

Lowestoft Town Council Parks and Open Spaces Sub-Committee

For the attention of all Sub-Committee Members

You are summoned to attend a meeting of the Parks and Open Spaces Sub-Committee of Lowestoft Town Council at 19:00 on 19 April 2022, at **First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE.**

The meeting is open to the public and press to attend and those attending the meeting shall be informed that the meeting may be reported on (including recording, photographing and filming). This does not apply to confidential items. Comments can also be submitted regarding any item on the agenda in advance of the meeting. Members of the public can join the meeting remotely via the following link: <https://us02web.zoom.us/j/81115236540>. The meeting can also be observed via the following link: <https://youtu.be/M0MxOg5iJgM>. *In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.*

Councillors must register relevant interests and also declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011 a councillor with a **disclosable pecuniary interest** in a matter on the Agenda cannot take part or vote on that matter, unless they have been granted a dispensation. Under the Council's Code of Conduct a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which cases they will need to consider whether they should be present.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

To help prevent the spread of Covid-19, all attendees should bring their own refreshments, their own pen for signing in, and should dress appropriately given the need for increased ventilation on the site. Every person attending should make their own risk assessment of the advisability of attending and/or any measures they should take individually to ensure their safety.

S S Bendix

.....
Shona Bendix, Clerk

8 April 2022

Lowestoft Town Council
Meeting of the Parks and Open Spaces Sub-Committee
First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE
19:00 on 19 April 2022

AGENDA

202. Welcome

To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public of the right to report.

203. To receive and consider approval of apologies for absence

204. Declarations of Interests and dispensations

204.1 To receive Declarations of Disclosable Pecuniary and Non-Pecuniary Interests from Councillors on items on the Agenda and to note that there are no written requests and grants of dispensations for Disclosable Pecuniary Interests

205. To consider the draft minutes of the meeting on 15 March 2022

206. Public forum

An opportunity for the public to make comments on any matters on this agenda, and to consider any advance comments from the public.

207. To monitor expenditure by this Sub-Committee from its delegated budget

208. To consider five-year plans for the Town Council's parks, including the following:

208.1 Progressing public engagement on the proposals to install up to three over entrance archways in Kensington Gardens in the 2023 – 2024 financial year

208.2 An update on planting plans

208.3 A quotation for design and planning work to develop a sensory garden at Sparrows Nest

209. To consider the following regarding play areas:

209.1 The scheduling of refurbishments for years four and five

209.2 Refurbishment options for the play areas to be progressed in year one (St Margaret's Plain, Bentley Drive and Rosedale Park)

209.3 Whether to retain the fencing surrounding the Rosedale Park play area

209.4 Alternative fencing options for the Stoven Close play area and Gunton Community Park

209.5 An update on agreed works at the Britten Road play area

209.6 An update on the refurbishment of the Sparrows Nest play area

209.7 An update on the installation of outdoor fitness equipment at Whitton Green

209.8 Feedback from Cllr Green regarding a recent event at Whitton Green

209.9 An update on reported vandalism at the Fen Park play area

209.10 An update on progressing the installation of gates in the gaps in the fencing surrounding the Fen Park play area

210. To consider a request from the James Paget Hospital Charity to develop a rose garden in Belle Vue Park

211. To consider the following regarding policies:

211.1 Implementation of the Pond Policy, including to note progress with a new draft policy

211.2 To review the Tree Policy

211.3 To review the Wildflower Meadows Policy

212. To receive feedback on the concept of a sign regarding feeding wildlife in parks

Lowestoft Town Council

Meeting of the Parks and Open Spaces Sub-Committee

First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE

19:00 on 19 April 2022

- 213. To receive an update on progress with appointing a Project Manager for pond works**
- 214. To consider whether to submit any recommendations regarding local open spaces for the Neighbourhood Development Plan**
- 215. To consider repairs and maintenance and any future usage of the pile driver at The Ness**
- 216. To receive and consider the results of the Clarkes Lane public survey**
- 217. To consider progressing a composting/mulching area in Fen Park**
- 218. To receive an update on the installation of memorial lecterns in Belle Vue Park and Kensington Gardens**
- 219. To receive an update on approved memorial tree planting in Belle Vue Park**
- 220. To receive an update on developing proposals for lighting in Fen Park, Normanston Park and Belle Vue Park**
- 221. To receive an update on expending Friends Groups and to explore the possibility of joint working with the Lowestoft and District Allotment Association**
- 222. To receive an update on measures to restrict parking in Sparrows Nest**
- 223. To receive an update on preparations for the Platinum Jubilee**
- 224. To receive an update on progressing a memorial to the late Cllr Sue Barnard**
- 225. To consider whether to install murals on the sea wall and Ness Point**
- 226. Date of the next meeting**
10 May 2022 19:00
- 227. Items for the next Agenda and Close**
- 228. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the Meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted, namely any legal issues relating to the matters on this agenda**