

Lowestoft Town Council Parks and Open Spaces Sub-Committee

For the attention of all Sub-Committee Members

You are summoned to attend a meeting of the Parks and Open Spaces Sub-Committee of Lowestoft Town Council, which will be a video meeting via Zoom, at 14:30 on 27 April 2021.

Members of the public are welcome to observe the meeting and submit comments regarding any item on the agenda in advance of the meeting. The link for members of the public to observe the meeting is as follows: <https://youtu.be/2xvHGR0xuqw>. The link for Councillors to access the Zoom meeting will be sent separately via email. The minutes and all public documents associated with this agenda will be published as usual. In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.

Councillors must register relevant interests and also declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011 a councillor with a **disclosable pecuniary interest** in a matter on the Agenda cannot take part or vote on that matter, unless they have been granted a dispensation. Under the Council's Code of Conduct a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which cases they will need to consider whether they should be present.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

Please note the pre-election sensitive period is underway and Council meetings must not be used in a way which in whole or partly appears designed to affect public support for a political party or particular candidate. Any breaches will be reported to the Monitoring Officer.

S S Bendix

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Shona Bendix, Clerk

20 April 2021

Lowestoft Town Council
Meeting of the Parks and Open Spaces Sub-Committee
Via Video Meeting
14:30 on 27 April 2021

AGENDA

164. Welcome

To welcome the meeting and remind Councillors and members of the public of the right to report and noting the application of the video meeting protocol.

165. To receive and consider acceptance of apologies for absence

166. Declarations of Interests and dispensations

166.1 To receive Declarations of Disclosable Pecuniary and Non-Pecuniary Interests from Councillors on items on the Agenda and to note that there are no written requests and grants of dispensations for Disclosable Pecuniary Interests

167. To consider the draft minutes of the meeting on 16 March 2021 and the signing of previous minutes subsequent to 17 March 2020

168. To consider any advance comments from the public on any matters on this agenda

169. To consider five-year plans for the Town Council's parks and priorities for year one, including specifications for benches, bins and bicycle racks and noting that any recommendations regarding bins will go directly to Full Council

170. To note available CIL and s.106 funding and how this may be used within the Town Council's parks and open spaces

171. To consider the development of procedures including the Selection of Materials for Site Development Procedure

172. To consider how to develop areas in Fen Park and Kensington Gardens to produce mulch

173. To consider information boards and/or required signage for the Town Council's parks

174. To confirm the boundaries and signage for land pledged to WildEast

175. To consider the management of the Town Council's ponds, including oxygenation, de-silting and bank re-profiling

176. To consider planting plans for Fen Park from the Friends of Fen Park

177. To consider planting plans for the Holocaust Memorial Garden in Kensington Gardens

178. To consider arrangements for replacement trees/planting, following incidents of environmental vandalism on Town Council land

179. To consider the following regarding play areas:

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- 179.1 The provision of a path at the Stoven Close play area
- 179.2 Options and costs for the refurbishment of the Sparrows Nest play area and improvements to the St Margaret's Plain and Britten Road play areas

180. To consider alternative uses for the gate removed from The Ravine footpath

181. To consider the security of Fen Park and the Britten Road play area, particularly regarding unauthorised vehicular access

182. To consider the following regarding Kensington Gardens:

- 182.1 Proposals for a paved area near the tennis courts (some aspects may be confidential)
- 182.2 Issues concerning a 'pathway' (confidential)

183. Date of the next meeting

18 May 2021 14:30

184. Items for the next Agenda and Close

185. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the Meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted, namely any legal issues relating to the matters on this agenda