

**Lowestoft Town Council Planning Committee
For the attention of all Committee Members**

You are summoned to attend a Meeting of the Planning Committee of Lowestoft Town Council, which will be held at **First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE** at 18.45 on Thursday 13 July 2023.

The meeting is open to the public and press to attend and those attending the meeting shall be informed that the meeting may be reported on (including recording, photographing and filming). This does not apply to confidential items. Comments can also be submitting regarding any item on the agenda in advance of the meeting. Members of the public can join the meeting remotely via the following link: <https://us02web.zoom.us/j/87515424530>. The meeting can also be observed via YouTube on the following link: <https://youtube.com/live/OKqxdPPPDjw>.

In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.

Councillors must register relevant interests and declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011, a councillor with **relevant interests** in matters on the agenda cannot take part or vote on those matters, unless they have been granted a dispensation. Under the Council's Code of Conduct, a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which case they will need to consider whether they should leave the room.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

To help prevent the spread of infectious diseases, all attendees should consider the safety of others, make their own risk assessment of the advisability of attending and consider measures they should take to ensure their own safety.

Regards,

S. Bendix

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Shona Bendix, Town Clerk

6 July 2023

Lowestoft Town Council
Meeting of the Planning Committee
First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE
18.45 on Thursday 13 July 2023

AGENDA

12. Welcome

To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public right to report.

13. To receive and consider acceptance of apologies for absence.

14. Declarations of Interests and dispensations.

a. To receive declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from councillors on items on the agenda.

b. To consider written requests for dispensations and note dispensations granted.

15. Public Forum

a. To consider any advance comments from the public on any matters on this agenda.

16. Minutes

a. To consider the draft Minutes of 23 May and 6 June

17. To consider the composition of the Lowestoft Neighbourhood Development Plan Working Group

18. Planning applications

a. To consider the following planning applications (all available on www.eastsuffolk.gov.uk) and decide the recommendations of the Council:

Table 1 - List of East Suffolk Planning Applications

Reference	Address and Description	District Ward
DC/23/2213/FUL	14 Pakefield Road - <u>Single storey rear extension</u>	Kirkley and Pakefield
DC/23/1716/FUL	37 Grosvenor Road - <u>To replace bay windows to front of house for upvc</u>	Kirkley and Pakefield
DC/23/2381/FUL	105 Waveney Crescent - <u>Remove existing roof and replace with 'room in roof' structure and dormers to create chalet bungalow together with single storey side extension</u>	Kirkley and Pakefield
DC/23/2526/FUL	198 Waveney Drive - <u>Single Storey Side Extension</u>	Kirkley and Pakefield
DC/23/2219/FUL	35 Marine Parade - <u>Change of use from guest house to residential dwelling</u>	Kirkley and Pakefield
DC/23/2434/FUL	1 Jubilee Road - <u>Front extension and internal alterations.</u>	Kirkley and Pakefield
DC/23/2373/RG3	4 Langley Gardens - <u>Proposed rear extension.</u>	Carlton and Whitton
DC/23/2270/FUL	102 High Street - <u>Change of use from commercial art gallery to 1no. residential unit.</u>	Harbour and Normanston
DC/23/2364/LBC	102 High Street - <u>Listed Building Consent - Change of use from commercial art gallery to 1no. residential unit.</u>	Harbour and Normanston

Reference	Address and Description	District Ward
DC/23/2075/FUL	291 Whapload Road - <u>Retrospective Application - Replacement of existing rotten single glazed wooden windows</u>	Harbour and Normanston
DC/23/2202/FUL	Lloyds Tsb Bank Plc 47 - 49 London Road North - <u>Existing air handling unit to be dismantled into manageable sections stripped out & removed. All associated pipework to be stripped out and removed. New AHU mounted on big foot system and new supply & extract ducts connect to existing.</u>	Harbour and Normanston
DC/23/2462/FUL	98 Corton Road - <u>Porch and front elevations changes</u>	Gunton and St Margarets

b. Applications for tree works - To note that the Planning Authority has received the following applications for works for trees subject to a tree preservation order (TPO) and/or proposed works to trees within a Conservation Area (TCA) and comment as appropriate.

