

Lowestoft Town Council Assets, Inclusion and Development Committee

For the attention of all Committee Members

You are summoned to attend a meeting of the Assets, Inclusion and Development Committee of Lowestoft Town Council, which will be a video meeting via Zoom, at 18:00 on 1 February 2021. **Members of the public are welcome to observe the meeting and submit comments regarding any item on the agenda in advance of the meeting. The link for members of the public to observe the meeting is as follows: <https://youtu.be/IFGppJv7O3M>. The link for Councillors to access the Zoom meeting will be sent separately via email. The minutes and all public documents associated with this agenda will be published as usual.** In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.

Councillors must register relevant interests and also declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011 a councillor with a **disclosable pecuniary interest** in a matter on the Agenda cannot take part or vote on that matter, unless they have been granted a dispensation. Under the Council's Code of Conduct a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which cases they will need to consider whether they should be present.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

S S Bendix

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Shona Bendix, Clerk
25 January 2021

Lowestoft Town Council
Meeting of the Assets, Inclusion and Development Committee
Via Video Meeting
18:00 on 1 February 2021

AGENDA

138. Welcome

To welcome the meeting and remind Councillors and members of the public of the right to report and noting the application of the video meeting protocol.

139. To receive and consider acceptance of apologies for absence

140. Declarations of Interests and dispensations

140.1. To receive Declarations of Disclosable Pecuniary and Non-Pecuniary Interests from Councillors on items on the Agenda and to note that there are no written requests and grants of dispensations for Disclosable Pecuniary Interests

141. To receive any comments and note that the draft minutes of the meeting on 4 January 2021 will be considered at the next appropriate meeting

142. To consider any advance comments from the public on any matters on this agenda

143. To consider the following regarding parks and open spaces:

143.1. To receive any comments and note the draft minutes of the Parks and Open Spaces Sub-Committee meeting on 19 January 2021

143.2. To consider the following recommendations from the Parks and Open Spaces Sub-Committee:

143.2a. To support composting or mulching areas on Council premises where appropriate, including to explore possible locations in Fen Park and Kensington Gardens

143.2b. To adopt the Tree Policy

143.2c. To adopt the report on information boards and/or signage for the Town Council's parks as a working document

143.2d. To prioritise the Sparrows Nest play area for refurbishment in 2021 – 2022, and make improvements to the St Margaret's Plain and Britten Road play areas

143.2e. To explore the possibility of a path at the Stoven Close play area, from Weston Road to the picnic benches

143.2f. An approval in principle for the installation of dog litter bag dispensers at The Ness, subject to further information regarding the specification and arrangements for replacement bags, and the approval of the Climate Emergency Committee

143.3. To consider progress with memorial lecterns for the Belle Vue Park Peace Garden and Kensington Gardens Holocaust Memorial Garden

143.4. To consider site access to Sparrows Nest

143.5. To consider a request to install 'Happy to Chat' signs in Kensington Gardens and Fen Park

144. To consider progress with the refurbishment of the Sparrows Nest and Fen Park public conveniences

145. To consider the following regarding Friends Groups:

145.1. To consider any feedback from the Friends Groups forum on 27 January 2021

145.2. To review the Friends Groups Policy and appendices

146. To consider plans for the usage of the Gunton Drive former telephone kiosk, in addition to the defibrillator

147. To consider the results of the environmental assessments of the Town Council's ponds

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148. To consider the following regarding the Denes Oval:

148.1. Proposals from the Lowestoft Town Tennis Club and the Lowestoft Cricket Club regarding improvements to the Denes Oval, including to consider alcohol licensing, sponsorship banners and club signs

148.2. The cost of improvement work to the Tennis Courts

149. To consider amplification and recording equipment options for Hamilton House

150. To consider management of the Community Meeting Halls (confidential)

151. To consider lease arrangements for a tenant (confidential)

152. Date of the next meeting

1 March 2021 18:00

153. Items for the next agenda and close

154. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted, namely any legal issues relating to the matters on this agenda:

154.1. To consider any legal issues, including those above as required