

Lowestoft Town Council Parks and Open Spaces Sub-Committee

For the attention of all Sub-Committee Members

You are summoned to attend a meeting of the Parks and Open Spaces Sub-Committee of Lowestoft Town Council, which will be a video meeting via Zoom, at 14:30 on 14 July 2020.

Members of the public are welcome to observe the meeting and submit comments regarding any item on the agenda in advance of the meeting. The link for members of the public to observe the meeting is as follows: <https://youtu.be/hOtmKNKMug4>. The link for Councillors to access the Zoom meeting will be sent separately via email. The minutes and all public documents associated with this agenda will be published as usual. In

providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.

Councillors must register relevant interests and also declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011 a councillor with a **disclosable pecuniary interest** in a matter on the Agenda cannot take part or vote on that matter, unless they have been granted a dispensation. Under the Council's Code of Conduct a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which cases they will need to consider whether they should be present.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

S S Bendix

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Shona Bendix, Clerk
7 July 2020

Lowestoft Town Council
Meeting of the Parks and Open Spaces Sub-Committee
Via Video Meeting
14:30 on 14 July 2020

AGENDA

17. Welcome

To welcome the meeting and remind Councillors and members of the public of the right to report and noting the application of the video meeting protocol.

18. To receive and consider acceptance of apologies for absence

19. Declarations of Interests and dispensations

19.1 To receive Declarations of Disclosable Pecuniary and Non-Pecuniary Interests from Councillors on items on the Agenda and to note that there are no written requests and grants of dispensations for Disclosable Pecuniary Interests

20. To receive any comments and note that the draft minutes of the meeting on 16 June 2020 will be considered at the next appropriate meeting

21. To consider any advance comments from the public on any matters on this agenda

22. To note composition of the Parks and Open Spaces Sub-Committee

23. To consider extending the provision of Lowestoft Town Council noticeboards

24. To consider the following regarding Fen Park:

24.1 A bicycle rack near to the play park

24.2 New matting for the play park

24.3 Four new picnic benches to replace existing ones which have been damaged

24.4 Exploring the possibility of providing lighting to at least two poles in the park

24.5 An additional provision of bins

24.6 Issues relating to waterways

25. To consider biodiversity

25.1 Feedback from the public regarding wildflower areas

25.2 Projects on Lowestoft Town Council land

25.3 Mapping veteran trees and improving Lowestoft's tree landscape

26. To review and consider implementation of the Friends, Stakeholders and Assets Policy

27. To consider signage encouraging the appropriate disposal of dog litter at the Town Council's parks and open spaces

28. Date of the next meeting

18 August 2020 14:30

29. Items for the next Agenda and Close

30. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the Meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted, namely any legal issues relating to the matters on this agenda