

**Lowestoft Town Council Planning Committee
For the attention of all Committee Members**

You are summoned to attend a Meeting of the Planning Committee of Lowestoft Town Council, which will be held at **Whitton Residents' Hall, Hawthorn Avenue, Lowestoft, Suffolk, NR33 9BB** at 17:15 on Tuesday 7 June 2022.

The meeting is open to the public and press to attend and those attending the meeting shall be informed that the meeting may be reported on (including recording, photographing and filming). This does not apply to confidential items. Comments can also be submitted regarding any item on the agenda in advance of the meeting. Members of the public can join the meeting remotely via the following link. <https://us02web.zoom.us/j/83179768896> .The meeting can also be observed via YouTube on the following link <https://youtu.be/QfGQktzqzk>

In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.

Councillors must register relevant interests and declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011, a councillor with a **disclosable pecuniary interest** in a matter on the Agenda cannot take part or vote on that matter, unless they have been granted a dispensation. Under the Council's Code of Conduct, a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which cases they will need to consider whether they should leave the room.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

To help prevent the spread of Covid-19, all attendees should bring their own refreshments, their own pen for signing in, and should dress appropriately given the need for increased ventilation on the site. Every person attending should make their own risk assessment of the advisability of attending and/or any measures and should take individually to ensure their safety.

Regards,

S S Bendix

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Shona Bendix, Clerk
26 May 2022

Lowestoft Town Council
Meeting of the Planning Committee
Whitton Residents' Hall, Hawthorn Avenue, Lowestoft, Suffolk, NR33 9BB at 17:15 on
Tuesday 7 June 2022

AGENDA

1. Welcome

To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public right to report.

2. To receive and consider acceptance of apologies for absence.

3. Declarations of Interests and dispensations.

a. To receive Declaration of Disclosable Pecuniary and Non-Pecuniary Interests from councillors on items on the Agenda.

b. To receive and consider written requests for dispensations for Disclosable Pecuniary Interests

4. To consider the draft Minutes of 17 May 2022.

5. To consider any advance comments from the public on any matters on this agenda.

6. To review and adopt Committee arrangements

6.1. To note the membership of the Planning Committee.

6.2. To appoint the Deputy Chair of the Planning Committee.

6.3. To form a Neighbourhood Plan Working Group.

7. Planning applications

a. To consider the following planning applications (all available on www.eastsuffolk.gov.uk) and decide the recommendations of the Council:

Table 1 - List of East Suffolk Planning Applications

Reference	Address and Description	District Ward
DC/22/1852/FUL	94 Westwood Avenue - Construction of new side extension to form larger dining room and downstairs toilet/shower room. Construct new pitched tiled roof over new and existing side extensions. Replace existing flat roof over rear extension with vaulted pitched tiled roof and Velux windows. Replace flat garage roof with new pitched tiled roof. Replace the front living room window with smaller window and replace Yorkstone blocks with flint stone blocks	Carlton and Whitton
DC/21/5044/FUL	9 Glebe Close - Construction of two detached dwellings and all associated works.	Gunton and St Margarets
DC/22/1929/FUL	38 Gunton Church Lane - Proposed extensions; above garage, porch and single storey over	Gunton and St Margarets
DC/22/1685/FUL	The Potters Kiln Leisure Way - Full planning application for a new garden room extension, gable pitched roof removal, removal of existing timber pergola structure, a new glazed balustrade section and other external alterations at the Potters Kiln, Leisure Way, Lowestoft	Gunton and St Margarets

