

**Lowestoft Town Council Planning Committee
For the attention of all Committee Members**

You are summoned to attend a Meeting of the Planning Committee of Lowestoft Town Council, which will be held at **First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE** at 18.45 on Tuesday 2 May 2023.

The meeting is open to the public and press to attend and those attending the meeting shall be informed that the meeting may be reported on (including recording, photographing and filming). This does not apply to confidential items. Comments can also be submitting regarding any item on the agenda in advance of the meeting. Members of the public can join the meeting remotely via the following link: <https://us02web.zoom.us/j/88965926798> . The meeting can also be observed via YouTube on the following link: <https://youtube.com/live/zH2A3PDPeKs> .

In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.

Councillors must register relevant interests and declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011, a councillor with **relevant interests** in matters on the Agenda cannot take part or vote on those matters, unless they have been granted a dispensation. Under the Council's Code of Conduct, a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which case they will need to consider whether they should leave the room.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

To help prevent the spread of infectious diseases, all attendees should consider the safety of others, make their own risk assessment of the advisability of attending and consider measures they should take to ensure their own safety.

Regards,

S. Bendix

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Shona Bendix, Town Clerk
25 April 2023

Lowestoft Town Council
Meeting of the Planning Committee
First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE
18.45 on Tuesday 2 May 2023

AGENDA

225. Welcome

To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public right to report.

226. To receive and consider acceptance of apologies for absence.

227. Declarations of Interests and dispensations.

a. To receive declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from councillors on items on the Agenda.

b. To consider written requests for dispensations and note dispensations granted.

228. Minutes

a. To consider the draft Minutes of 18 April 2023.

229. Public Forum

a. To consider any advance comments from the public on any matters on this agenda.

230. Planning applications

a. To consider the following planning applications (all available on www.eastsuffolk.gov.uk) and decide the recommendations of the Council:

Table 1 - List of East Suffolk Planning Applications

Reference	Address and Description	District Ward
DC/22/4871/FUL	7 Dene Road- <u>Replace Seven existing timber, single glazed sash box vertical sliding windows with UPVC vertical sliding sash windows in white including pvc sash horns</u>	Gunton and St Margaret's
DC/23/0910/FUL	37 St Peters Street- <u>Remove plastic window frame 1st floor and replace with wooden sash and remove tiles from either side of shop window</u>	Harbour and Normanston
DC/23/1280/FUL	Apex Scaffolding Barnard's Way <u>Erection of 3 no. light industrial units (Class E(g)) and 4 no. office units (Class E(g)), following demolition of existing building</u>	Harbour and Normanston
DC/23/0599/FUL	28B And 28C Denmark Road - <u>Replace front four windows of first floor and second floor flats</u>	Harbour and Normanston
DC/23/0748/FUL	Seaview House, Marina- <u>Change house to 3 flats. Was flats before, but did not conform to building regulations. 3 luxury flats are more appropriate in this area than a 7 bedroom house.</u>	Harbour and Normanston
DC/23/1514/FUL	412 London Road South- <u>Extensions and alterations</u>	Kirkley and Pakefield
DC/23/0844/FUL	St Marys Primary School Kirkley Cliff Road - <u>Various external works to the school site including replacement fencing, access gates and gazebos</u>	Kirkley and Pakefield

Reference	Address and Description	District Ward
DC/23/0989/FUL	57 Kirkley Cliff Road – <u>Replacement windows</u>	Kirkley and Pakefield
DC/22/4693/FUL	38 Birds Lane - <u>Demolish existing dwelling house and construct replacement chalet bungalow together with new vehicular access</u> (amended plans)	Kirkley and Pakefield

b. To note the Planning Officer refusal of application DC/23/0767/FUL - retrospective application for the doors at Apartment 4, St Georges House, The Esplanade, as the works are considered to harm the character of the building and the Conservation Area, and are not considered to match the surrounding. The Town Council had made a recommendation for approval subject to the Planning Officer verifying the accuracy of the information contained within the heritage statement; that the doors to be replaced are not of heritage value and seek assurances that the replacement doors will be of a design to match those in the surrounding area.

231. Matters relating to the Planning Authority (East Suffolk Council):

- a. To consider a response to communication regarding the Scheme of Delegation including Planning Referral process for planning application decisions
- b. To note Scrutiny Committee Annual Report 2022/23
- c. To note Planning Performance Report October to December 2022
- d. To note Community Infrastructure Levy - Examiner's Report.

232. To consider membership of the East Suffolk Planning Alliance

233. Date and time of the next meeting – Tuesday 23 May 2023 at 17.00

234. Items for the next agenda.