

Lowestoft Town Council Community Safety Committee

For the attention of all Committee Members

You are summoned to attend a meeting of the Community Safety Committee of Lowestoft Town Council at 17:00 on 25 May 2022, at **Whitton Residents Hall, Hawthorn Avenue, Lowestoft, Suffolk NR33 9BB.**

The meeting is open to the public and press to attend and those attending the meeting shall be informed that the meeting may be reported on (including recording, photographing and filming). This does not apply to confidential items. Comments can also be submitting regarding any item on the agenda in advance of the meeting. Members of the public can join the meeting remotely via the following link: <https://us02web.zoom.us/j/85981746703>. The meeting can also be observed via the following link: <https://youtu.be/8hkrkcta68Y>. In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.

Councillors must register relevant interests and also declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011 a councillor with a **disclosable pecuniary interest** in a matter on the Agenda cannot take part or vote on that matter, unless they have been granted a dispensation. Under the Council's Code of Conduct a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which cases they will need to consider whether they should be present.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

To help prevent the spread of Covid-19, all attendees should bring their own refreshments, their own pen for signing in, and should dress appropriately given the need for increased ventilation on the site. Every person attending should make their own risk assessment of the advisability of attending and/or any measures they should take individually to ensure their safety.

S S Bendix

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Shona Bendix, Clerk
18 May 2022

Lowestoft Town Council
Meeting of the Community Safety Committee
First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE
17:00 on 25 May 2022

AGENDA

1. **Welcome**
To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public right to report.
2. **To receive and consider acceptance of apologies for absence**
3. **Declarations of Interests and dispensations**
 - 3.1. To receive Declarations of Disclosable Pecuniary and Non-Pecuniary Interests from Councillors on items on the Agenda and to note that there are no written requests and grants of dispensations for Disclosable Pecuniary Interests
4. **To review and adopt Committee arrangements**
 - 4.1. To note the membership of the Community Safety Committee
 - 4.2. Appointment of the Deputy Chair of the Community Safety Committee
5. **To consider the draft minutes of the meeting on 23 March 2022**
6. **Public forum**
 - 6.1. To receive an update from the Lowestoft Hospital Contact Group.
 - 6.2. An opportunity for the public to make comments on any matters on this agenda, and to consider any advance comments from the public.
7. **To review any expenditure by this Committee from its delegated budget**
8. **To consider measures to improve the security of the Town Council's assets, including the following:**
 - 8.1. To note vandalism and crime record of Town Council assets and consider which sites to prioritise
 - 8.2. To receive an update on the reinstatement of the chicane gates on the Great Eastern Linear Park.
 - 8.3. To consider lighting in Town Council parks.
 - 8.4. Provision and maintenance of life-preservers in parks.
9. **Policies**
 - 9.1. To consider the Town Council's Safeguarding Policy
 - 9.2. To consider the booking form for hire of meeting halls.
10. **Defibrillators:**
 - 10.1. To consider a directly-funded defibrillator for the Gainsborough Drive Pond area
 - 10.2. To consider a match-funded defibrillator in the vicinity of the High Street Surgery
 - 10.3. To confirm locations for installation of defibrillators at Kensington Gardens and Fen Park
11. **Vehicle Activated Signs**
 - 11.1. To receive a report on progress of site assessments.
12. **To consider matters relating to third party assets:**

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- 12.1. Multi-agency working for highway arrangements and road safety outside schools.
- 12.2. To note correspondence from 'Residents Against Noise'.
- 12.3. To note progress on arrangements for multi-agency meeting regarding use of Old Hospital site and provision of healthcare services in Lowestoft.

- 13. **Date of the next meeting – to be agreed**

- 14. **Items for the next agenda and close**

- 15. **To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted, namely any legal issues relating to the matters on this agenda**