

**Lowestoft Town Council**  
**Meeting of the Planning Committee**  
**Hamilton House, Battery Green Road, Lowestoft NR32 1DE**  
**Tuesday 5 October 2021 at 17.15**

**MINUTES**

**Present:** Cllrs Wendy Brooks, Peter Knight (Chair), Alan Green, Peter Lang, Andy Pearce and Alice Taylor

**In attendance:** Sarah Foote (Deputy Town Clerk)

**Public:** There were no members of the public in attendance (either in person or via Zoom webinar)

**94. Welcome**

The fire evacuation procedure and public right to report were explained and the meeting was welcomed.

**95. Apologies for absence**

Cllr Newsome who had newly been appointed to this committee was not in attendance.

**96. Declarations of Interests and dispensations**

a. Declarations of Disclosable Pecuniary and Non-Pecuniary Interests from councillors on items on the Agenda:

Cllr Pearce declared a non-pecuniary interest in any matters relating to Gainsborough Residents' Association.

b. Written requests for dispensations for Disclosable Pecuniary Interests – There were none.

**97.** The draft Minutes of 21 September 2021 – it was proposed by Cllr Pearce, seconded by Cllr Lang and unanimously agreed to accept the minutes.

**98.** Advance comments from the public on any matters on this agenda – no members of the public were in attendance, either in person or via Zoom webinar.

**99. Planning applications**

a. Consideration of the following planning applications (all available on [www.eastsuffolk.gov.uk](http://www.eastsuffolk.gov.uk)) and decide the recommendations of the Council:

Reference	Address and Description	District Ward
DC/21/4219/FUL	Former Post Office 51 London Road - Conservation repairs to the former post office, New ground floor fenestration and entrance doors. Removal of external ramp, installation of new ramp to front entrance. Repairs and replacement, to external building fabric	Harbour and Normanston
It was proposed by Cllr Brooks, seconded by Cllr Taylor and unanimously agreed to recommend approval.		
DC/21/4220/LBC	Former Post Office 51 London Road North - Listed Building Consent - Repair and refurbishment of timber sash windows, stone repair and infill at ground floor, new windows and doors at ground floor, new rainwater goods to replace existing, replacement of roof tiles, flat roof covering in lead, stone cleaning on front facade. Minor internal strip out to facilitate repairs and refurbishment and repair and replacement of roof access lantern	Harbour and Normanston
It was proposed by Cllr Brooks, seconded by Cllr Taylor and unanimously agreed to recommend approval.		
DC/21/4253/FUL	87 High Street - Restoration of existing shop frontage, demolition of existing rear single storey extension and addition of new two storey extension with additional dwelling	Harbour and Normanston
It was proposed by Cllr Brooks, seconded by Cllr Taylor and unanimously agreed to recommend approval.		
DC/21/4307/FUL	Alexandra House 9 Alexandra Road - Proposed change of use from residential dwelling to house in multiple occupation (HIMO) Retrospective	Harbour and Normanston
It was proposed by Cllr Taylor, seconded by Cllr Green and agreed (five votes in favour, one abstention (Cllr Pearce)) to recommend approval subject to consideration of comment submitted from the Highways Authority and confirmation that the domestic space allocated was sufficient of the planned number of residents.		

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DC/21/3756/FUL	11 High Beech - Ground and first floor extensions materials	Harbour and Normanston
It was proposed by Cllr Taylor, seconded by Cllr Pearce and unanimously agreed to recommend approval.		
DC/21/4408/FUL	13 Monckton Avenue - Remove rear of existing garden room and build single storey extension to enlarge garden room and provide study area. Also extend bathroom at first floor level	Harbour and Normanston
It was proposed by Cllr Brooks, seconded by Cllr Taylor and unanimously agreed to recommend approval.		
DC/21/4078/FUL	Site of Former, 80 Cotmer Road - Construction of garage with room above Construction of garden wall with railings and brick piers	Carlton and Whitton
It was proposed by Cllr Lang, seconded by Cllr Pearce and agreed (five votes in favour, one against (Cllr Brooks)) to recommend approval.		
DC/21/4320/FUL	20 St Peters Road - Proposed extension and alterations	Kirkley and Pakefield
It was proposed by Cllr Brooks, seconded by Cllr Lang and unanimously agreed to recommend approval.		
DC/21/4428/FUL	7 Jubilee Road - Alterations and single storey extension to existing dwelling	Kirkley and Pakefield
It was proposed by Cllr Brooks, seconded by Cllr Lang and unanimously agreed to recommend approval.		

b. Applications for tree works - To note that the Planning Authority has received the following applications for works for trees subject to a tree preservation order (TPO) and/or proposed works to trees within a Conservation Area (TCA) and comment as appropriate.

Reference	Address and Description	District Ward
DC/21/4282/TCA	31 Lyndhurst Road - Rear 1 x small pollarded Lime - Fell to ground level and grind out stump Reason: obstructing rear gate, which is an escape route from house. As agreed with owner a new Lime tree to be planted away from the rear gate size 8 -10cm girth	Gunton and St Margaret's
DC/21/4339/TPO	29 Thornham Close - TPO 50 Rear garden T1 Oak - Reduce and reshape roadside by up to 2.5m Reason - Tree is encroaching on property	Kirkley and Pakefield

c. The following report from the East Suffolk Council Referral Panel:

DC/21/2241/FUL Flat at 65 – 67 Lawson Road. The application was referred to referral panel, as the Town Council comments were contrary to the officer recommendation of refusal, due to the impact on the character and appearance of the Area, amenity of neighbouring residents, and impact on highways. At the referral panel it was agreed by the Chair and Vice Chair of both Development Control Committees, that the application could remain at officer delegated level with the recommendation of refusal.

**100. Correspondence**

The following items of correspondence was noted.

a. Adoption of the Resident Development Brief for Land North of Union Lane, Oulton – Waveney Local Plan WLP2.14

**101. Highways**

The following matters were considered:

a. Request for traffic calming measures on Hollow Grove Way – a residents concern for traffic volume and speed of was considered. It was proposed by Cllr Lang, seconded by Cllr Taylor and agreed that a request, with support from Carlton Colville Town Council, would be made to Suffolk Highways for yellow lines to be installed around the road junctions in the vicinity. Whilst the resident had requested double yellow lines along stretches of road it was feared this would stop parking which is in short supply in the area.

a. Highway arrangements and road safety outside High Schools, particularly Pakefield High and Ormiston Denes, and to consider any extension of pavements/footways – it was proposed by Cllr Pearce, seconded by Cllr Lang and unanimously agreed that the Town Council position would be to make roads around schools a priority to ensure the safety of pupils and ask the Town Council's Community Safety Committee

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to consider this matter further. In the interim, it was agreed to ask Highways England to cut back the shrubs on Yarmouth Road, near to Ormiston Denes Academy, particularly on the cycle paths.

**102.** Date of the next meeting – Tuesday 19 October 2021 at 16.30.

**103.** Items for the next Agenda – There were no requests for items to be added to the next agenda.

Meeting closed 18.10