**EXAMPLE AGENDA WITH THE SUB-HEADINGS FORMING THE ENTIRE AGENDA, ALL REGULAR ITEMS ARE INTEGRATED WITH THE APPROPRIATE SUB-HEADINGS**

For this example, the entire agenda format has been changed, all item headings are taken from the suggested sub-headings of this Committee and regular items are categorised under these new headings. This example allows for the agenda to be climate-driven, with all topics demonstrating how they relate to the climate emergency. However, there may items that cannot be categorised into the sub-headings, resulting in an accumulation of miscellaneous items at the end of the agenda.

# Welcome

To explain the fire evacuation procedure, welcome the meeting, and remind councillors and

members of the public of theright to report.

# To receive and consider approval of apologies for absence

# Declarations of Interests and dispensations

## To receive declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from councillors on items on the Agenda.

## To consider written requests for dispensations for Disclosable Pecuniary Interests and note dispensations granted.

# To consider the draft minutes of the meeting on XX XXX 202X

# Public forum

An opportunity for the public to make comments on any matters on this agenda, and to consider any advance comments from the public.

# To monitor expenditure by this Committee from the climate emergency budget, under delegated authority

# To consider and set a monthly target to be reported at the next meeting of this Committee

# To consider the following items:

## Earth Protector Town Status

### To consider acceptance of the Earth Protector Town declaration

### To consider implementation of the Earth Protector Town status

## Climate Action Plan

### To consider making a recommendation to Full Council on declaring an Ecological Emergency and recognising that the Climate and Ecological Emergencies are interlinked and require joint considerations

## Natural Environment

### To consider the Lowestoft Kittiwake Partnership Agreement

### To receive a written report from the ‘Seabirds on the Move’ Urban Kittiwake Conference and to receive an update from the Lowestoft Kittiwake Partnership

## Energy/Water/Built Environment

### To consider the Town Council’s ethical stance regarding its energy supply

### To consider any methods of water conservation, including to receive advice from the Town Council’s Health and Safety Consultant

### To receive feedback from the Coastal Partnership East Conference and to consider the Town Council’s involvement

### To consider environmental aspects of the specification for surfaces in open spaces

## Waste/Pollution

### To consider any matters to raise with Cllr James Mallinder and/or the Environment and Waste Group, and to receive feedback on any matters previously raised

### To receive an update regarding liaison with Peter Aldous MP on Lowestoft’s Blue Flag status

## Transport/Travel

## Finance

## Land Use

## Community Engagement

### To consider the Town Council’s involvement with the Green Peace ‘The Cost of Living’ Question and Answer session

### To consider supporting or submitting an application for the Suffolk Greenest County Award

# Date of the next meeting

To be confirmed.

# Items for the next agenda and close

# To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted, namely any legal issues relating to the matters on this agenda