

Lowestoft Town Council
Meeting of the Personnel Committee
Via Video Meeting
17.30 on 17 September 2020

MINUTES

Video meeting participants: Cllrs Sue Barnard, Tracey Eastwood (Vice Chair), Amanda Frost, Alan Green, Jacqueline Hardie, Keith Patience, Andy Pearce and Alice Taylor.

14. Welcome

Cllr Eastwood (as Chair for this meeting) welcomed members and the public of the right to report and video meeting protocol was displayed.

15. Apologies for absence

Apologies were received from Cllrs Parker (Chair), Patience and Youngman. Cllrs Carlton and Coleby were absent. Cllr Taylor proposed acceptance of the apologies; seconded by Cllr Knight; all in favour.

16. Declarations of Interests and dispensations

There were none.

17. Receipt of any comments and noting that the draft minutes of the meeting on 24 August 2020 will be considered at the next appropriate meeting

18. Any advance comments from the public on any matters on this agenda

There were none.

19. Appointment of Events and Communications Officer

A recommendation on the appointment of the Events and Communications Officer would be considered as a confidential matter.

20. Date of next meeting - to be arranged as required.

21. Items for the next agenda and close

It was proposed by Cllr Taylor, seconded by Cllr Hardie and agreed to make 'Staffing terms and Conditions' a standard item on all future meeting agendas.

22. Resolution to close the meeting to the public:

It was proposed by Cllr Green, seconded by Cllr Knight and agreed to close the meeting to the public to consider confidential matters as detailed at item 19.

The Chair thanked those who had been viewing the meeting via live stream and the meeting remainder of the video meeting protocol was displayed. 17.42 the meeting was closed to the public.

A paper provided by the Clerk with a recommendation on the appointment of an Events and Communications Officer was proposed by Cllr Green for adoption by Full Council. Seconded by Cllr Hardie and agreed.

Meeting closed: 17.47.

Signed: