**Lowestoft Town Council Planning and Environment Committee**

**For the attention of all Committee Members**

You are summoned to attend a Meeting of the Planning and Environment Committee of Lowestoft Town Council which will be a video meeting via Zoom, at 16.30 on Tuesday 4 May 2021

Members of the public are welcome to observe the meeting, which can be accessed via <https://youtu.be/h_AShhzPKNM> and are welcome to submit comments regarding any item on the agenda in advance of the meeting. If you wish to participate in person (as permitted in the agenda and in line with any conditions applied by the Council) through Zoom Webinar the link is <https://us02web.zoom.us/j/81676187431>.

The minutes and all public documents associated with this agenda will be published as usual. In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly. The Council’s Public Participation Protocol for Video Meetings will apply to this meeting.

Councillors must register relevant interests and also declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011 a councillor with a **disclosable pecuniary interest** in a matter on the Agenda cannot take part or vote on that matter, unless they have been granted a dispensation. Under the Council’s Code of Conduct a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which cases they will need to consider whether they should leave the room.  In this instance, the summons is for a video meeting and any councillor declaring a pecuniary interest will be disconnected from the call and redialled when the agenda item is complete.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

S S Bendix

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Shona Bendix, Clerk

27 April 2021

**AGENDA**

# 640. Welcome

To welcome the meeting and remind Councillors and members of the public of the right to report and noting the application of the video meeting protocol

# 641. To receive and consider acceptance of apologies for absence

# 642. Declarations of Interests and dispensations

a. To receive Declaration of Disclosable Pecuniary and Non-Pecuniary Interests from councillors on items on the Agenda

b. To receive and consider written requests for dispensations for Disclosable Pecuniary Interests

# 643. To consider the draft Minutes of 23 April 2021.

# 644. To consider any advance comments from the public on any matters on this agenda.

# 645. Planning applications

**a**. To consider the following planning applications (all available on [www.eastsuffolk.gov.uk](http://www.eastsuffolk.gov.uk)) and decide the recommendations of the Council:

|  |  |  |
| --- | --- | --- |
| Reference | Address and Description | District Ward |
| DC/21/1723/FUL | 8 Spurgeon Score - [To change existing wooden single pane windows at front of house and front door to double glazed sash upvc windows](https://publicaccess.eastsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QRAB8IQXJNL00&prevPage=inTray) | Harbour and Normanston |
| DC/21/1858/FUL | 21 Gunton Cliff - Two storey side extension | Gunton and St Margaret’s |
| DC/21/1900/FUL | 59 Homefield Avenue - [Removal of existing porch and conservatory. Provide new rear extension, side extension and conservatory](https://publicaccess.eastsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QRTHRTQX07400&prevPage=inTray) | Carlton and Whitton |
| DC/21/1876/TEL | London Road South - [Proposed 18m Phase 8 Monopole C/W wrapround cabinet at base and associated ancillary works.](https://publicaccess.eastsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QRNW9CQXJV100&prevPage=inTray) | Kirkley and Pakefield |
| DC/21/1376/FUL | 17 Grosvenor Road - [Removal of unsafe redundant chimney from rear corner of back extension. No similar chimneys exist on similar neighbouring properties](https://publicaccess.eastsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QQ7VXPQXJ2M00&prevPage=inTray) | Kirkley and Pakefield |
| DC/21/1891/CLE | 39 Kirkley Cliff Road - [Certificate of Lawful Development (Existing) - application to request lawful use certificate for HMO use.](https://publicaccess.eastsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QRSYX5QX07400&prevPage=inTray) | Kirkley and Pakefield |

**b.** To note any reports from the East Suffolk Council Referral Panel:

DC/21/0709/FUL – 9 Glebe Close, detached dwelling - The application was referred to referral panel, as the Town Council comments were contrary to the officer recommendation of approval. It was agreed by the Chair and Vice Chair of both Development Control Committees, that given the planning history on the site the application did not need to be referred to development control committee, and could remain at officer delegation level with the recommendation of approval subject to conditions.

**646**. Neighbourhood Development Plan

To consider a request from the NDP Sub-Committee for its status to return to Working Group to enable practical progression of the NDP.

**647.** To consider voting arrangements for this committee going forward and if the agreement for recorded votes is to remain in place.

**648.** To consider delegating authority to the Deputy Clerk, after email liaison with Committee members to respond to urgent planning applications which need a recommendation from the Town Council before the Committee is able to meet in person.

**648**. Date of the next meeting – to be confirmed.

# 649. Items for the next Agenda.