

**Lowestoft Town Council Planning Committee
For the attention of all Committee Members**

You are summoned to attend a Meeting of the Planning Committee of Lowestoft Town Council, which will be held at **First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE** at 18.45 on Tuesday 1 November 2022.

The meeting is open to the public and press to attend and those attending the meeting shall be informed that the meeting may be reported on (including recording, photographing and filming). This does not apply to confidential items. Comments can also be submitting regarding any item on the agenda in advance of the meeting. Members of the public can join the meeting remotely via the following link: <https://us02web.zoom.us/j/85259220598> .The meeting can also be observed via YouTube on the following link:<https://youtu.be/Qyn98ZfgxTI>

In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.

Councillors must register relevant interests and declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011, a councillor with **relevant interests** in matters on the Agenda cannot take part or vote on those matters, unless they have been granted a dispensation. Under the Council's Code of Conduct, a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which case they will need to consider whether they should leave the room.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

To help prevent the spread of infectious diseases, all attendees should consider the safety of others, make their own risk assessment of the advisability of attending and consider measures they should take to ensure their own safety.

Regards,

S. Bendix

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Shona Bendix, Town Clerk
25 October 2022

Lowestoft Town Council
Meeting of the Planning Committee
First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE
18.45 on Tuesday 1 November 2022

AGENDA

103. Welcome

To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public right to report.

104. To receive and consider acceptance of apologies for absence.

105. Declarations of Interests and dispensations.

a. To receive declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from councillors on items on the Agenda.

b. To consider written requests for dispensations and note dispensations granted.

106. To consider the draft Minutes of 18 October 2022.

107. Public Forum

a. To consider any advance comments from the public on any matters on this agenda.

108. Climate Emergency

To consider implementation of the Town Council's Climate Emergency declaration when making planning recommendations.

109. Planning applications

b. To consider the following planning applications (all available on www.eastsuffolk.gov.uk) and decide the recommendations of the Council:

Table 1 - List of East Suffolk Planning Applications

Reference	Address and Description	District Ward
DC/22/1395/FUL	<i>To reconsider the Town Council's recommendation of 4 October in light of a public comment which was submitted to the Town Council and not noted in previous consideration.</i> Land South Of Leisure Way - Hybrid Application - (i) Full Planning Application - Erection of a freestanding restaurant with drive-thru facility, car parking, landscaping and associated works, including Customer Order Displays (COD)6 and Play Frame (Class E/Sui Generis). (ii) Outline Planning Application (All Matters Reserved) - Installation of 8 EV Charging Bays with associated infrastructure	Gunton and St Margaret's
DC/22/3180/FUL	Colmartra, 116 Hollingsworth Road - Dormer at rear, roof lights at front, materials	Gunton and St Margaret's
DC/22/3886/FUL	516 London Road South - Extension and Alterations	Kirkley and Pakefield
DC/22/3900/FUL	24 Sunningdale Avenue -Garage Conversion - Extension	Kirkley and Pakefield
DC/21/5606/FUL	119 -125 London Road North - Redevelopment of the site to provide a mixed use development retaining commercial floorspace (Class E) at ground floor level. Part demolition of first floor and conversion of part ground, first and second floor to provide Class C3 residential units with enabling fenestration alterations, ancillary amenity space, cycle and car parking, refuse storage, access and other associated works	Harbour and Normanston

Reference	Address and Description	District Ward
DC/22/4033/ADI	11 North Quay Retail Park Peto Way - Illuminated Advertisement Consent - 4 x Fascia Signs, 1 x Cut out hearts and darts Sign, 1 x Pick me up Built Up Letters, 1 x Double sided Pole Sign, 1 x Height Barrier, 1 x Exit Sign, 1 x Banner Frame, 1 x Single Digital Menu and 1 x Triple Digital Menu	Harbour and Normanston
DC/22/3885/FUL	Inber House, 412 London Road South -Extension and alterations	Kirkley and Pakefield

b. To note the following applications for tree works:

Table 2 - List of East Suffolk Planning Applications

Reference	Address and Description	District Ward
DC/22/4011/TPO	8 Turner Close -TPO 1-4(2) Rear garden T1 Oak - Reduce & shape by up to 30% back to good growth points Reason: Tree has severe dieback within the crown the proposed reduction will remove dead wood and end weight to make the tree safer close to garden structures and encourage new growth	Gunton and St Margarets

110. Consultations

To consider making a response to the following consultation:

a. Hornsea Three Community Fund Set up

<https://grantscape.org.uk/fund/hornsea-three-community-fund/>

111. Highways

a. To consider Suffolk County Council (Highways) Community Self Help Scheme and projects which the Town Council may be able to facilitate under this scheme.

b. To consider support for a request of extension of double yellow lines from Colville Road/Cotmer Road

112. Date and time of the next meeting - Tuesday 15 November at 17:00

113. Items for the next agenda.