

**Lowestoft Town Council Planning Committee  
For the attention of all Committee Members**

You are summoned to attend a Meeting of the Planning Committee of Lowestoft Town Council, which will be held at **First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE** at 17.00 on Tuesday 18 October 2022.

**The meeting is open to the public and press to attend** and those attending the meeting shall be informed that the meeting may be reported on (including recording, photographing and filming). This does not apply to confidential items. Comments can also be submitting regarding any item on the agenda in advance of the meeting. Members of the public can join the meeting remotely via the following link. <https://us02web.zoom.us/j/84366695784> .The meeting can also be observed via YouTube on the following link: <https://youtu.be/63xSliRqGeo>

*In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.*

Councillors must register relevant interests and declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011, a councillor with **relevant interests** in matters on the Agenda cannot take part or vote on those matters, unless they have been granted a dispensation. Under the Council's Code of Conduct, a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which case they will need to consider whether they should leave the room.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

To help prevent the spread of infectious diseases, all attendees should consider the safety of others, make their own risk assessment of the advisability of attending and consider measures they should take to ensure their own safety.

Regards,

*S. Bendix*

.....  
Shona Bendix, Town Clerk  
12 October 2022

**Lowestoft Town Council**  
**Meeting of the Planning Committee**  
**First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE**  
**17.00 on Tuesday 18 October 2022**

**AGENDA**

**93. Welcome**

To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public right to report.

**94.** To receive and consider acceptance of apologies for absence.

**95.** Declarations of Interests and dispensations.

a. To receive declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from councillors on items on the Agenda.

b. To consider written requests for dispensations and note dispensations granted.

**96.** To consider the draft Minutes of Tuesday 4 October 2022.

**97. Public Forum**

a. To consider any advance comments from the public on any matters on this agenda.

**98. Highways**

To consider highways matters with Suffolk Highways Community Liaison Engineer.

**99. Planning applications**

b. To consider the following planning applications (all available on [www.eastsuffolk.gov.uk](http://www.eastsuffolk.gov.uk)) and decide the recommendations of the Council:

*Table 1 - List of East Suffolk Planning Applications*

Reference	Address and Description	District Ward
DC/22/3647/FUL	Hair For Men II 48 Oxford Road - Change of use from Hairdressers to residential.	Harbour and Normanston
DC/22/3780/ADN	34 - 36 London Road North - Non Illuminated Advertisement - 1no. button sign.	Harbour and Normanston
DC/22/3779/FUL	34 - 36 London Road North - Removal of 1no external machines and installation of 1no new external machine in alternative position. Modifications to existing shopfront windows as necessary with finishes to match existing. Removal of existing associated ATM signs and installation of new external sign.	Harbour and Normanston
DC/22/3839/FUL	11 North Quay Retail Park Peto Way Lowestoft Suffolk NR32 2ED- Extension of existing unit, creation of drive-thru lane, and associated landscaping, car parking and works.	Harbour and Normanston
DC/22/3752/FUL	2 Pakefield Road - Replace front door.	Kirkley and Pakefield
DC/22/3667/FUL	Land to The Rear of 63 The Avenue - New dwelling.	Kirkley and Pakefield
DC/22/3476/P3MA	Former Royal Court Hotel 146 London Road - Prior Notification - Change of Use from commercial (Class E) to dwelling house (Class C3) - 2 ground floor flats proposed.	Kirkley and Pakefield

b. To note the following applications for tree works:

*Table 2 - List of East Suffolk Planning Applications*

Reference	Address and Description	District Ward
DC/22/3951/TPO	42 Corton Road - WDC TPO 139 Front garden.T1. Holm Oak - Fell to ground level. Reason: This tree has lost 90% of canopy leaf cover and heavily infested with timber boring insects.	Gunton and St Margaret's
DC/22/3981/TCA	Kirkley Rectory Rectory Road - Trees numbered as per application and site plan G1 9 x Limes & G9 4 x Limes - Re-pollard to previous pollard points as part of routine management. T2 - Lime existing height 12m - Re-pollard at 5m above ground level due to declining crown through sparse growth and thinning upper crown. T4 & T6 - 2x Limes existing heights 12m & 15.2m - Remove deadwood. T8 - Yew existing height 12m - To reduce by up to 5m to remove current lever arm risk. Reason: general maintenance pruning works	Kirkley and Pakefield

**100. Consultations**

To consider making a response to the following consultations:

a. Lowestoft - North of Lowestoft Garden Village - Masterplan Consultation (second stage consultation)

[C2 First Consultation Actions – North of Lowestoft Garden Village](#)

b. Hornsea Three Community Fund Set up

<https://grantscape.org.uk/fund/hornsea-three-community-fund/>

**101.** Date and time of the next meeting - Tuesday 1 November at 18.45.

**102.** Items for the next agenda.