

# Lowestoft Town Council Community Safety Sub-Committee

For the attention of all Sub-Committee Members

You are summoned to attend a meeting of the Community Safety Sub-Committee of Lowestoft Town Council at 15.30 on Wednesday 14 June 2023, at Hamilton House, Battery Green Road, Lowestoft NR32 1DE.

**The meeting is open to the public and press to attend** and those attending the meeting shall be informed that the meeting may be reported on (including recording, photographing and filming). This does not apply to confidential items. Comments can also be submitted regarding any item on the agenda in advance of the meeting. Members of the public can join the meeting remotely via the following link: <https://us02web.zoom.us/j/81676264936>. The meeting can also be observed via the following link: <https://youtu.be/vtQngszHY2s>. In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.

Councillors must register relevant interests and also declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011 a councillor with a **relevant interests** in matters on the Agenda cannot take part or vote on that matter, unless they have been granted a dispensation. Under the Council's Code of Conduct a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which cases they will need to consider whether they should be present.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

To help prevent the spread of infectious diseases, all attendees should consider the safety of others, make their own risk assessment of the advisability of attending and consider measures they should take to ensure their own safety.

Regards,

*S S Bendix*

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Shona Bendix, Clerk

13 June 2023

**Lowestoft Town Council**  
**Meeting of the Community Safety Sub-Committee**  
**First Floor, Hamilton House, Battery Green Road, Lowestoft NR32 1DE**  
**15.30 on Wednesday 14 June 2023**

**AGENDA**

1. **To appoint the Chair of this Sub-Committee**
2. **Welcome**  
To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public right to report.
3. **To receive and consider acceptance of apologies for absence**
4. **Declarations of Interests and dispensations**
  - 4.1. To receive declarations of disclosable pecuniary, other registerable and non-registerable Interests from Councillors on items on the agenda and to note that there are no written requests and grants of dispensations for disclosable pecuniary interests
5. **To consider the draft minutes of the meeting of 25 January 2023**
6. **Public forum**
  - 6.1. An opportunity for the public to make comments on any matters on this agenda, and to consider any advance comments from the public.
7. **To review and adopt Sub-Committee arrangements**
  - 7.1. To note the membership of the Community Safety Sub-Committee
  - 7.2. To appoint the Deputy Chair of the Community Safety Sub-Committee
8. **Finance**
  - 8.1. To review any expenditure by this Sub-Committee from its delegated budget
  - 8.2. To consider items of expenditure, particularly relating to security, from the accumulated reserve.
  - 8.3. To consider a request from the Finance and Governance Committee for part funding from the Community Safety budget for the electrical upgrade at the Marina Theatre.
9. **To consider measures to improve the security of the Town Council's assets, including the following:**
  - 9.1. To note vandalism and crime record of Town Council assets and consider which sites to prioritise
10. **Defibrillators**
  - 10.1. To note installation of defibrillator at Kensington Gardens and receive update on the installation for Fen Park.
  - 10.2. To consider locations for directly-funded defibrillators; namely Gainsborough Drive, Rosedale Park, and Clarkes Lane.
11. **To consider the provision of CCTV for Lowestoft Town Council assets**
12. **To consider matters relating to third party assets:**
  - 12.1. To receive a report of the Old Hospital zoom meeting on 2 June.
  - 12.2. Multi-agency working for highway arrangements and road safety outside schools.
13. **Date of the next meeting**  
Wednesday 26 July 2023 at 3.30 pm.
14. **Items for the next agenda and close**

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15. **To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted, namely any legal issues relating to the matters on this agenda**