

**Lowestoft Town Council Planning Committee
For the attention of all Committee Members**

You are summoned to attend a Meeting of the Planning Committee of Lowestoft Town Council, which will be held at **First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE** at 17:00 on Tuesday 21 March 2023.

The meeting is open to the public and press to attend and those attending the meeting shall be informed that the meeting may be reported on (including recording, photographing and filming). This does not apply to confidential items. Comments can also be submitting regarding any item on the agenda in advance of the meeting. Members of the public can join the meeting remotely via the following link: <https://us02web.zoom.us/j/88348911956> . The meeting can also be observed via YouTube on the following link: <https://youtube.com/live/gXNolijajRM> .

In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.

Councillors must register relevant interests and declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011, a councillor with **relevant interests** in matters on the Agenda cannot take part or vote on those matters, unless they have been granted a dispensation. Under the Council's Code of Conduct, a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which case they will need to consider whether they should leave the room.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

To help prevent the spread of infectious diseases, all attendees should consider the safety of others, make their own risk assessment of the advisability of attending and consider measures they should take to ensure their own safety.

Regards,

S. Bendix

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Shona Bendix, Town Clerk
14 March 2023

Lowestoft Town Council
Meeting of the Planning Committee
First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE
17.00 Tuesday 21 March 2023

AGENDA

194. Welcome

To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public right to report.

195. To receive and consider acceptance of apologies for absence.

196. Declarations of Interests and dispensations.

a. To receive declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from councillors on items on the Agenda.

b. To consider written requests for dispensations and note dispensations granted.

197. Minutes

a. To consider the draft Minutes of 28 February 2023.

198. Public Forum

a. To consider any advance comments from the public on any matters on this agenda.

199. Highways

To consider highways matters with Suffolk Highways Community Liaison Engineer.

200. Planning applications

a. To consider the Town Council's position on dealing with consultations for applications for replacement windows.

b. To consider the following planning applications (all available on www.eastsuffolk.gov.uk) and decide the recommendations of the Council:

Table 1 - List of East Suffolk Planning Applications

Reference	Address and Description	District Ward
DC/22/4169/RG3	Land between Constable Close and Harbour Road – Proposed construction of pedestrian and cycle bridge over railway and associated works	Oulton Broad
DC/23/0864/FUL	243 Long Road - Construction of detached garage and carport	Carlton and Whitton
DC/23/0691/FUL	97 Gunton Drive- Construction of a garage/car port	Gunton and St Margaret's
DC/23/0811/FUL	23 Clover Way - Dormer, porch, reduce some window sizes and potential render and brickslips to existing elevations. Pitched roof to existing garage.	Gunton and St Margaret's
DC/23/0709/FUL	11 Vermeer Close - Retrospective Application - Two storey extension to rear or property.	Gunton and St Margaret's
DC/23/0644/FUL	24 Cliftonville Road - Single storey side extension to form boot room and garage with storm porch to front elevation	Kirkley and Pakefield
DC/23/0767/FUL	Apartment 4 St Georges House The Esplanade - Retrospective Application - Change from French doors to Bi-fold doors.	Kirkley and Pakefield
DC/23/0766/FUL	25 Cliftonville Road- Construction of side and rear extension and pergola frame to front elevation.	Kirkley and Pakefield

Reference	Address and Description	District Ward
DC/23/0777/TEL	Grass Verge of Yarmouth Road - Prior Notification - Telecommunications mast and equipment/power cabinets.	Gunton and St Margaret's
DC/23/0729/FUL	20A Wilson Road- Conversion of detached garage to Annexe	Kirkley and Pakefield
DC/23/0900/FUL	28 Pakefield Road - <u>Single storey rear extension</u>	Kirkley and Pakefield
SCC_0011_23W	Harbour Pupil Referral Unit - Horizon School, Saturn Close - Removal of existing 2m high Weldmesh fence and erection of a 2.4m height Weldmesh fence (with bolted steel sheets up to 1.8m) between the existing secondary school and primary school building Removal of existing 2m high Weldmesh fence and erection of a 2.4m height Weldmesh fence (with bolted steel sheets up to 1.8m) between the existing secondary school and primary school building	
SCC_0085_21W_VOC	Harbour Pupil Referral Unit - Horizon School, Saturn Close - Variation of condition 2 (approved documents) of application SCC/0085/21W - to incorporate changes to air source heat pumps, air conditioning units and cladding.	

c. To note the following applications for tree works:

Table 2 - List of East Suffolk Planning Applications

Reference	Address and Description	District Ward
DC/23/0790/TCA	Clyffe Rise, Gunton Cliff - T1 Line of Beech (approx. 4 Beech trees) located in rear garden 28 Corton Road and overhanging Clyffe Rise Gunton Cliff. Reshape laterals back to boundary fence line of Clyffe Rise. Reason: Reduce encroachment and leaf litter	Gunton and St Margaret's
DC/23/0829/TCA	London Road Baptist Church Kirkley Park Road - Road frontage. T1 Holm Oak - Trim branches overhanging the church sign on London Road South. Reason: lower branches are obstructing the sign and have the potential to cause damage if not maintained. T2 Weeping Beech - Lift crown by approx. 2m to leave clear access for vehicles. Reason: reducing the risk of passing heaving goods vehicles damaging the tree. T3 Lime - Area of decay at the union of the main stem and a smaller co-dominant stem, remove smaller stem. Reason: to reduce risk of it falling into the road. Rear of Church. T4 Weeping Beech - Reduce crown by approx. 3m to alleviate end weight. Reason: This is advised due crossing of limbs in the crown that may be at risk of failing if not reduced.	Kirkley and Pakefield
DC/23/0828/TCA	22 The Avenue - Rear garden. T1 Silver Birch - Reduce crown by up to 1.5m. Reason: Work required as general maintenance to keep the tree at a manageable size and keeping the canopy clear of congestion	Kirkley and Pakefield

Reference	Address and Description	District Ward
DC/23/0827/TCA	Maisonette 374 London Road South - T1 Willow - Fell to ground level. Reason: tree positioned directly over the water supply for the house, roots from the tree have the potential to cause damage to the existing pipes.	Kirkley and Pakefield

201. Consultations

a. To note the Five Estuaries Project Stage 2 community consultation.

202. Date and time of the next meeting – Tuesday 4 April 2023 at 18:45.

203. Items for the next agenda.