

**Lowestoft Town Council Planning Committee  
For the attention of all Committee Members**

You are summoned to attend a Meeting of the Planning Committee of Lowestoft Town Council, which will be held at **Whitton Residents' Hall, Hawthorn Avenue, Lowestoft, Suffolk, NR33 9BB** at 18.45 on Tuesday 2 August 2022

**The meeting is open to the public and press to attend** and those attending the meeting shall be informed that the meeting may be reported on (including recording, photographing and filming). This does not apply to confidential items. Comments can also be submitting regarding any item on the agenda in advance of the meeting. Members of the public can join the meeting remotely via the following link. <https://us02web.zoom.us/j/88576833383> .The meeting can also be observed via YouTube on the following link: [https://youtu.be/5CrJYE\\_PaUs](https://youtu.be/5CrJYE_PaUs)

*In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.*

Councillors must register relevant interests and declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011, a councillor with a **disclosable pecuniary interest** in a matter on the Agenda cannot take part or vote on that matter, unless they have been granted a dispensation. Under the Council's Code of Conduct, a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which cases they will need to consider whether they should leave the room.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

To help prevent the spread of Covid-19, all attendees should bring their own refreshments, their own pen for signing in, and should dress appropriately given the need for increased ventilation on the site. Every person attending should make their own risk assessment of the advisability of attending and/or any measures and should take individually to ensure their safety.

Regards,

*S S Bendix*

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Shona Bendix, Clerk  
26 July 2022

**Lowestoft Town Council**  
**Meeting of the Planning Committee**  
**Whitton Residents' Hall, Hawthorn Avenue, Lowestoft, Suffolk, NR33 9BB**  
**18.45 on Tuesday 2 August 2022**

**AGENDA**

**44. Welcome**

To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public right to report.

**45.** To receive and consider acceptance of apologies for absence.

**46.** Declarations of Interests and dispensations.

a. To receive Declaration of Disclosable Pecuniary and Non-Pecuniary Interests from councillors on items on the Agenda.

b. To receive and consider written requests for dispensations for Disclosable Pecuniary Interests

**47.** To consider the draft Minutes of 5 July 2022 and note that the meeting of 19 July was cancelled.

**48. Public Forum**

a. **To receive a presentation from East Suffolk Council on Community Infrastructure Levy**

b. To consider any advance comments from the public on any matters on this agenda.

**49. Planning applications**

a. To consider the following planning applications (all available on [www.eastsuffolk.gov.uk](http://www.eastsuffolk.gov.uk)) and decide the recommendations of the Council:

*Table 1 - List of East Suffolk Planning Applications*

Reference	Address and Description	District Ward
DC/22/2520/FUL	Pakefield Caravan Park, Arbor Lane - Extension of Pakefield Holiday Park to provide for the following development on land to the west of the park: 1. A new and improved access and main site entrance off the A12 2. New entrance buildings and clubhouse facility 3. The siting of additional static holiday caravans, involving the rollback of existing static caravans away from the coast 4. Environmental improvements and landscaping throughout	Kirkley and Pakefield
DC/22/2682/FUL	37 Gunton Drive - Removal of conservatory and new rear extension	Gunton and St Margaret's
DC/22/2428/FUL	Somerton House 7 Kirkley Cliff - Listed Building Consent - Internal alterations	Kirkley and Pakefield
DC/22/2658/FUL	127 Yarmouth Road - Change two existing bedrooms into office and computer workshop. Additional first floor extension to form two new bedrooms with an additional staircase	Gunton and St Margarets
DC/22/2626/FUL	7 Vermeer Close - Replacement single storey extension, including demolition of existing, flat roof, box extension	Gunton and St Margaret's

b. To note the following applications for tree works:

*Table 2 - List of East Suffolk Planning Applications*

Reference	Address and Description	District Ward
DC/22/2759/TCA	Harleston House 115 Park Road - T1 Tree of Heaven - Fell to ground level. Reason - Tree has two co-dominant stems one which is showing stress fractures, see photos.	Harbour and Normanston

Reference	Address and Description	District Ward
DC/22/2761/TPO	Knights Court Roman Road - ESC TPO/136/2022 T1, T2, & T3 - 3 x European Limes - Re-pollard to previous pollard points. Start height approximately 4.5 meters, finish height approximately 2.5 meters. Reason: Re-pollarding to prevent them from getting too large for the area and to prevent the new growth from potentially causing tear outs.	Harbour and Normanston
DC/22/2905/TCA	6A The Avenue - Rear garden T1- Horse Chestnut - Re-pollard back to old pollard points at approx. 8m. Start height of the tree is approx. 16m finish height 8m. Reason: The neighbour had recent consent DC/22/2114/TCA to reshape laterals encroaching onto their garden by up to 2.5m & given close proximity to building owners now want to pollard.	Kirkley and Pakefield

c. To note that the following recommendations have been submitted under delegated authority:

*Table 3 - List of East Suffolk Planning Applications*

Reference	Address and Description	District Ward
DC/22/1977/FUL	5 Beach Road - To replace the existing timber windows with new PVC windows in similar colour	Harbour and Normanston
It was noted that this application would be scored under the East Suffolk Council Windows Scoring Policy.		
DC/22/2598/LBC	Arnold House 4 High Street - Listed Building Consent - Improvements to existing rainwater disposal system and associated works	Harbour and Normanston
It was agreed to recommend approval of this application.		
DC/22/2595/FUL	Jubilee Filling Station High Street - Removal of the current two jet wash unit and creation of charging zone, erection of EV chargers, erection of canopy, sub-station enclosure, three jet wash bays and associated forecourt works	Harbour and Normanston
It was agreed to recommend approval of this application.		

**50.** To consider the **East Suffolk Council Draft Housing in Clusters and Small Scale Residential Development in the Countryside** Supplementary Planning Document

**51.** To note Submission of the **Draft East Suffolk Community Infrastructure Levy (CIL) Charging Schedule**

**52.** To note East Suffolk Council Infrastructure Officer will attend next meeting of the Planning Committee to provide information on **Community Infrastructure Levy**.

**53.** Date and time of the next meeting - Tuesday 16 August 2022 at 17.00.

**54.** Items for the next agenda.