

**Lowestoft Town Council Planning Committee  
For the attention of all Committee Members**

You are summoned to attend a Meeting of the Planning Committee of Lowestoft Town Council which will be held at **Whitton Residents' Hall, Hawthorn Avenue, Lowestoft, Suffolk, NR33 9BB** at 16.30 on Tuesday 25 May 2021.

**The meeting is open to the public and press to attend** and those attending the meeting shall be informed that the meeting may be reported on (including recording, photographing and filming). This does not apply to confidential items. Comments can also be submitting regarding any item on the agenda in advance of the meeting. Members of the public can join the meeting remotely via the following link:

<https://us02web.zoom.us/j/82076995876>. The meeting can also be observed via the following link:

<https://youtu.be/8vMDmUfnuME>. *In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.*

The minutes and all public documents associated with this agenda will be published as usual. *In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.*

Councillors must register relevant interests and also declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011 a councillor with a **disclosable pecuniary interest** in a matter on the Agenda cannot take part or vote on that matter, unless they have been granted a dispensation. Under the Council's Code of Conduct a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which cases they will need to consider whether they should leave the room

To help prevent the spread of Covid-19, all attendees should bring their own refreshments, their own pen for signing in, and should dress appropriately given the need for increased ventilation on the site. Every person attending should make their own risk assessment of the advisability of attending and/or any measures they should take individually to ensure their safety.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

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Shona Bendix, Clerk

19 May 2021

**Lowestoft Town Council**  
**Meeting of the Planning Committee**  
**Remote meeting to commence at 16.30 on Tuesday 25 May 2021**  
Stream Link: <https://youtu.be/8vMDmUfnuME>

**AGENDA**

**1. Welcome**

To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public right to report.

**2. To receive and consider acceptance of apologies for absence**

**3. Declarations of Interests and dispensations**

a. To receive Declaration of Disclosable Pecuniary and Non-Pecuniary Interests from councillors on items on the Agenda

b. To receive and consider written requests for dispensations for Disclosable Pecuniary Interests

**4. To review and adopt Committee arrangements**

a. To note the membership of the Planning Committee

b. Appointment of the Deputy Chair of the Personnel Committee

**5. To consider the draft Minutes of 4 May 2021.**

**6. To note recommendations made using Officer's Delegated Authority 5 May to 24 May.**

**7. To consider any advance comments from the public on any matters on this agenda.**

**8. To consider voting arrangements for this committee going forward.**

**9. Planning applications**

a. To consider the following planning applications (all available on [www.eastsuffolk.gov.uk](http://www.eastsuffolk.gov.uk)) and decide the recommendations of the Council:

Reference	Address and Description	District Ward
DC/21/2260/FUL	36 Gunton Drive - New porch and single storey rear extension	Gunton and St Margaret's
DC/21/2201/FUL	9 West Side Close - Pursuant to approval DC/21/1121/FUL amend main roof to form gable end in lieu hipped end approved	Gunton and St Margaret's
DC/21/2380/FUL	6 Gunton Cliff - Constuction of a Detached 2.5 Storey 4 Bed Dwelling and Associated Parking and Works	Gunton and St Margaret's
DC/21/2179/FUL	2 Wilson Road - Single and two storey extension	Kirkley and Pakefield
DC/21/2080/FUL	18 The Esplanade - Retrospective planning application for replacement roof tiles	Kirkley and Pakefield
DC/21/1483/FUL	Bembridge, Saxon Road - Single Storey Rear Extension	Kirkley and Pakefield
DC/21/2354/FUL	32 The Avenue - Construction of a rear extension	Kirkley and Pakefield
DC/21/2129/TEL	Part Land North Side Of Belvedere Road - Proposed 20m Phase 8 Monopole C/W wraparound Cabinet at base and associated ancillary works	Kirkley and Pakefield
DC/21/2227/FUL	4A Jubilee Road - Rear Extension	Kirkley and Pakefield
DC/21/1035/FUL	Friends Mission Hall St Georges Road - Conversion of Mission Hall into two units and construction of one house	Kirkley and Pakefield
DC/21/2074/FUL	73 Highland Way - Alterations and extension to existing bungalow	Carlton and Whitton
DC/21/2096/FUL	22 Thistledown - Front single storey extension	Carlton and Whitton
DC/21/1950/FUL	33 Northgate - Side shower room extension	Harbour and Normanston

