

Lowestoft Town Council Assets, Inclusion and Development Committee

For the attention of all Committee Members

You are summoned to attend a meeting of the Assets, Inclusion and Development Committee of Lowestoft Town Council, which will be held at **First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE** at 18:00 on 6 March 2023.

The meeting is open to the public and press to attend and those attending the meeting shall be informed that the meeting may be reported on (including recording, photographing and filming). This does not apply to confidential items. Comments can also be submitted regarding any item on the agenda in advance of the meeting. Members of the public can join the meeting remotely via the following link: <https://us02web.zoom.us/j/87210207587>. The meeting can also be observed via YouTube on the following link: <https://youtu.be/pX3uDgmxZpl>.

In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.

Councillors must register relevant interests and declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011, a councillor with **relevant interests** in matters on the Agenda cannot take part or vote on those matters, unless they have been granted a dispensation. Under the Council's Code of Conduct, a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which case they will need to consider whether they should leave the room.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

To help prevent the spread of infectious diseases, all attendees should consider the safety of others, make their own risk assessment of the advisability of attending and consider measures they should take to ensure their own safety.

S S Bendix

.....
Shona Bendix, Clerk
27 February 2023

Lowestoft Town Council
Meeting of the Assets, Inclusion and Development Committee
First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE
18:00 on 6 March 2023

AGENDA

189. Welcome

To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public of the right to report.

190. To receive and consider approval of apologies for absence

191. Declarations of Interests and dispensations

191.1. To receive declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable interests from councillors on items on the Agenda.

191.2. To consider written requests for dispensations for interests and note dispensations granted.

192. To consider the draft minutes and confidential note of the meeting on 6 February 2023

193. Public forum

An opportunity for the public to make comments on any matters on this agenda, and to consider any advance comments from the public.

194. To monitor expenditure by this Committee and its Sub-Committees from their delegated budgets

195. Parks and Open Spaces:

195.1. To receive and note the draft minutes of the Parks and Open Spaces Sub-Committee meeting on 21 February 2023

195.2. To consider the following recommendations from the Parks and Open Spaces Sub-Committee:

195.2a. To progress the purchase of free standing posts for the play panels removed from the Bentley Drive play area fencing

195.2b. To progress a condition survey for the drying racks at The Ness

195.2c. To note the recommendation to refuse the issuing of parking permits for volunteers of the RNPS museum, pending consideration by the Community Safety Committee

195.3. To consider the purchase of two bins for the Bentley Drive play area

195.4. To consider quotations for repairs to the Kensington Gardens Boating Lake

195.5. To receive an update on a noticeboard for the Friends of Kensington Gardens

195.6. To consider a memorial tree application for Kensington Gardens

195.7. To consider methods of water storage, including use of chlorine

195.8. To receive an update on the restoration of the Denes Oval perimeter wall

195.9. To consider improvement works at the Dene's Oval cricket ground

196. Allotments:

196.1. To receive and note the draft minutes of the Allotments Sub-Committee meeting on 2 March 2023

196.2. To consider any recommendations from the Allotment Sub-Committee regarding the following:

196.2a. The revised tenancy agreement, namely planting of trees and keeping of hens, rabbits and bees

196.2b. The renewal of the lease/management services agreement with the Lowestoft and District Allotments Ltd (some aspects may be confidential)

196.2c. Any matters arising from health and safety inspections of Sussex Road, Church Road, Longacre and Fen Park allotment sites

Lowestoft Town Council
Meeting of the Assets, Inclusion and Development Committee
First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE
18:00 on 6 March 2023

- 196.2d. The Lowestoft and District Allotments Ltd priorities and aspirations
- 196.2e. Planning/budgeting for capital investment in and maintenance of allotments, including potential expansion of the provision of allotments, community gardens and community orchards

197. To receive the notes of the Triangle Market Working Group Meeting on 1 February 2023

198. To consider the Kindertransport Memorial Sculpture concept pack (some aspects may be confidential)

199. Vandalism:

199.1a. To note vandalism of the Pakefield Street toilets and to consider repairs/replacement

199.1b. To note vandalism of a basket swing at The Ness and to consider repairs/replacement

200. Date of the next meeting

3 April 2023 18:00

201. Items for the next agenda and close

202. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted, namely any legal issues relating to the matters on this agenda:

202.1. To consider any legal issues, including those above as required