Reference	Address and Description	District Ward
DC/22/1729/FUL	Denes Oval Tennis Courts The Ravine - Installation of 10 x 6m galvanised steel, powder coated floodlight poles and accompanying LED lamps for lower tennis courts (T1 to T4) to be floodlit including backlighting for P courts 1 to 4 from poles installed on lower tier for courts T1 and T2. Installation of disabled access ramp to east entry to P courts 1 to 4. Improved access between courts T3 and T4 and courts T5 and T6 through installation of steps for ease of movement of players through the site. Installation of new entry gates within current fencing for better access to all areas of the playing area.	Gunton and St Margarets
DC/22/1880/FUL	Demolition of Garages and construction of dwelling - Melbourne Road	Harbour and Normanston
DC/22/1775/LBC	Flat 3, Arnold House 4 High Street - Listed Building Consent - In the process of repairing extensive water damage to the flat we had to deconstruct a non-original single skin plasterboard and timber partition due to the extent of the water damage.	Harbour and Normanston
DC/22/1420/ADN	Unit 6, 10 Battery Green Road - Non Illuminated Advertisement - Wall art for public enjoyment of which embraces heritage and the tourist/beach area.	Harbour and Normanston
DC/22/1765/FUL	35 London Road North - Installation of replacement plant and extraction system to ground floor commercial premises and display of internally illuminated fascia signage and an internally illuminated projecting sign to each frontage.	Harbour and Normanston
DC/22/0686/FUL	181 London Road North - Alterations to shop front including creation of new residential entrance, and change of use and subdivision of ground floor to create an additional flat	Harbour and Normanston
DC/22/1766/ADI	35 London Road North - Illuminated Advertisement Consent - Internally illuminated fascia signage and internally illuminated projecting sign to each frontage of premises	Harbour and Normanston
DC/22/1656/FUL	9 Skamacre Crescent - New roof over existing lounge and kitchen to give additional bedroom space.	Harbour and Normanston
DC/22/1613/FUL	26 Suffolk Road - Change of use from ground floor offices to one bedroom flat	Harbour and Normanston
DC/22/1885/FUL	322 London Road South - Change of use from guest house and residential to solely residential	Kirkley and Pakefield
DC/22/1676/FUL	49 Pakefield Street - It is proposed to rebuild the existing sun room/restaurant seating area, following demolition of the existing sun room	Kirkley and Pakefield

Reference	Address and Description	District Ward
DC/22/1783/VOC	198-206 London Road South Lowestoft Suffolk NR33 0BB-Variation of Condition No. 2 of DC/21/4024/FUL - Shop refurbishment and the forming two additional first floor flats - To improve proposals, to match existing building alignments on the rear access road.	Kirkley and Pakefield
DC/22/1779/OUT	18 Morton Road - Outline Application (All Matters Reserved) - Construction of a detached bungalow	Kirkley and Pakefield
DC/22/2001/FUL	7 Walmer Close - Single Storey Side Extension	Kirkley and Pakefield

b. Applications for tree works - To note that the Planning Authority has received the following applications for works for trees subject to a tree preservation order (TPO) and/or proposed works to trees within a Conservation Area (TCA) and comment as appropriate.

Table 2 - List of East Suffolk Planning Applications

Reference	Address and Description	District Ward
DC/22/2058/TPO	10 Gainsborough Drive Lowestoft Suffolk NR32 4LX-WDC TPO 1-4(3) Rear garden T1 - Yew - Reduction of crown by up to 35% Reason: Maintain the trees health and structure along property border	Gunton and St Margarets
DC/22/1934/TPO	15 Gunton Cliff Lowestoft Suffolk NR32 4PE-WDC TPO 225/1996 Rear garden 1x Holm Oak - Crown reduce by up to 2m and crown thin by up to 10% Reason: remedial pruning works and to increase light into garden	Gunton and St Margarets
DC/22/1985/TCA	36 High Street Lowestoft Suffolk NR32 1HY-Rear garden 2 x Conifers (T1) - Remove the failed branches and make good the remaining canopy. Reason: Branches failed in the strong winds several weeks ago and need tidying 3 x self-set Sycamores (T2) Remove to low stumps and poison. Reason: These are self-set sycamore trees which have seeded in an old flint wall removal to conserve the wall.	Harbour and Normanston

8. To note adoption of East Suffolk Affordable Housing Supplementary Planning Document.

9. Consultations

9.a To note a response, under delegated authority, has been submitted to support the application an application for a Pavement Licence for 12 chairs and six tables at Lowestoft Court Apartments Ltd, 146 London Road South

9.b. To note the Draft Broads Plan 2022-2027.

9.c To note the Oulton Neighbourhood Plan Regulation 16 Consultation.

9.d. To note the Pakefield Holiday Park Public Consultation event and intentions to submit full planning application.

10. Date and time of the next meeting - Tuesday 21 June 2022 at 17.00.

11. Items for the next Agenda.