

Lowestoft Town Council Parks and Open Spaces Sub-Committee

For the attention of all Sub-Committee Members

You are summoned to attend a meeting of the Parks and Open Spaces Sub-Committee of Lowestoft Town Council at 19:00 on 21 March 2023, at **First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE.**

The meeting is open to the public and press to attend and those attending the meeting shall be informed that the meeting may be reported on (including recording, photographing and filming). This does not apply to confidential items. Comments can also be submitted regarding any item on the agenda in advance of the meeting. Members of the public can join the meeting remotely via the following link: <https://us02web.zoom.us/j/89841032083>. The meeting can also be observed via YouTube on the following link: https://youtu.be/x4p2kj_PHSg.

In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.

Councillors must register relevant interests and declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011, a councillor with **relevant interests** in matters on the Agenda cannot take part or vote on those matters, unless they have been granted a dispensation. Under the Council's Code of Conduct, a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which case they will need to consider whether they should leave the room.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

To help prevent the spread of infectious diseases, all attendees should consider the safety of others, make their own risk assessment of the advisability of attending and consider measures they should take to ensure their own safety.

S. Bendix

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Shona Bendix, Clerk
14 March 2023

Lowestoft Town Council
Meeting of the Parks and Open Spaces Sub-Committee
First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE
19:00 on 21 March 2023

AGENDA

182. Welcome

To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public of the right to report.

183. To receive and consider approval of apologies for absence

184. Declarations of Interests and dispensations

184.1. To receive declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from councillors on items on the Agenda.

184.2. To consider written requests for dispensations for Disclosable Pecuniary Interests and note dispensations granted

185. To consider the draft minutes of the meeting on 21 February 2023

186. Public forum

An opportunity for the public to make comments on any matters on this agenda, and to consider any advance comments from the public.

187. To consider proposals from a member of the public regarding community tree planting

188. To consider the cost of tree works at Upland's Road North and on unregistered land

189. To monitor expenditure by this Sub-Committee from its delegated budget

190. To consider review and implementation of the five year plans, including planting plans, in line with budgeting, noting Councillors' comments and feedback from a recent zoom meeting, regarding the following:

190.1 Normanston Park

190.2 Rosedale Park

190.3 Kensington Gardens

190.4 Gunton Community Park

190.5 Great Eastern Linear Park

190.6 Sparrows Nest

190.7 Fen Park

190.8 Belle Vue Park

190.9 Denes Oval

190.10 Cotman Close

190.11 Britten Road Play Area

190.12 Clarkes Lane

190.13 Pakefield Green Play Area (Wellington Road)

190.14 The Ness

190.15 Ness Point

190.16 St Margaret's Plain Play Area

190.17 Bentley Drive Play Area

190.18 Gainsborough Drive Pond

190.19 North Denes

190.20 Links Road Car Park

190.21 Triangle Market

190.22 Town Green

190.23 Land at Upland's Road North (including pond)

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- 191. To consider designs and cost estimates for bicycle racks, for inclusion in the five year plans**
- 192. To receive an update on approved play area refurbishments, including the following:**
- 192.1 Play areas where refurbishment is completed and estimated times for opening
 - 192.2 Play areas approved for refurbishment where procurement of a contractor is complete, with estimated times for works to take place
 - 192.3 Play areas approved for refurbishment where procurement of a contractor is not yet complete, with estimated times for site visits and completion of procurement
- 193. To consider planting at the following locations:**
- 193.1 The Denes Oval
 - 193.2 Links Road car park
- 194. To consider initial advice on the development of a pump track**
- 195. To consider proposals for the Sails area near the Triangle Market**
- 196. To note the progress of a noticeboard sited at Kensington Gardens**
- 197. To consider possible work on North Denes, including the following**
- 197.1 Ascertaining what areas are owned by Lowestoft Town Council
 - 197.2 Progressing the mural
- 198. Date of the next meeting**
18 April 2023 19:00
- 199. Items for the next Agenda and Close**
- 200. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the Meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted, namely any legal issues relating to the matters on this agenda**