

Lowestoft Town Council Assets, Inclusion and Development Committee

For the attention of all Committee Members

You are summoned to attend a meeting of the Assets, Inclusion and Development Committee of Lowestoft Town Council, which will be held at **First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE** at 18:00 on 3 April 2023.

The meeting is open to the public and press to attend and those attending the meeting shall be informed that the meeting may be reported on (including recording, photographing and filming). This does not apply to confidential items. Comments can also be submitting regarding any item on the agenda in advance of the meeting. Members of the public can join the meeting remotely via the following link: <https://us02web.zoom.us/j/85763987336>. The meeting can also be observed via YouTube on the following link: <https://youtu.be/TNetjGhvEss>.

In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.

Councillors must register relevant interests and declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011, a councillor with **relevant interests** in matters on the Agenda cannot take part or vote on those matters, unless they have been granted a dispensation. Under the Council's Code of Conduct, a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which case they will need to consider whether they should leave the room.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

To help prevent the spread of infectious diseases, all attendees should consider the safety of others, make their own risk assessment of the advisability of attending and consider measures they should take to ensure their own safety.

S S Bendix

.....
Shona Bendix, Clerk
27 March 2023

Lowestoft Town Council
Meeting of the Assets, Inclusion and Development Committee
First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE
18:00 on 3 April 2023

AGENDA

203. Welcome

To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public of the right to report.

204. To receive and consider approval of apologies for absence

205. Declarations of Interests and dispensations

205.1.To receive declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable interests from councillors on items on the Agenda.

205.2.To consider written requests for dispensations for interests and note dispensations granted.

206. To consider the draft minutes and confidential note of the meeting on 6 March 2023

207. Public forum

An opportunity for the public to make comments on any matters on this agenda, and to consider any advance comments from the public.

208. To consider scheduling an Assets, Inclusion and Development Committee meeting in May

209. To monitor expenditure by this Committee and its Sub-Committees from their delegated budgets

210. To consider whether the Parks and Open Spaces Sub-Committee should meet during the month of April

211. To consider whether the Events and Communications Sub-Committee should meet during the month of April

212. Parks and Open Spaces:

212.1.To receive and note the draft minutes of the Parks and Open Spaces Sub-Committee meeting on 21 March 2023

212.2.To receive and consider a condition survey for the drying racks at The Ness

212.3.To consider options for repair/replacement of a vandalised basket swing at The Ness

212.4.To receive an update on a noticeboard for the Friends of Kensington Gardens

212.5.To consider a maximum budget of £850 for removal of wet-pour surfacing from Rosedale Park Play Area and installation of previously purchased picnic benches

212.6.To consider measures to prevent unauthorised vehicular access to the Denes Oval

213. Allotments:

213.1.To receive and note the draft minutes of the Allotments Sub-Committee meeting on 2 March 2023

213.2.To consider the costs for removal of a stump from the boundary of the Sussex Road allotment site

213.3.To consider a maximum budget of £4,000 for replacement of a section of boundary fencing at the Sussex Road allotments site

213.4.To consider a maximum budget of £400 to install combination padlocks for site access to the allotment sites

214. Events and Communications

214.1.To receive and note the draft minutes of the Events and Communications Sub-

Lowestoft Town Council
Meeting of the Assets, Inclusion and Development Committee
First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE
18:00 on 3 April 2023

Committee meeting on 8 March 2023

- 215. To consider tarmacking parts of Links Road and Swimming Pool Road/Whapload Road Car Park to improve accessibility**

- 216. To consider repairs/replacement for the vandalised Pakefield Street toilets**

- 217. Date of the next meeting**
To be confirmed.

- 218. Items for the next agenda and close**

- 219. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted, namely any legal issues relating to the matters on this agenda:**
 - 219.1.To consider any legal issues, including those above as required