by the TPO. The tree works are proposed to stop the influence of the tree(s) on the soil below building foundation level and provide long term stability.</u>	Carlton and Whitton

64. To receive an update on the Lowestoft Neighbourhood Development Plan

65. To consider a New Landscape Lighting Design Guide for methods to avoid light pollution

66. To note the Freedom of Information Act response in relation to the appointment of design contractors for the East Suffolk Council's Lowestoft Sea Front Vision.

67. To receive an update on the timetable for the review of the Waveney Local Plan.

68. Licensing

To consider the following renewal application for a street trading Licence:

Lamarti's Ice-cream – all consent streets within the North of Lowestoft, to sell: Ice cream, lollies, soft drinks & confectionery. Monday to Sunday 11:00 to 19:00

69. Consultations

a. To note the East Suffolk Council Planning Application Guidance for custom and self-build housing consultation (Planning Policy Update).

b. To note the Town Council's delegated response to the application for a Premises Licence for McDonalds, Leisure Way for the provision of hot food or drink between 11pm and 5am.

70. Date and time of the next meeting – 18.45 Thursday 28 September 2023.

71. Items for the next agenda.