

**Lowestoft Town Council Planning Committee**  
**For the attention of all Committee Members**

You are summoned to attend a Meeting of the Planning Committee of Lowestoft Town Council, which will be held at **First Floor, Hamilton House, Battery Green Road Lowestoft, Suffolk, NR32 1DE** at 17:00 on Tuesday 14th December 2021.

**The meeting is open to the public and press to attend** and those attending the meeting shall be informed that the meeting may be reported on (including recording, photographing and filming). This does not apply to confidential items. Comments can also be submitted regarding any item on the agenda in advance of the meeting. Members of the public can join the meeting remotely via the following link <https://us02web.zoom.us/j/82187080807>.

The meeting can also be observed via Youtube on the following link <https://youtu.be/JNGaqDTj5B4> . *In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.*

The minutes and all public documents associated with this agenda will be published as usual. *In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.*

Councillors must register relevant interests and also declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011 a councillor with a **disclosable pecuniary interest** in a matter on the Agenda cannot take part or vote on that matter, unless they have been granted a dispensation. Under the Council's Code of Conduct a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which cases they will need to consider whether they should leave the room.

To help prevent the spread of Covid-19, all attendees should bring their own refreshments, their own pen for signing in, and should dress appropriately given the need for increased ventilation on the site. Every person attending should make their own risk assessment of the advisability of attending and/or any measures they should take individually to ensure their safety.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

*S S Bendix*

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Shona Bendix, Clerk  
7 December 2021

# Lowestoft Town Council

## Meeting of the Planning Committee

First Floor, Hamilton House, Battery Green Road, Lowestoft at 17.00 on 14 December 2021

### Agenda

#### 141. Welcome

To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public right to report.

**142.** To receive and consider acceptance of apologies for absence

**143.** Declarations of Interests and dispensations. To receive Declaration of Disclosable Pecuniary and Non-Pecuniary Interests from councillors on items on the Agenda

b. To receive and consider written requests for dispensations for Disclosable Pecuniary Interests

**144.** To consider the draft Minutes of 30<sup>th</sup> November 2021.

**145.** To consider any advance comments from the public on any matters on this agenda.

#### 146. Planning applications

a. To consider the following planning applications (all available on [www.eastsuffolk.gov.uk](http://www.eastsuffolk.gov.uk)) and decide the recommendations of the Council:

Reference	Address and Description	District Ward
DC/21/5304/FUL	80 Cotmer Close – construction of garage	Carlton and Whitton
DC/21/5264/FUL	261 Yarmouth Road - Pitched roofed porch to front elevation.	Gunton and St Margaret's
DC/21/5227/FUL	28B Harrington Avenue - Sub-Division of existing plot - Covert existing garage into two bedroom dwelling	Gunton and St Margaret's
DC/21/4949/FUL	34 Skamacre Crescent – single storey rear/side extension	Harbour and Normanston

b. Applications for tree works - To note that the Planning Authority has received the following application for works for trees subject to a tree preservation order (TPO) and/or proposed works to trees within a Conservation Area (TCA) and comment as appropriate.

Reference	Address and Description	District Ward
DC/21/5255/TPO	6 Badgerwood Close - TPO 338 Rear garden 1 x Lime & 1 x Sycamore - Fell to ground level and replace with Acer or Eucalyptus Reason: Both trees have dead branches / crown concerns regarding disease, falling limbs and lack of light	Kirkley and Pakefield
DC/21/5321/TCA	3 Kensington Road - Rear garden 1 x Eucalyptus - Re-pollard from 25ft back down to 15 ft approx. and cut away from surrounding gardens	Kirkley and Pakefield

c. To note that the Planning Authority has received the following applications for repair/replacement windows within a Conservation Area and this will be assessed in line with East Suffolk Councils window policy scoring system. <https://www.eastsuffolk.gov.uk/planning/design-and-conservation/conservation-areas/value-your-historic-windows/window-policy-scoring-system>

Reference	Address and Description	District Ward
DC/21/4910/FUL	60-62 London Road North - Replacing 17 number timber sash windows to the front and side elevations. Replace with exact replicas of what is existing but for new as the existing window frames are in poor condition.	Harbour and Normanston
DC/21/5169/FUL	8 - 11 Waveney Road - Window replacement	Harbour and Normanston

d. To note reports from the East Suffolk Council Referral Panel

**147. Consultations**

To consider the following consultations:

a. East Suffolk Council Draft Cycling and Walking Strategy

<https://www.eastsuffolk.gov.uk/planning/planning-policy-and-local-plans/draft-east-suffolk-cycling-and-walking-strategy/>

b. Suffolk County Council Proposed diversion of Lowestoft Public Footpath No 52, The Ness, Whapload Road.

**148. Licensing**

To consider the following Street Trading consent renewal application

a. On a Roll, 4 Hamilton Road. Hot & cold food and drinks. Monday to Saturday 06:30 to 16:30 and Sunday 08:00 to 14:00

**149. Date and time of the next meeting** - Tuesday 4<sup>th</sup> January 2022 at 17:15

**150. Items for the next Agenda.**