

Lowestoft Town Council Parks and Open Spaces Sub-Committee

For the attention of all Sub-Committee Members

You are summoned to attend a meeting of the Parks and Open Spaces Sub-Committee of Lowestoft Town Council at 19:00 on 18 April 2023, at **First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE.**

The meeting is open to the public and press to attend and those attending the meeting shall be informed that the meeting may be reported on (including recording, photographing and filming). This does not apply to confidential items. Comments can also be submitting regarding any item on the agenda in advance of the meeting. Members of the public can join the meeting remotely via the following link: <https://us02web.zoom.us/j/87567725549>. The meeting can also be observed via YouTube on the following link: <https://youtu.be/kROA5vHf2XU>.

In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.

Councillors must register relevant interests and declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011, a councillor with **relevant interests** in matters on the Agenda cannot take part or vote on those matters, unless they have been granted a dispensation. Under the Council's Code of Conduct, a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which case they will need to consider whether they should leave the room.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

To help prevent the spread of infectious diseases, all attendees should consider the safety of others, make their own risk assessment of the advisability of attending and consider measures they should take to ensure their own safety.

S. Bendix

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Shona Bendix, Clerk
11 April 2023

Lowestoft Town Council
Meeting of the Parks and Open Spaces Sub-Committee
First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE
19:00 on 18 April 2023

AGENDA

201. Welcome

To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public of the right to report.

202. To receive and consider approval of apologies for absence

203. Declarations of Interests and dispensations

203.1. To receive declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from councillors on items on the Agenda.

203.2. To consider written requests for dispensations for Disclosable Pecuniary Interests and note dispensations granted

204. To consider the draft minutes of the meeting on 21 March 2023

205. Public forum

An opportunity for the public to make comments on any matters on this agenda, and to consider any advance comments from the public.

206. To receive an update regarding tree works at Upland's Road North and on unregistered land

207. To monitor expenditure by this Sub-Committee from its delegated budget

208. To consider review and implementation of the five year plans, including planting plans, in line with budgeting, noting Councillors' comments regarding the following:

208.1 Normanston Park

208.2 Rosedale Park

208.3 Kensington Gardens

208.4 Gunton Community Park

208.5 Great Eastern Linear Park

208.6 Sparrows Nest

208.7 Fen Park

208.8 Belle Vue Park

208.9 Denes Oval

208.10 Cotman Close

208.11 Britten Road Play Area

208.12 Clarkes Lane

208.13 Pakefield Green Play Area (Wellington Road)

208.14 The Ness

208.15 Ness Point

208.16 St Margaret's Plain Play Area

208.17 Bentley Drive Play Area

208.18 Gainsborough Drive Pond

208.19 North Denes

208.20 Links Road Car Park

208.21 Triangle Market

208.22 Town Green

208.23 Land at Upland's Road North (including pond)

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- 209. To consider the cost for bicycle racks, for inclusion in the five year plans
- 210. To receive an update on a noticeboard for the Friends of Kensington Gardens
- 211. To consider options for repair/replacement of a vandalised basket swing at The Ness
- 212. To consider a maximum budget of £200 for prickly planting at the Pakefield Street Toilets
- 213. To consider the purchase of one bin for the Bentley Drive play area
- 214. To consider an approach from the site representative at Normanston Allotments regarding removal of rubbish from the embankment bordering the Great Eastern Linear Park
- 215. To consider how to support the Bumblebee Conservation Trust's 'Bee the Change' campaign
- 216. Date of the next meeting
30 May 2023 19:00
- 217. Items for the next Agenda and Close
- 218. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the Meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted, namely any legal issues relating to the matters on this agenda