

**Lowestoft Town Council Extraordinary Planning Committee
For the attention of all Committee Members**

You are summoned to attend an Extraordinary Meeting of the Planning Committee of Lowestoft Town Council, which will be held at **First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE** at 17:00 on Tuesday 28 March 2023.

The meeting is open to the public and press to attend and those attending the meeting shall be informed that the meeting may be reported on (including recording, photographing and filming). This does not apply to confidential items. Comments can also be submitting regarding any item on the agenda in advance of the meeting. Members of the public can join the meeting remotely via the following link: <https://us02web.zoom.us/j/86448411032> . The meeting can also be observed via YouTube on the following link: <https://youtube.com/live/ai02OYi03nU> .

In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.

Councillors must register relevant interests and declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011, a councillor with **relevant interests** in matters on the Agenda cannot take part or vote on those matters, unless they have been granted a dispensation. Under the Council's Code of Conduct, a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which case they will need to consider whether they should leave the room.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

To help prevent the spread of infectious diseases, all attendees should consider the safety of others, make their own risk assessment of the advisability of attending and consider measures they should take to ensure their own safety.

Regards,

P. Knight

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Cllr Peter Knight, Chair
23 March 2023

Extraordinary Lowestoft Town Council

Meeting of the Planning Committee

First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE

17.00 Tuesday 28 March 2023

AGENDA

204. Welcome

To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public right to report.

205. To receive and consider acceptance of apologies for absence.

206. Declarations of Interests and dispensations.

a. To receive declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from councillors on items on the Agenda.

b. To consider written requests for dispensations and note dispensations granted.

207. Minutes

a. To consider the draft Minutes of 7 March 2023.

208. Public Forum

a. To consider any advance comments from the public on any matters on this agenda.

209. Planning applications

a. To consider the Town Council's position on dealing with consultations for applications for replacement windows.

b. To consider the following planning applications (all available on www.eastsuffolk.gov.uk) and decide the recommendations of the Council:

Table 1 - List of East Suffolk Planning Applications

Reference	Address and Description	District Ward
DC/23/0864/FUL	243 Long Road - Construction of detached garage and carport	Carlton and Whitton
DC/23/0709/FUL	11 Vermeer Close - Retrospective Application - Two storey extension to rear of property. To add additional bedroom and living space. Create new window opening on west elevation. K-Rend finish to extension and part front elevation exterior	Gunton and St Margaret's
SCC_0011_23W	Harbour Pupil Referral Unit - Horizon School, Saturn Close - Removal of existing 2m high Weldmesh fence and erection of a 2.4m height Weldmesh fence (with bolted steel sheets up to 1.8m) between the existing secondary school and primary school building Removal of existing 2m high Weldmesh fence and erection of a 2.4m height Weldmesh fence (with bolted steel sheets up to 1.8m) between the existing secondary school and primary school building	Gunton and St Margaret's
SCC_0085_21W_VOC	Harbour Pupil Referral Unit - Horizon School, Saturn Close - Variation of condition 2 (approved documents) of application SCC/0085/21W - to incorporate changes to air source heat pumps, air conditioning units and cladding.	Gunton and St Margaret's
DC/23/1062/FUL	Tesco Superstore Leisure Way.- Install 3x 4 Fan CO2 Gas Cooler & 3x CO2 Compressor Enclosure	Gunton and St Margaret's
DC/23/1137/TEL	Grass Verge Of A1117 Peto Way- Prior Notification - Telecommunication equipment and cabinets	Harbour and Normanston
DC/23/0688/FUL	Sparrows Nest Whapload Road- Replacement windows at public buildings and business in Sparrows Nest Gardens.	Harbour and Normanston

Reference	Address and Description	District Ward
DC/23/0927/FUL	4 Princes Walk - <u>Proposed replacement garage, extension on dwelling to incorporate annex and outbuilding in garden.</u>	Harbour and Normanston
DC/23/0521/LBC	Flat 4 16 High Beech - <u>Retrospective Consent for replacement double glazed Upvc window in the Kitchen and new Gas boiler in the kitchen</u>	Harbour and Normanston
DC/23/0773/FUL	14 Pakefield Road- <u>Replace wooden sash bay windows at front of house in lounge and first floor bedroom with white upvc single bar sash windows</u>	Kirkley and Pakefield
DC/23/0530/FUL	Maisonette 374 London Road South- <u>Adaptions to existing dwellings to create 3 new self contained flats along with associated works.</u>	Kirkley and Pakefield
DC/23/0900/FUL	28 Pakefield Road - <u>Single storey rear extension</u>	Kirkley and Pakefield
DC/23/1136/TEL	Grass Verge Of Blackheath Road - <u>Prior Notification - Telecommunication equipment and cabinets</u>	Kirkley and Pakefield
DC/22/4169/RG3	Land between Constable Close and Harbour Road – <u>Proposed construction of pedestrian and cycle bridge over railway and associated works</u>	Oulton Broad
DC/23/0730/FUL	13 Pound Farm Drive- <u>Conversion of Garage to en suite.</u>	Oulton Broad

c. To note planning recommendations made under delegated authority.

DC/23/0811/FUL	23 Clover Way -Dormer, porch, reduce some window sizes and potential render and brickslips to existing elevations. Pitched roof to existing garage.	Gunton and St Margaret's
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It was recommended to support this application.

DC/23/0767/FUL	Apartment 4 St Georges House The Esplanade -Retrospective Application - Change from French doors to Bi-fold doors.	Kirkley and Pakefield
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It was agreed to recommend approval subject to the Planning Officer verifying the accuracy of the information contained within the heritage statement; that the doors to be replaced are not of heritage value and seek assurances that the replacement doors will be of a design to match those in the surrounding area.

DC/23/0766/FUL	25 Cliftonville Road- Construction of side and rear extension and pergola frame to front elevation.	Kirkley and Pakefield
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It was recommended to support this application.

DC/23/0777/TEL	Grass Verge of Yarmouth Road -Prior Notification - Telecommunications mast and equipment/power cabinets.	Gunton and St Margaret's
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It was recommended to support this application.

DC/23/0729/FUL	20A Wilson Road-Conversion of detached garage to Annexe	Kirkley and Pakefield
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It was recommended to support this application.

210. Lowestoft Neighbourhood Development Plan

To receive an update on the Regulation 16 Consultation.

211. Consultations

a. To note the Five Estuaries Project Stage 2-community consultation.

b. To receive an update on the Lowestoft Town Council Neighbourhood Plan.

212. To consider any correspondence from East Suffolk Council in response to matters raised by the Town Council relating to:

a. Seafront Vision Project

b. Scheme of Delegation including Planning Referral process for planning application decisions.

213. Date and time of the next meeting – Tuesday 11 April 2023 at 18:45.

214. Items for the next agenda.