

Lowestoft Town Council Parks and Open Spaces Sub-Committee

For the attention of all Sub-Committee Members

You are summoned to attend a meeting of the Parks and Open Spaces Sub-Committee of Lowestoft Town Council at 19:00 on 15 November 2022, at **First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE.**

The meeting is open to the public and press to attend and those attending the meeting shall be informed that the meeting may be reported on (including recording, photographing and filming). This does not apply to confidential items. Comments can also be submitting regarding any item on the agenda in advance of the meeting. Members of the public can join the meeting remotely via the following link: <https://us02web.zoom.us/j/82129519838>. The meeting can also be observed via YouTube on the following link: <https://youtu.be/ITiVnrvT9v0>.

In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.

Councillors must register relevant interests and declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011, a councillor with **relevant interests** in matters on the Agenda cannot take part or vote on those matters, unless they have been granted a dispensation. Under the Council's Code of Conduct, a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which case they will need to consider whether they should leave the room.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

To help prevent the spread of infectious diseases, all attendees should consider the safety of others, make their own risk assessment of the advisability of attending and consider measures they should take to ensure their own safety.

S. Bendix

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Shona Bendix, Clerk
8 November 2022

Lowestoft Town Council
Meeting of the Parks and Open Spaces Sub-Committee
First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE
19:00 on 15 November 2022

AGENDA

106. Welcome

To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public of the right to report.

107. To receive and consider approval of apologies for absence

108. Declarations of Interests and dispensations

108.1. To receive declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from councillors on items on the Agenda.

108.2. To consider written requests for dispensations for Disclosable Pecuniary Interests and note dispensations granted

109. To consider the draft minutes of the meeting on 18 October 2022

110. Public forum

An opportunity for the public to make comments on any matters on this agenda, and to consider any advance comments from the public.

111. To monitor expenditure by this Sub-Committee from its delegated budget

112. To consider review and implementation of the five year plans, including planting plans, in line with budgeting, noting Councillors' comments regarding the following:

112.1. Normanston Park

112.2. Rosedale Park

112.3. Kensington Gardens

112.4. Gunton Community Park

112.5. Great Eastern Linear Park

112.6 Sparrows Nest

112.7 Fen Park

112.8 Belle Vue Park

112.9 Denes Oval

112.10 Cotman Close

112.11 Britten Road Play Area

112.12 Clarkes Lane

112.13 Pakefield Green Play Area

112.14 The Ness

112.15 Ness Point

112.16 St Margaret's Plain Play Area

112.17 Bentley Drive Play Area

112.18 Gainsborough Drive Pond

112.19 North Denes (and to consider the management of the open space)

112.20 Links Road Car Park

113. To consider the following regarding Sparrows Nest:

113.1 An approach from Get Suffolk Reading install a permanent story trail

113.2 Development of a Winter Garden

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- 114. To consider designs for park welcome signage**
- 115. To consider the following regarding The Ness:**
- 115.1 Planting, including a coastal garden
 - 115.2 Advice from an Arborist regarding the trees, and to consider next steps
 - 115.3 Making a recommendation on whether to submit an application for Coast and Heaths Area of Outstanding Natural Beauty grant funding for The Ness, and the detail of any application
- 116. To consider proposals from the Most Easterly Community Gardening Group**
- 117. To consider the installation of games tables in the Town Council's parks**
- 118. To consider whether to progress the provision of water bottle refill stations in the Town Council's parks, including to receive advice from the Health and Safety Consultant**
- 119. To consider a quotation for production of a report assessing and advising on options and methodologies for compiling a Tree Inventory**
- 120. To consider the criteria for Green Flag status and its incorporation into the Five Year Plans**
- 121. To consider implementation of the Mulch Policy**
- 122. To receive an update on the bluebell walk and memorial bench for the late Cllr Sue Barnard**
- 123. To consider the report on play area refurbishment priorities (confidential)**
- 124. To consider ownership of the strip of land and trees at the junction of Cotmer Road and Uplands Road North - adjacent to Uplands Pond (confidential)**
- 125. Date of the next meeting**
13 December 2022 19:00
- 126. Items for the next Agenda and Close**
- 127. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the Meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted, namely any legal issues relating to the matters on this agenda**