

Lowestoft Town Council Parks and Open Spaces Sub-Committee

For the attention of all Sub-Committee Members

You are summoned to attend a meeting of the Parks and Open Spaces Sub-Committee of Lowestoft Town Council at 19:00 on 17 January 2023, at **First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE.**

The meeting is open to the public and press to attend and those attending the meeting shall be informed that the meeting may be reported on (including recording, photographing and filming). This does not apply to confidential items. Comments can also be submitting regarding any item on the agenda in advance of the meeting. Members of the public can join the meeting remotely via the following link: <https://us02web.zoom.us/j/87406741610>. The meeting can also be observed via YouTube on the following link: <https://youtu.be/shRleDBKPAQ>.

In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.

Councillors must register relevant interests and declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011, a councillor with **relevant interests** in matters on the Agenda cannot take part or vote on those matters, unless they have been granted a dispensation. Under the Council's Code of Conduct, a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which case they will need to consider whether they should leave the room.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

To help prevent the spread of infectious diseases, all attendees should consider the safety of others, make their own risk assessment of the advisability of attending and consider measures they should take to ensure their own safety.

S. Bendix

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Shona Bendix, Clerk
10 January 2023

Lowestoft Town Council
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First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE
19:00 on 17 January 2023

AGENDA

148. Welcome

To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public of the right to report.

149. To receive and consider approval of apologies for absence

150. Declarations of Interests and dispensations

150.1. To receive declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from councillors on items on the Agenda.

150.2. To consider written requests for dispensations for Disclosable Pecuniary Interests and note dispensations granted

151. To consider the draft minutes of the meeting on 13 December 2022

152. Public forum

An opportunity for the public to make comments on any matters on this agenda, and to consider any advance comments from the public.

153. To monitor expenditure by this Sub-Committee from its delegated budget

154. To consider review and implementation of the five year plans, including planting plans, in line with budgeting, noting Councillors' comments and feedback from a recent zoom meeting, regarding the following:

154.1 Normanston Park

154.2 Rosedale Park

154.3 Kensington Gardens

154.4 Gunton Community Park

154.5 Great Eastern Linear Park

154.6 Sparrows Nest

154.7 Fen Park

154.8 Belle Vue Park

154.9 Denes Oval

154.10 Cotman Close

154.11 Britten Road Play Area

154.12 Clarkes Lane

154.13 Pakefield Green Play Area (Wellington Road)

154.14 The Ness

154.15 Ness Point

154.16 St Margaret's Plain Play Area

154.17 Bentley Drive Play Area

154.18 Gainsborough Drive Pond

154.19 North Denes (and to consider the management of the open space)

154.20 Links Road Car Park

154.21 Triangle Market

154.22 Town Green

154.23 Land at Upland's Road North (including pond)

155. To consider the following regarding Sparrows Nest:

155.1 Development of a Winter Garden

155.2 To receive an update on the sensory garden

156. To consider the following regarding The Ness:

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156.1 Planting, including a coastal garden

156.2 Advice from an Arborist regarding the trees, and to consider next steps

157. To consider options for compiling a Tree Inventory

158. Date of the next meeting

21 February 2023 19:00

159. Items for the next Agenda and Close

160. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the Meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted, namely any legal issues relating to the matters on this agenda