

Lowestoft Town Council
Meeting of the Normanston Park Tenancy Arrangements Sub-Committee
Via Video Meeting
16:00 on 14 April 2021

MINUTES

Video meeting participants: Cllrs Alan Green, Jacqueline Hardie and Andy Pearce

Also participating: Shona Bendix (Clerk) and Lauren Elliott (Committee Clerk)

In attendance: Martin Smith (Normanston Park tenant)

19. Welcome

Councillors and members of the public were reminded of the right to report and the application of the video meeting protocol, and the meeting was welcomed.

20. Apologies for absence

Apologies were received from Cllr Keith Patience. Cllr Neil Coleby had not provided apologies and was absent. Cllr Hardie proposed acceptance of the apologies; seconded by Cllr Pearce; all in favour.

21. Declarations of Interests and dispensations

There were none.

22. Receipt of any comments and noting that the minutes of the meetings of 22 March 2021 and 6 April 2021 will be considered at the next appropriate meeting

The draft minutes were noted.

23. Any advance comments from the public on any matters on this agenda

There were no comments.

24. The draft lease for a tenant, insurance and any building improvements (confidential)

To be discussed during the confidential session.

25. Date of the next meeting

The date of the next meeting will be arranged with the Sub-Committee members at an appropriate time.

26. Items for the next Agenda and Close

There were no requests for items to be added to the next agenda.

Cllr Pearce proposed moving the meeting into confidential session; seconded by Cllr Green; all in favour. The Chair thanked those who had been viewing the meeting via live stream and the live stream was closed as the meeting went into confidential session. It was confirmed the meeting would end following the confidential session.

27. Resolution to close the meeting to the public

24. The draft lease for a tenant, insurance and any building improvements (confidential) –
There was a confidential discussion regarding the draft lease for a tenancy in Normanston Park and related building improvements. An item will be added to April's Full Council agenda to consider the proposals once received.

Signed: Date: