

Lowestoft Town Council Assets, Inclusion and Development Committee

For the attention of all Committee Members

You are summoned to attend a meeting of the Assets, Inclusion and Development Committee of Lowestoft Town Council, which will be a video meeting via Zoom, at 18:00 on 1 March 2021. **Members of the public are welcome to observe the meeting and submit comments regarding any item on the agenda in advance of the meeting. The link for members of the public to observe the meeting is as follows: <https://youtu.be/SzO1GRzqMY>. The link for Councillors to access the Zoom meeting will be sent separately via email. The minutes and all public documents associated with this agenda will be published as usual.** In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.

Councillors must register relevant interests and also declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011 a councillor with a **disclosable pecuniary interest** in a matter on the Agenda cannot take part or vote on that matter, unless they have been granted a dispensation. Under the Council's Code of Conduct a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which cases they will need to consider whether they should be present.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

SS Bendix

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Shona Bendix, Clerk
22 February 2021

Lowestoft Town Council
Meeting of the Assets, Inclusion and Development Committee
Via Video Meeting
18:00 on 1 March 2021

AGENDA

- 155. Welcome and one minute's silence to be observed in respect of the passing of Councillor Sue Barnard**
To welcome the meeting and remind Councillors and members of the public of the right to report and noting the application of the video meeting protocol.
- 156. To receive and consider acceptance of apologies for absence**
- 157. Declarations of Interests and dispensations**
157.1.To receive Declarations of Disclosable Pecuniary and Non-Pecuniary Interests from Councillors on items on the Agenda and to note that there are no written requests and grants of dispensations for Disclosable Pecuniary Interests
- 158. To receive any comments and note that the draft minutes of the meeting on 1 February 2021 will be considered at the next appropriate meeting**
- 159. To consider any advance comments from the public on any matters on this agenda**
- 160. To appoint the Deputy Chair of the Assets, Inclusion and Development Committee**
- 161. To consider the following regarding parks and open spaces:**
161.1.To receive any comments and note the draft minutes of the Parks and Open Spaces Sub-Committee meeting on 16 February 2021
161.2.To consider the following recommendations from the Parks and Open Spaces Sub-Committee:
161.2a. To adopt the draft five-year plans for the Town Council's parks and open spaces as working/discussion documents
161.2b. To postpone the development of wildflower areas at Clarkes Lane and Daffodil Walk until the autumn, but for quotations to be sought and plans to be put into place in the interim
161.2c. To agree in principle to pledge land to the WildEast project, including areas of land at Clarkes Lane, the North Denes and Fen Park
161.3. To note contributions from locality funding for matting at Fen Park and wheelchair accessible picnic benches at the Stoven Close play area and Gunton Community Park, and the potential contribution of a memorial bench in the Royal Naval Patrol Service cemetery in Belle Vue Park
161.4.To consider the possibility of a path at the Stoven Close play area, from Weston Road to the picnic benches
161.5. To consider the possibility of installing a noticeboard on private land on Shelton Road
161.6.To consider progress with memorial lecterns for the Belle Vue Park Peace Garden and Kensington Gardens Holocaust Memorial Garden
161.7.To consider site access to Sparrows Nest
- 162. To receive the notes from the Toilet Strategy Working Group meeting on 26 February 2021 and to consider progress with the refurbishment of the Sparrows Nest and Fen Park public conveniences**
- 163. To consider the following regarding markets:**
163.1. To receive the notes of the Triangle Market Working Group meeting on 22 February 2021

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163.2. To consider the concept of indoor markets and the charter for markets within the town

164. To consider plans for the usage of the Gunton Drive former telephone kiosk, in addition to the defibrillator

165. To consider the results of the environmental assessments of the Town Council's ponds

166. To consider the provision of Christmas lights, or an alternative, for 2021

167. To consider a request to trade in the Links Road car park (confidential)

168. To consider lease arrangements for a tenant (confidential)

169. To consider a request for transfer/sale of land at Uplands (confidential)

170. Date of the next meeting

12 April 2021 18:00

171. Items for the next agenda and close

172. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted, namely any legal issues relating to the matters on this agenda:

172.1. To consider any legal issues, including those above as required