

**Lowestoft Town Council Planning Committee
For the attention of all Committee Members**

You are summoned to attend a Meeting of the Planning Committee of Lowestoft Town Council, which will be held at **First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE** at 17.00 on Tuesday 19 July 2022.

The meeting is open to the public and press to attend and those attending the meeting shall be informed that the meeting may be reported on (including recording, photographing and filming). This does not apply to confidential items. Comments can also be submitting regarding any item on the agenda in advance of the meeting. Members of the public can join the meeting remotely via the following link. <https://us02web.zoom.us/j/84852312063> .The meeting can also be observed via YouTube on the following link <https://youtu.be/W-gP9FB306Q>
In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.

Councillors must register relevant interests and declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011, a councillor with a **disclosable pecuniary interest** in a matter on the Agenda cannot take part or vote on that matter, unless they have been granted a dispensation. Under the Council’s Code of Conduct, a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which cases they will need to consider whether they should leave the room.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

To help prevent the spread of Covid-19, all attendees should bring their own refreshments, their own pen for signing in, and should dress appropriately given the need for increased ventilation on the site. Every person attending should make their own risk assessment of the advisability of attending and/or any measures and should take individually to ensure their safety.

Regards,

S S Bendix

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Shona Bendix, Clerk
12 July 2022

Lowestoft Town Council
Meeting of the Planning Committee
First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE
17:00 on Tuesday 19 July 2022

AGENDA

32. Welcome

To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public right to report.

33. To receive and consider acceptance of apologies for absence.

34. Declarations of Interests and dispensations.

a. To receive Declaration of Disclosable Pecuniary and Non-Pecuniary Interests from councillors on items on the Agenda.

b. To receive and consider written requests for dispensations for Disclosable Pecuniary Interests

35. To consider the draft Minutes of 5 July 2022.

36. To consider any advance comments from the public on any matters on this agenda.

37. Planning applications

a. To consider the following planning applications (all available on www.eastsuffolk.gov.uk) and decide the recommendations of the Council:

Table 1 - List of East Suffolk Planning Applications

Reference	Address and Description	District Ward
DC/22/1977/FUL	5 Beach Road - To replace the existing timber windows with new PVC windows in similar colour	Harbour and Normanston
DC/22/2598/LBC	Arnold House 4 High Street - Listed Building Consent - Improvements to existing rainwater disposal system and associated works	Harbour and Normanston
DC/22/2595/FUL	Jubilee Filling Station High Street - Removal of the current two jet wash unit and creation of charging zone, erection of EV chargers, erection of canopy, sub-station enclosure, three jet wash bays and associated forecourt works	Harbour and Normanston

Table 2 - List of East Suffolk Planning Applications

Reference	Address and Description	District Ward
DC/22/2208/TPO	289 Yarmouth Road - WDC TPO 303/2000 Rear garden T 27 Sycamore -Reduction of crown by up to 35% - Reason: to maintain health and size of tree in its location as starting to show signs of dieback T28. Sycamore - Fell - Reason: starting to show signs of die back and its removal will allow T27 to establish a sustainable crown T29 Sycamore - Fell -Reason: small poor quality tree.	Gunton and St Margarets
DC/22/2571/TPO	2 Woods Loke East - WDC TPO 126 T1 Oak - Fell. Reason: large limb fell recently and damaged car resulting in tree being reduced as an emergency to agreed positions. Extremely close to the front of the property and since the recent loss of part of the crown and the reduction to make safe, the tree has far less amenity value and is not an asset to the property or the surrounding area. Now it is reduced it will grow vigorously from the new pruned positions and will hide the front of the house and take light from the windows.	Harbour and Normanston

38. Neighbourhood Development Plan

- a. To receive a report from the NDP Working Group
- b. To note timetable to bring forward the NDP for referendum

39. To consider the **East Suffolk Council Draft Housing in Clusters and Small Scale Residential Development in the Countryside** Supplementary Planning Document

40. To note Submission of the **Draft East Suffolk Community Infrastructure Levy (CIL) Charging Schedule**

41. To note East Suffolk Council Infrastructure Officer will attend next meeting of the Planning Committee to provide information on **Community Infrastructure Levy**.

42. Date and time of the next meeting - Tuesday 4 August 2022 at 18.45.

43. Items for the next agenda.