

**Lowestoft Town Council Planning Committee  
For the attention of all Committee Members**

You are summoned to attend a Meeting of the Planning Committee of Lowestoft Town Council, which will be held at **First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE** at 17.00 on Tuesday 18 April 2023.

**The meeting is open to the public and press to attend** and those attending the meeting shall be informed that the meeting may be reported on (including recording, photographing and filming). This does not apply to confidential items. Comments can also be submitting regarding any item on the agenda in advance of the meeting. Members of the public can join the meeting remotely via the following link: <https://us02web.zoom.us/j/88909541782>. The meeting can also be observed via YouTube on the following link: <https://youtube.com/live/HHzjGINHJYo>.

*In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.*

Councillors must register relevant interests and declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011, a councillor with **relevant interests** in matters on the Agenda cannot take part or vote on those matters, unless they have been granted a dispensation. Under the Council's Code of Conduct, a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which case they will need to consider whether they should leave the room.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

To help prevent the spread of infectious diseases, all attendees should consider the safety of others, make their own risk assessment of the advisability of attending and consider measures they should take to ensure their own safety.

Regards,

*S. Bendix*

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Shona Bendix, Town Clerk  
12 April 2023

**Lowestoft Town Council**  
**Meeting of the Planning Committee**  
**First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE**  
**17.00 Tuesday 18 April 2023**

**AGENDA**

**224. Welcome**

To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public right to report.

**225.** To receive and consider acceptance of apologies for absence.

**226.** Declarations of Interests and dispensations.

a. To receive declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from councillors on items on the Agenda.

b. To consider written requests for dispensations and note dispensations granted.

**227. Minutes**

a. To consider the draft Minutes of 11 April 2023.

**228. Public Forum**

a. To consider any advance comments from the public on any matters on this agenda.

**229. Planning applications**

a. To consider the following planning applications (all available on [www.eastsuffolk.gov.uk](http://www.eastsuffolk.gov.uk)) and decide the recommendations of the Council:

*Table 1 - List of East Suffolk Planning Applications*

Reference	Address and Description	District Ward
DC/23/1235/FUL	318 Beccles Road Carlton Colville- <b><u>Planning Application for the construction of a detached 3 bedroom Chalet Bungalow and integral garage together with associated works</u></b>	Carlton And Whitton
DC/23/1374/FUL	313 Yarmouth Road - <b><u>Roof extension with a loft conversion</u></b>	Gunton And St Margarets
DC/23/1208/FUL	Garage Block Melbourne Road- <b><u>Demolition of garages to provide 2 No. dwellings with off road parking</u></b>	Harbour And Normanston
DC/23/0015/FUL	38 Kirkley Park Road- <b><u>Increase existing chimney stack to its original height all works carried out to match existing neighbours original stack</u></b>	Kirkley And Pakefield
DC/23/0989/FUL	57 Kirkley Cliff Road- <b><u>Replacement windows</u></b>	Kirkley And Pakefield
DC/23/1401/FUL	6 Brampton Grove- <b><u>Construction of a first floor front extension</u></b>	Oulton Broad

**230.** To consider any correspondence from East Suffolk Council in response to matters raised by the Town Council relating to:

- a. Seafront Vision Project
- b. Scheme of Delegation including Planning Referral process for planning application decisions.
- c. Planning application - **DC/22/4257/FUL - 5 - 7 St Peters Street** - Construction of 3no. 2 Bedroom Dwellings.

**231. Licensing:**

To consider a new application for a street trading consent

Chloe's Delights - Local housing estates within Lowestoft and the surrounding area, including Carlton Colville and Gunton. To sell homemade cakes, brownies and blondies. Friday and Saturday 15:00 to 19:30

**232.** Date and time of the next meeting – Tuesday 2 May 2023 at 18.45

**233.** Items for the next agenda.