

## Grant Application Form

Please complete this form and send it with:

- a. Your Equality Policy, or equivalent (and Safeguarding Policy if project relates to young and/or vulnerable people) **We are a member of Inclusive Church ([www.inclusive-church.org](http://www.inclusive-church.org)) and are therefore bound by and have adopted their statement on equality**
- b. Your constitution or equivalent **St Peter and St John, Kirkley is a church which is the responsibility of a Parochial Church Council duly constituted under the Parochial Church Council powers Measure (1956) as amended, and the Church Representation Rules which can be found at [www.churchofengland.org](http://www.churchofengland.org)**

to *The Town Clerk, Lowestoft Town Council, First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE* or e-mail [admin@lowestofttowncouncil.gov.uk](mailto:admin@lowestofttowncouncil.gov.uk)

About your organisation. Insert 'yes' or 'no' and/or provide additional information where relevant	
Name of organisation	St Peter and St John, Kirkley
Name of account to which payment to be made (explain if not your organisation's name)	St Peter and St John, Kirkley
What does your organisation do? (100 words max)	We are a Church of England church
What relevant local area does your organisation cover?	Kirkley, Lowestoft
Who are the main beneficiaries of your work?	Kirkley Community
Are you a charity? If yes, describe the type of charity	Yes, we are a Church of England Church run by a Parochial Church Council, with ministries in the community ie. Kirkley Pantry, PJ's Lunch club and Kirkley Pantry Community Garden
If registered, what is the charity number?	N/A
Not-for-profit? If no, describe the organisation	Yes
Organisation income (last complete financial year)	£56,001

Organisation expenditure (last complete financial year)	£54,229
Contact details	
Name	REDACTED
Address	REDACTED
Telephone number/s	REDACTED
E-mail	REDACTED
Position within organisation	Member of Parochial Church Council for St Peter and St John and Manager of Kirkley Pantry
Explain how you are authorised to make this application on behalf of the organisation	It was agreed at a regular PCC meeting that I would make this application
About your project	Kirkley Pantry Community Garden Chicken Project
Please provide details of the project and how the project will benefit the people of Lowestoft (250 words max).	<p>We wish to develop part of the garden of the Church Hall as a chicken run with a chicken coup, in order to keep a maximum of six chickens. This would run alongside our other successful community projects, Kirkley Pantry, PJ's Lunch club and Kirkley Pantry Community Garden.</p> <p>Recently the land around the Church Hall has been transformed into a beautiful garden, open to the community at all times. As part of the ongoing development of the garden we would like to use an area behind the hall to keep chickens. There would be an enclosed area for the chickens to display their normal behaviour and a secure chicken coup for safety at night. A Churchwarden is an experienced chicken keeper who will lead a team of volunteers to take responsibility for the care of the chickens. The intention is to distribute eggs produced through Kirkley Pantry, thus giving members access to locally produced fresh eggs.</p> <p>An important aspect of this project is to help to promote better mental health in the community by promoting the positive benefits of working outside and with animals. We would also like to use this</p>

	project to work with local schools and other community groups to educate and inform about the benefits and responsibilities of keeping animals. We would anticipate having 'Open days' to introduce the community to the new 'residents', inviting people to volunteer for any of our projects, encouraging them to engage and feel involved in what we do.
Total cost of project	£1,500
Breakdown of cost	Approximately £600 for the cage, £500 for the chicken coup, and the remainder for food and ancillary costs (eg vermin control)
Grant requested from Lowestoft Town Council	£500
What specifically would the grant from the Council fund?	The chicken coup. The preferred coups is manufactured from recycled plastic, which means it is easy to clean and long lasting
Have any funds been requested/agreed from other sources? Provide details	£500 grant has been requested from East Suffolk Council Community fund, we are awaiting to hear the outcome We have raised £300 so far from a jumble sale and will continue fundraising
When are the funds required?	No specific date
Project start date	We will only commence the project once we have secured enough funds
Project completion date	No specific date, but hopefully within 3 months of commencing the project
Compliance Agreements (insert 'YES' to indicate your agreement to the questions below. If you do not intend to comply, insert 'NO'.)	
Do you authorise us to hold and use information that you have provided, for the purpose of processing and monitoring this grant application? You can ask us for details of the information we use for this purpose at any time.	Yes
Do you acknowledge that if you provide false or misleading information in your application or at any point in the life of any grant, we will provide information to relevant enforcement agencies and take any action to recover any funds and damages, as we deem appropriate?	Yes
Do you authorise us to use information about your project and organisation as part of our publicity and promotion of our grants programme?	Yes
Do you agree to acknowledge the Council appropriately on all of your related publicity and promotional material including posters, advertisements, press releases and leaflets?	Yes

Do you agree not to distribute funds granted to any other organisation, other than as agreed as part of the grant award?	Yes
Do you agree to report the outcome and impact of the grant to the Council as required in the Council's Grant Awarding Policy?	Yes
Do you agree that any grant awarded will only be used for the purpose for which it was given and in compliance with any conditions applied?	Yes

REDACTED

Signed..... Date..4 September

2023.....

(Signatory must be authorised to act on behalf of the organisation and, if different from the main contact listed above, this should be explained.