

Lowestoft Town Council Assets, Inclusion and Development Committee

For the attention of all Committee Members

You are summoned to attend a meeting of the Assets, Inclusion and Development Committee of Lowestoft Town Council, which will be a video meeting via Zoom, at 18:00 on 12 April 2021. **Members of the public are welcome to observe the meeting and submit comments regarding any item on the agenda in advance of the meeting. The link for members of the public to observe the meeting is as follows: <https://youtu.be/dSAb5yw-wik>. The link for Councillors to access the Zoom meeting will be sent separately via email. The minutes and all public documents associated with this agenda will be published as usual.** In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.

Councillors must register relevant interests and also declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011 a councillor with a **disclosable pecuniary interest** in a matter on the Agenda cannot take part or vote on that matter, unless they have been granted a dispensation. Under the Council's Code of Conduct a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which cases they will need to consider whether they should be present.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

SS Bendix

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Shona Bendix, Clerk

1 April 2021

Lowestoft Town Council

Meeting of the Assets, Inclusion and Development Committee

Via Video Meeting
18:00 on 12 April 2021

AGENDA

173. Welcome

To welcome the meeting and remind Councillors and members of the public of the right to report and noting the application of the video meeting protocol.

174. To receive and consider acceptance of apologies for absence

175. Declarations of Interests and dispensations

175.1. To receive Declarations of Disclosable Pecuniary and Non-Pecuniary Interests from Councillors on items on the Agenda and to note that there are no written requests and grants of dispensations for Disclosable Pecuniary Interests

176. To receive any comments and note that the draft minutes of the meeting on 1 March 2021 will be considered at the next appropriate meeting

177. To consider any advance comments from the public on any matters on this agenda

178. To consider the following regarding parks and open spaces:

178.1. To receive any comments and note the draft minutes of the Parks and Open Spaces Sub-Committee meeting on 16 March 2021

178.2. To consider the following recommendations from the Parks and Open Spaces Sub-Committee:

178.2a. To progress the purchase of bins, benches and bicycle racks, as part of the Council's five-year plans

178.2b. To delegate authority to the Clerk to seek alternative sources of funding to replace any equipment in the Town Council's parks which has been destroyed as a result of vandalism

178.2c. To seek quotations for the management of the Town Council's ponds, including de-silting, bank re-profiling and oxygenation

178.2d. To progress the purchase of bulbs and replacement shrub for Sparrows Nest, within a maximum budget of £100

178.3. To consider the possibility of a path at the Stoven Close play area, from Weston Road to the picnic benches

178.4. To consider installing a noticeboard on private land on Shelton Road

178.5. To consider site access to Sparrows Nest

178.6. To consider maintenance required at Ness Point

178.7. To consider arrangements for replacement trees/planting, in line with the Town Council's Tree Policy, following the unauthorised removal of trees from Town Council land

178.8. To consider alternative uses for the gate removed from The Ravine footpath

178.9. To consider measures to inform the public on bird feeding in the Town Council's parks and open spaces

178.10. To progress the decision of Full Council to pledge land at the North Denes, Fen Park and Clarkes Lane to WildEast, and to consider appropriate signage

178.11. To receive an update on the provision of drinking water fountains at Sparrows Nest and Kensington Gardens

179. To consider the following regarding Normanston Park:

179.1. To receive any comments and note the draft minutes of the Normanston Park Tenancy Arrangements Sub-Committee meetings on 22 March and 6 April 2021

179.2. To consider a recommendation from the Normanston Park Tenancy Arrangements Sub-

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Committee to adopt its Terms of Reference

179.3. To consider any recommendations regarding the lease, insurance and building improvements relating to a tenancy at Normanston Park (confidential)

180. To consider the following regarding public conveniences:

180.1. To receive the notes from the Toilet Strategy Working Group meeting on 12 March 2021

180.2. To consider progress with the refurbishment of the Sparrows Nest and Fen Park public conveniences, including to consider the specifications and any feedback from the Climate Emergency Committee

181. To consider the following regarding Christmas lights:

181.1. To receive the notes from the Christmas Lights Working Group meeting on 26 March 2021

181.2. To consider a recommendation from the Christmas Lights Working Group to purchase braided LED lights for London Road South and to agree a joint contract for the North and South sides of the town (some aspects may be confidential)

182. To consider guardianship of historic features at the Lowestoft Hospital

183. To consider working with the museums on Town Council land to encourage visitors post-lockdown

184. To create a proposal regarding procurement of additional items of the Lowestoft Collection

185. To consider proposed improvements to the Denes Oval (some aspects may be confidential)

186. To consider lease arrangements for a tenant (confidential)

187. To consider requests for transfer/sale of land at Uplands (confidential)

188. To consider a request for transfer/sale of land at Gunton (confidential)

189. To consider a request to trade at the Triangle Market (confidential)

190. To consider an application to grant Freedom of the Town (confidential)

191. Date of the next meeting

10 May 2021 18:00

192. Items for the next agenda and close

193. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted, namely any legal issues relating to the matters on this agenda:

193.1. To consider any legal issues, including those above as required