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DC/21/2141/FUL	67 High Street - the works include the replacement of the modern upper-level windows, reinstatement of two missing urns, repairs and enhancements of the shop fronts and replacement of modern concrete tiles with slate	Harbour and Normanston
DC/21/2323/FUL	22 The Britten Centre London Road North - Use of the premises for the sitting and administration of computer-based driving theory test exams on behalf of the DVSA	Harbour and Normanston
DC/21/2390/FUL	Sembmarine Slp Engineering Ltd Hamilton Road -Relocation of modular office building.	Harbour and Normanston

b. . Applications for tree works - To note that the Planning Authority has received the following applications for works for trees subject to a tree preservation order (TPO) and/or proposed works to trees within a Conservation Area (TCA) and comment as appropriate.

Reference	Address and Description	District Ward
DC/21/2256/TCA	Coach House Kensington Road - Rear garden T1 (circled in red) - Small self-set sycamore the last in the row - Remove to a low stump to gain more light to the garden Please note the tree crossed out in Yellow is no longer there as it failed in the wind last year	Kirkley and Pakefield
DC/21/1991/TCA	46 The Avenue - Rear garden 2 x Beech - Light reduction 15% (reducing laterals by up to 2m) to ensure the trees are kept in proportion to size of plot	Kirkley and Pakefield
DC/21/2433/TPO	3 Foxes Walk - TPO303 T1 Ash - to be felled; considered too large for location	Gunton and St Margaret's

c. To note that the Planning Authority has received the following applications for repair/replacement windows within a Conservation Area and this will be assessed in line with East Suffolk Councils window policy scoring system. <https://www.eastsuffolk.gov.uk/planning/design-and-conservation/conservation-areas/value-your-historic-windows/window-policy-scoring-system/>

Reference	Address and Description	District Ward
DC/21/1988/FUL	3 Claremont Road - Replace old windows and front door with modern energy efficient UPVC	Kirkley and Pakefield
DC/21/2176/FUL	246 London Road South - Replacement of PVCu casement windows to the front of the property to sliding sash white PVC-u (Supplementary information attached) The new windows will be fitted behind the face brickwork to emulate the original sliding sash windows	Kirkley and Pakefield

d. To note any reports from the East Suffolk Council Referral Panel:

DC/21/1165/FUL 147 Stradbroke Road, Pakefield - the application, for a two storey side extension, was presented to the Referral Panel this morning as the Town Council's recommendation of approval did not concur with the officer recommendation. Officers raised concerns regarding the proposed full height roof design and proximity to the western boundary. It was agreed that the Officer's recommendation for refusal would stand and this application would not be referred to the Planning Committee.

### 8. Neighbourhood Development Plan Working Group

- To appoint members to the Working Group
- To note submission of grant funding application
- To note meeting schedule and NDP timetable.

### 9. Consultations

To consider a response to the following consultation:

- <https://www.gov.uk/government/consultations/technical-consultation-on-consequential-changes-to-permitted-development-rights>

This technical consultation sets out detail of the proposed consequential changes to existing permitted development rights and invites comment.

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b. [www.eastsuffolk.gov.uk/taxi-and-private-hire-policy-consultation](http://www.eastsuffolk.gov.uk/taxi-and-private-hire-policy-consultation)

East Suffolk Council revised Taxi and Private Hire policy.

c. [Residential development brief - Land north of Union Lane, Oulton](#) - [View land north of Union Lane, Oulton draft residential development brief and make a comment](#)

### **10. Licensing**

To consider the following licensing applications:

a. Pavement Licence - The Hatfield Hotel, Esplanade for 80 chairs and 20 tables.

b. Renewal Application for Street Trading Consent - Lamarti's Ice-cream, Mr Mohammed Lamarti - All consent streets within the North of our district. To sell Ice cream, lollies, soft drinks & confectionery, Monday to Sunday 12:00 to 19:00

**11.** Date of the next meeting – 5.00 pm Tuesday 8 June 2021.

**12.** Items for the next Agenda.