

**Lowestoft Town Council Planning Committee
For the attention of all Committee Members**

You are summoned to attend a Meeting of the Planning Committee of Lowestoft Town Council, which will be held at **First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE** at 17.00 on Tuesday 13 December 2022.

The meeting is open to the public and press to attend and those attending the meeting shall be informed that the meeting may be reported on (including recording, photographing and filming). This does not apply to confidential items. Comments can also be submitting regarding any item on the agenda in advance of the meeting. Members of the public can join the meeting remotely via the following link: <https://us02web.zoom.us/j/82820774644>. The meeting can also be observed via YouTube on the following link: <https://youtu.be/VJfxVek997I>.

In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.

Councillors must register relevant interests and declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011, a councillor with **relevant interests** in matters on the Agenda cannot take part or vote on those matters, unless they have been granted a dispensation. Under the Council's Code of Conduct, a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which case they will need to consider whether they should leave the room.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

To help prevent the spread of infectious diseases, all attendees should consider the safety of others, make their own risk assessment of the advisability of attending and consider measures they should take to ensure their own safety.

Regards,

S. Bendix

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Shona Bendix, Town Clerk
06 December 2022

Lowestoft Town Council
Meeting of the Planning Committee
First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE
17.00 on Tuesday 13 December 2022

AGENDA

133. Welcome

To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public right to report.

134. To receive and consider acceptance of apologies for absence.

135. Declarations of Interests and dispensations.

a. To receive declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from councillors on items on the Agenda.

b. To consider written requests for dispensations and note dispensations granted.

136. To consider the draft Minutes of 29 November 2022.

137. Public Forum

a. To consider any advance comments from the public on any matters on this agenda.

138. Planning applications

b. To consider the following planning applications (all available on www.eastsuffolk.gov.uk) and decide the recommendations of the Council:

Table 1 - List of East Suffolk Planning Applications

Reference	Address and Description	District Ward
DC/22/4566/FUL	30 St Peters Road - Internal alterations and rear single storey extension	Kirkley and Pakefield
DC/22/4549/VOC	Hamilton Docks Hamilton Road - Variation of Condition No.3 of DC/22/3202/FUL - Condition 3 of the planning permission states that "Construction activities will only be undertaken between 1 October and 14 February (inclusive) to avoid the kittiwake nesting season at the Port of Lowestoft. No construction activities will be undertaken outside of this period." Although the Norfolk Projects intend to complete all works prior to the 14 February, there could be unforeseen circumstances which may prevent this such as adverse weather and sea conditions. It is noted that the reason for condition is to protect other kittiwakes within the port from disturbance. However the proposed works are largely sheltered from the ports existing kittiwake nesting sites by an existing 4 m high wall and therefore a small increase in the construction period is very unlikely to affect them. Therefore the applicant is seeking to vary condition 3 to state that activities will only be undertaken between 1 October and 28 February.	Harbour and Normanston
DC/22/4527/DEM	The Sails , High Street, - Prior Notification - Demolition of the sails on land adjacent to Triangle Market public conveniences	Harbour and Normanston
DC/22/4533/FUL	Land Adjacent To, Newcombe House, Newcombe Road - Demolition of all existing buildings within site boundary and construction of 16 industrial units split between 5 buildings. The scheme will include all associated landscape works.	Harbour and Normanston

b. To note the following applications for tree works:

Table 2 - List of East Suffolk Planning Applications

Reference	Address and Description	District Ward
DC/22/4669/TPO	1 Hornbeam Close - WDC TPO 341 1 x Hornbeam - Reduce and reshape by 2.5m MAX Reason - Reduce encroachment onto surrounding property and increase light transmission	Carlton and Whitton
DC/22/4770/TCA	13 Yarmouth Road, Rear garden - 2 x Poplars (T1 & T2) - Reduce by up to 50% to reduce the windage on the trees as they are in close proximity to the house behind. This is part of ongoing maintenance and evidence of leaching at the base.	Harbour and Normanston
DC/22/4751/TPO	5 Greenacre Crescent: WDC TPO 380 (T20) Rear garden 1 x Horse Chestnut - Crown reduce & shape by up to 30% and remove deadwood and rubbing / crossing branches. Reason: general remedial pruning works as tree overhangs boundary with another property	Harbour and Normanston

139. Lowestoft Neighbourhood Development Plan

To consider making a recommendation to Full Council to approve the Neighbourhood Development Plan and to commence Regulation 14 Consultation.

140. Licensing

To consider the following licensing applications:

a. Renewal Application for Street Trading Consent - Rundles 5 A Day Church Green, St Margaret's Road, Lowestoft (10:15 to 11:15)

Also all consent streets within the North of our district. Now operating a home delivery service for pre orders however, wish to be covered in case the customer requests an additional item/s when making the delivery. To sell: Fruit and Veg Days: Friday 9am to 1:30pm. Also deliveries for Christmas on Wednesday and Thursday.

141. Consultations

a. Pre-consultation – Proposed Radio Base Station Installation at Wvn26304; Grass Verge Carlton Road, Lowestoft

b. Transport Town Plans (Suffolk County Council) – to consider participation in identifying transport priorities and interventions.

142. Date and time of the next meeting - Tuesday 3 January 2023 at 18.45

143. Items for the next agenda.