**Recommendations arising from the Standing Orders and Policies Sub-Committee meeting, related to its review of Committee and Sub-Committee structures**

At its meeting on 11 February 2021, the Finance and Governance Committee granted delegated authority to the Standing Orders and Policies Sub-Committee for any recommendations relating to its review of Committee and Sub-Committee structures to be considered by Full Council at its meeting on 23 February 2021, to be considered along with the Finance and Governance Committee’s own recommendations on this matter.

The recommendations arising from the Standing Orders and Policies Sub-Committee meeting of 17 February 2021 are as follows:

* To rename the Climate Emergency Committee as the Climate Emergency and Ecological Committee.
* For the quorum of the Town Council’s Committees to be four Councillors and the quorum of the Town Council’s Sub-Committees to be three Councillors. If approved this should take effect from the Annual Meeting in May and should be appropriately reflected in the Standing Orders and Terms of Reference.
* For the Deputy Mayor to have automatic membership and full voting rights on the Town Council’s Committees and Sub-Committees, as the Mayor currently does.
* Subject to the recommendation for the Events and Communications Sub-Committee to report to the Assets, Inclusion and Development Committee (rather than the Finance and Governance Committee) being accepted, that there should be a corresponding change to the AID Committee’s Terms of Reference, to allow it to confer the Events and Communication’s Sub-Committee’s delegated budget for events.
* To delegate the horticultural budget to the Parks and Open Spaces Sub-Committee, and the ordering of bulbs for annual planting each year.
* For Committees with a delegated budget to have a per-item expenditure limit of £5,000, and not exceeding the available budget delegated to that Committee.
* For Sub-Committees with a delegated budget to have a per-item expenditure limit of £2,500 and not exceeding the available budget delegated to that Sub-Committee.