

**Lowestoft Town Council Planning Committee
For the attention of all Committee Members**

You are summoned to attend a Meeting of the Planning Committee of Lowestoft Town Council, which will be held at **First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE** at 17:00 on Tuesday 15 March 2022.

The meeting is open to the public and press to attend and those attending the meeting shall be informed that the meeting may be reported on (including recording, photographing and filming). This does not apply to confidential items. Comments can also be submitting regarding any item on the agenda in advance of the meeting. Members of the public can join the meeting remotely via the following link <https://us02web.zoom.us/j/82312407718>. The meeting can also be observed via YouTube on the following link <https://youtu.be/4FqCXWH3DSo>

In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.

Councillors must register relevant interests and declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011, a councillor with a **disclosable pecuniary interest** in a matter on the Agenda cannot take part or vote on that matter, unless they have been granted a dispensation. Under the Council's Code of Conduct, a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which cases they will need to consider whether they should leave the room.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

To help prevent the spread of Covid-19, all attendees should bring their own refreshments, their own pen for signing in, and should dress appropriately given the need for increased ventilation on the site. Every person attending should make their own risk assessment of the advisability of attending and/or any measures and should take individually to ensure their safety.

S S Bendix

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Shona Bendix, Clerk
8 March 2022

Lowestoft Town Council

Meeting of the Planning Committee

First Floor, Hamilton House, Battery Green Road, Lowestoft at 17:00 on Tuesday 15th March 2022

Agenda

192. Welcome

To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public right to report.

193. To receive and consider acceptance of apologies for absence

194. Declarations of Interests and dispensations

a. To receive Declaration of Disclosable Pecuniary and Non-Pecuniary Interests from councillors on items on the Agenda

b. To receive and consider written requests for dispensations for Disclosable Pecuniary Interests

195. To consider the draft Minutes of 1 March 2022.

196. To consider any advance comments from the public on any matters on this agenda.

197. Planning applications

a. To consider the following planning applications (all available on www.eastsuffolk.gov.uk) and decide the recommendations of the Council:

Table 1 - List of East Suffolk Planning Applications

Reference	Address and Description	District Ward
DC/22/0380/ADN	3 Quay View Business Park Barnards Way- Non Illuminated Advertisement - A free standing road facing sign, describing our firm and services	Harbour and Normanston
DC/22/0052/LBC	Basement Flat 16 Kirkley Cliff - Listed Building Consent - Installation of a boiler	Kirkley and Pakefield
DC/22/0492/FUL	18 Dell Road East - Garage conversion and new entrance porch	Kirkley and Pakefield
DC/22/0677/FUL	40 Windsor Road - Replacement of leaning towards the road, front brick built garden wall. Not the original this is a castle top brick wall of many different bricks	Kirkley and Pakefield
DC/22/0652/FUL	65-67 Lawson Road - Part of first floor rear extension	Kirkley and Pakefield
DC/22/0519/FUL	15 Foxborough Road - Proposed extension and alterations.	Gunton and St Margaret's
DC/22/0467/FUL	44 Rodber Way - Construction of outbuilding	Gunton and St Margaret's
DC/22/0668/FUL	52 Broadwaters Road - Construction of a single storey front extension	Carlton and Whitton

b. To note that the Planning Authority has received the following applications for repair/replacement windows within a Conservation Area and this will be assessed in line with East Suffolk Councils window policy scoring system. <https://www.eastsuffolk.gov.uk/planning/design-and-conservation/conservation-areas/value-your-historic-windows/window-policy-scoring-system/>

Table 2 - List of East Suffolk Planning Applications

Reference	Address and Description	District Ward
DC/22/0522/FUL	CEFAS Pakefield Road - Wholesale window replacement to all elevations of the North Extension Building. It is proposed to replace the existing aluminium windows with high performance aluminium window frames compliant with current Building Regulations (Approved Document L2), It is proposed that the windows will have a powder coated finish and double glazed units.	Kirkley and Pakefield

198. Consultations

To consider a response to the following consultations:

a. Consultation on a Revised Street Trading Policy (Local Government (Miscellaneous Provisions) Act 1982) – Un-designation of an area of Lowestoft Sea Front between East Point Pavilion and Claremont Pier, Royal Terrace, Royal Plain, Parade Road North, Marine Parade between Parade Road North and the first junction of Royal Green car park and the portion of Royal Green car park within 20 meters of the East Point Pavilion.

199. To appoint a Councillor to attend the East Suffolk Council workshop on the Preparation of Housing in Clusters and Small-Scale Residential Development in the Countryside Supplementary Planning Document.

200. Date and time of the next meeting - Tuesday 29 March 2022 at 17.00.

201. Items for the next Agenda.