

**Lowestoft Town Council Extraordinary Planning Committee
For the attention of all Committee Members**

You are summoned to attend an Extraordinary Meeting of the Planning Committee of Lowestoft Town Council, which will be held at **First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE** at 18:45 on Tuesday 11 April 2023.

The meeting is open to the public and press to attend and those attending the meeting shall be informed that the meeting may be reported on (including recording, photographing and filming). This does not apply to confidential items. Comments can also be submitting regarding any item on the agenda in advance of the meeting. Members of the public can join the meeting remotely via the following link: <https://us02web.zoom.us/j/89696961541> . The meeting can also be observed via YouTube on the following link: <https://youtube.com/live/VYR8yMyrcGQ> .

In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.

Councillors must register relevant interests and declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011, a councillor with **relevant interests** in matters on the Agenda cannot take part or vote on those matters, unless they have been granted a dispensation. Under the Council's Code of Conduct, a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which case they will need to consider whether they should leave the room.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

To help prevent the spread of infectious diseases, all attendees should consider the safety of others, make their own risk assessment of the advisability of attending and consider measures they should take to ensure their own safety.

Regards,

P. Knight

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Cllr Peter Knight, Chair
4 April 2023

Extraordinary Lowestoft Town Council

Meeting of the Planning Committee

First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE

18.45 Tuesday 11 April 2023

AGENDA

215. Welcome

To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public right to report.

216. To receive and consider acceptance of apologies for absence.

217. Declarations of Interests and dispensations.

a. To receive declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from councillors on items on the Agenda.

b. To consider written requests for dispensations and note dispensations granted.

218. Minutes

a. To consider the draft Minutes of 28 March 2023.

219. Public Forum

a. To consider any advance comments from the public on any matters on this agenda.

220. Planning applications

a. To consider the Town Council's position on dealing with consultations for applications for replacement windows.

b. To consider the following planning applications (all available on www.eastsuffolk.gov.uk) and decide the recommendations of the Council:

Table 1 - List of East Suffolk Planning Applications

Reference	Address and Description	District Ward
DC/23/1247/FUL	Village Rise- Weston Road - <u>Single storey extensions to Pharmacy</u>	Gunton and St Margaret's
DC/23/1154/FUL	13 Clover way - <u>Remove existing roof and replace with 'room in roof' structure to create chalet bungalow together with single storey rear extension.</u>	Gunton And St Margaret's
DC/23/0992/FUL	31 Sutherland Road - <u>Replace existing flat roof with pitch, apply insulation and cement board cladding and construct a larger porchled larger porch.</u>	Gunton and St Margaret's
DC/23/1173/FUL	Mon Repose, Rochester Road - <u>Construction of a first floor side extension</u>	Kirkley And Pakefield
DC/23/1170/FUL	2 Colville Road - <u>Reinstate lower bay window to front elevation, two storey rear extension, loft conversion with dormer and extension to garage.</u>	Kirkley and Pakefield
DC/23/1188/FUL	The Seagull, Morton Road - <u>Replacement doors to front elevation.</u>	Kirkley and Pakefield
DC/23/0530/FUL	Maisonette 374 London Road South - <u>Adaptions to existing dwellings to create 3 new self contained flats along with associated works. Demolish existing garage to the rear and create 3no Parking spaces</u>	Kirkley and Pakefield
DC/23/0989/FUL	57 Kirkley Cliff Road - <u>Replacement windows</u>	Kirkley and Pakefield

Reference	Address and Description	District Ward
DC/23/1257/FUL	41 The Avenue - <u>Modifications to front facade, relaying of existing driveway and replacement front boundary wall</u>	Kirkley and Pakefield
DC/22/4738/FUL	133 Bevan Street - <u>Two flats - change of use, demolition and new staircase enclosure</u>	Harbour and Normanston

c. **DC/23/0709/FUL - 11 Vermeer Close** - two storey rear extension, new window opening and K Render finish. To consider the additional information received from East Suffolk Council and, as appropriate, reconsider the Town Council's recommendation for refusal of this application.

d. **DC/22/4257/FUL - 5 - 7 St Peters Street** - Construction of 3no. 2 Bedroom Dwellings. To note that this application was considered by the East Suffolk Council Referral Panel as the Town Council's recommendation for refusal due to the site being located within both the Heritage Action Zone and the Conservation Area and the proposed development demonstrating a harmful impact to local heritage and over development of the site, was contrary to the Planning Officer's recommendation to approve and it was determined that the application should be delegated to the Head of Planning and Coastal Management in accordance with the Officer recommendation, rather than debated at planning committee and was thereby granted permission.

e. To note the following appeals have submitted to the Planning Inspectorate

DC/22/2729/FUL - 2 Cliff Road - against the decision of East Suffolk Council to refuse planning permission for To change front and side windows to white sash windows and door to composite - repair brick work around bay areas.

DC/22/1404/FUL - 97 The Avenue - against the decision of East Suffolk Council to refuse planning permission for Replace the windows on the front.

221. To consider any correspondence from East Suffolk Council in response to matters raised by the Town Council relating to:

a. Seafront Vision Project

b. Scheme of Delegation including Planning Referral process for planning application decisions.

222. Date and time of the next meeting – Tuesday 18 April 2023 at 17:00.

223. Items for the next agenda.