

Lowestoft Town Council Parks and Open Spaces Sub-Committee

For the attention of all Sub-Committee Members

You are summoned to attend a meeting of the Parks and Open Spaces Sub-Committee of Lowestoft Town Council at 19:00 on 12 December 2023, at **First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE.**

The meeting is held in accessible premises and open to the public and press to attend.

Those attending shall be informed that the meeting may be reported on (including recording, photographing and filming). This does not apply to confidential items. Comments can also be submitting regarding any item on the agenda in advance of the meeting.

Members of the public can join the meeting remotely via the following link:

<https://us02web.zoom.us/j/89111407957>. The meeting can also be observed via YouTube on the following link: <https://youtu.be/BDZuQZ0LP3c>.

In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.

Councillors must register relevant interests and declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011, a councillor with **relevant interests** in matters on the Agenda cannot take part or vote on those matters, unless they have been granted a dispensation. Under the Council's Code of Conduct, a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which case they will need to consider whether they should leave the room.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

To help prevent the spread of infectious diseases, all attendees should consider the safety of others, make their own risk assessment of the advisability of attending and consider measures they should take to ensure their own safety.

S L Foote

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Sarah Foote, Deputy Town Clerk
5 December 2023

Lowestoft Town Council
Meeting of the Parks and Open Spaces Sub-Committee
First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE
19:00 on 12 December 2023

AGENDA

132. Welcome

To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public of the right to report.

133. To receive and consider approval of apologies for absence

134. Declarations of Interests and Dispensations

134.1. To receive declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from councillors on items on the Agenda

134.2. To consider written requests for dispensations for Disclosable Pecuniary Interests and note dispensations granted

135. To consider the draft minutes of the meeting on 21 November 2023

136. Public Forum

An opportunity for the public to make comments on any matters on this agenda, and to consider any advance comments from the public.

137. To monitor expenditure by this Sub-Committee from its delegated budget

138. To consider review and implementation of the five-year plans in line with budgeting, noting Councillor's comments regarding the following:

138.1. Normanston Park

138.2. Rosedale Park

138.3. Kensington Gardens

138.4. Gunton Community Park

138.5. Great Eastern Linear Park

138.6. Sparrows Nest

138.7. Fen Park

138.8. Belle Vue Park

138.9. Denes Oval

138.10. Cotman Close

138.11. Britten Road Play Area

138.12. Clarkes Lane

138.13. Pakefield Green Play Area (Wellington Road)

138.14. The Ness

138.15. Ness Point

138.16. St Margaret's Plain Play Area

138.17. Bentley Drive Play Area

138.18. Gainsborough Drive Pond

138.19. North Denes

138.20. Links Road Car Park

138.21. Triangle Market

138.22. Town Green

138.23. Land at Upland's Road North (including pond)

139. To consider whether to install fencing around the Cotman Close play area

140. To consider a budget for further grounds work required at Belle Vue Park before the 150th anniversary

141. To consider improvement works required to the entrances to Belle Vue Park and Sparrows

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19:00 on 12 December 2023

Nest on Yarmouth Road

- 142. To consider improvement works required to the entrances and perimeter of Sparrows Nest on Whapload Road, including replacement fence panels**
- 143. To consider the Town Council Tree Policy in relation to the pledge to replace felled trees**
- 144. To consider putting together a specification for seating and planters for the site adjacent to the Triangle Market, including to consider a planting plan and a budget**
- 145. To consider the installation of planters at the Denes Oval**
- 146. Date of the next meeting**
16 January 2024 19:00
- 147. Items for the next Agenda and Close**
- 148. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the Meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted, namely any legal issues relating to the matters on this agenda**