DC/23/2631/TPO	31 Gunton Church Lane - <u>WDC TPO 1-4(1) G1 Front garden T1 & T2 - 2x Oak (Quercus robur) Crown reduction by up to 2m. to reduce the risk of further limb failures and formative prune. Clean main stem of epicormic growth to allow more light to access the crown. Reason: general remedial pruning</u>	Gunton and St Margarets
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c. To note the following recommendations of the Council made under delegated authority when the Planning Committee did not meet as scheduled on 20 June 2023.

Reference	Address and Description	District Ward
DC/23/0351/FUL	6 Sunningdale - <u>Construction of a two storey extension</u>	Kirkley and Pakefield
A recommendation was made for approval of this application. It was noted that the application form was missing from the Planning Portal.		
DC/23/0286/FUL	Reconsultation: Land West Of Kirkley Business Park Horn Hill - <u>8 proposed Units with light industrial / commercial use within existing Business park</u>	Kirkley and Pakefield
A recommendation was made for approval of this application subject to submission of a satisfactory ecology survey.		
DC/23/1875/FUL	14 Laxfield Way - <u>Removal of temporary canvas building and construction of oak frame garage beside house of 14 Laxfield Way, with roller shutter doors either end, pitched roof in slate tile with two south facing velux roof windows. Clad in Anthracite grey cladding.</u>	Kirkley and Pakefield
A recommendation was made for approval of this application		
DC/23/2318/FUL	401 London Road South - <u>Replacement windows, alter front boundary wall and new tiled pathway</u>	Kirkley and Pakefield
A recommendation was made for approval of this application		
DC/23/2184/FUL	90 London Road Pakefield - <u>Replace damaged boundary wall with hazel hurdle woven fence</u>	Kirkley and Pakefield

Reference	Address and Description	District Ward
A recommendation was made for approval of this application		
DC/23/2047/FUL	66 - 76 London Road North Lowestoft Suffolk - <u>Alterations to existing shopfront and rear elevation</u>	Harbour and Normanston
A recommendation was made for approval of this application		
DC/23/2049/FUL	Former Town Hall High Street - <u>Restoration and extension of the Grade II listed Lowestoft Town Hall, to form a heritage hub, cafe, gallery, community event space, Town Council office, and registrar offices.</u>	Harbour and Normanston
It was noted that the Town Council were owners of this building.		
DC/23/2050/LBC	Former Town Hall, High Street - <u>Listed Building Consent - Restoration and extension of the Grade II listed Lowestoft Town Hall, to form a heritage hub, cafe, gallery, community event space, Town Council office, and registrar offices.</u>	Harbour and Normanston
It was noted that the Town Council were owners of this building.		
DC/23/1943/FUL	49 Old Nelson Street - <u>Change of use from dwelling house (C3) to residential children's home (C2)</u>	Harbour and Normanston
A recommendation was made to approve the change of use subject to the Planning Authority and Highways being satisfied on the following material planning conditions: traffic, highway safety, parking/cycle storage relative to number and age of children to be homed in this property and number of staff working in the home at any one time and subject to the understanding that the relevant statutory authorities will satisfy themselves regarding non-material considerations around licensing and regulation before any such residential children's home can become operational.		
DC/23/2253/FUL	175 London Road North - <u>Retrospective Application - Retention of shop front and fascia</u>	Harbour and Normanston
A request was made that the Planning Officer makes a determination on this application based on acceptance, or otherwise, of the statements cited in the Heritage Impact Assessment		
DC/23/2271/FUL	39 Normanston Drive - <u>Rear and side extension</u>	Harbour and Normanston
A recommendation was made for approval of this application		
DC/23/2255/FUL	21 Gunton Church Lane - <u>Rear Single Storey Extension / Front Single & Two Storey Extension / Porch / Materials</u>	Gunton and St Margaret's
A recommendation was made for approval of this application		
DC/23/2196/FUL	2 Briarwood Road - <u>Proposed two storey side extension</u>	Carlton and Whitton
A recommendation was made for approval of this application		

19. AP/23/0029/REFUSE – 409 London Road South. To note that an appeal has been made to the Secretary of State against the decision of East Suffolk Council to refuse planning permission for Change front windows.

20. To receive an update on the following matters:

a. East Suffolk Council Seafront Vision and

b. East Suffolk Council Scheme of Delegation for planning determinations and examination by East Suffolk Council Scrutiny Committee

c. Confirmation of the Town Council's affiliation with East Suffolk Planning Alliance.

21. Date and time of the next meeting – 18.45 Thursday 27 July 2023.

22. Items for the next agenda.